

**SPRINGETTSBURY TOWNSHIP
BOARD OF SUPERVISORS
AGENDA
NOVEMBER 20, 2013
7:00 P.M.**

1. CALL TO ORDER

- A. Opening Ceremony
- B. Oath of Office – Fire Police Officer Steven R. Oerman

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

- A. November 14, 2013 – 9:00 a.m. – Collective Bargaining Agreements

3. COMMUNICATION FROM CITIZENS

4. ENGINEERING REPORTS

- A. Environmental Engineer - Buchart Horn, Inc.
- B. Civil Engineer - First Capital Engineering, Inc.

5. CONSENT AGENDA

- A. Acknowledge Receipt of York Area United Fire and Rescue Commission Strategic Planning Minutes – August 23, 2013.
- B. Acknowledge Receipt of York Area United Fire and Rescue Commission Joint Budget Presentation Minutes – September 17, 2013.
- C. Acknowledge Receipt of York Area United Fire and Rescue Commission Regular Meeting Minutes – September 17, 2013.
- D. Acknowledge Receipt of York Area United Fire and Rescue Commission Strategic Planning Minutes – September 27, 2013.
- E. Board of Supervisors Budget Work Session #1 Minutes – October 2, 2013.
- F. Board of Supervisors Regular Meeting Minutes – October 24, 2013.
- G. Lobar, Inc. – Springettsbury Fire Building Project – Application for Payment No. 3 in an amount not to exceed \$176,622.66.
- H. Shannon A. Smith, Inc. – Fire Building Project – Application for Payment No. 2 in an amount not to exceed \$24,028.20.
- I. Silvertip, Inc. – Springettsbury Fire Building Project – Application for Payment No. 3 in an amount not to exceed \$53,178.75.
- J. Mazzuca Enterprises, Inc. – Collection System Replacement Project – Application for Payment No. 2 in an amount not to exceed \$126,760.25.
- K. Regular Payables as Detailed in the Payable Listing of November 20, 2013.
- L. SD-07-06 – Time Extension -Triplet Springs – Plan Expires 12/20/13 (New Plan Date 03/20/2014)

- M. LD-12-08 – Time Extension - Firehouse Square (Final) – Plan Expires 12/10/13 (New Plan Date 03/10/2014)
- N. SD-13-01 – Time Extension - Firehouse Square SD – Plan Expires 11/21/13 (New Plan Date 02/19/2014)
- O. LD-13-02 – Time Extension - Integrity Bank – Plan Expires 11/20/13 (New Plan Date 02/18/2014)
- P. LD-13-03 – Time Extension - First Capital Federal Credit Union – Plan Expires 1/20/2014 (New Plan Date 03/18/2014)

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization to Enter into Agreement with Choice Security Services for Installation of Fire House Security Systems in an amount not to exceed \$35,510.
- B. Authorization to Approve Change Order No. 1 for Fire Building Project – General Construction Contract with Lobar, Inc. from \$2,272,500 to \$2,230,844.87 (reduction of \$41,655.13 based on Value Engineering).
- C. Authorization to Approve Change Order No. 1 for Fire Building Project – Mechanical Contract with Garden Spot Mechanical, Inc. from \$580,000 to \$578,998 (reduction of \$1,002 based on Value Engineering).
- D. Authorization to Approve Change Order No. 1 for Fire Building Project – Plumbing Contract with Silvertip, Inc. from \$324,000 to \$323,750 (reduction of \$250 based on Value Engineering).
- E. Authorization to Approve Change Order No. 1 for Fire Building Project – Electrical Contract with Shannon A. Smith, Inc. from \$609,000 to \$605,750 (reduction of \$3,250 based on Value Engineering).
- F. Authorization to Enter into Collective Bargaining Agreement with the Springettsbury Township Police Officers' Association for the Period January 1, 2013 through December 31, 2016.

7. SUBDIVISIONS AND LAND DEVELOPMENT

- A. LD-08-12 – Yale Electric – 11/25/13 (Action)

8. COMMUNICATION FROM SUPERVISORS

9. SOLICITOR'S REPORT

10. MANAGER'S REPORT

11. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2013-42 – Disposition of Records
- B. Resolution No. 2013-43 – PennDOT Utility Relocation (I-83/Mt. Rose Avenue Interchange).
- C. Resolution No. 2013-44 – Setting The Annual Maximum Amount for Township Supervisor Compensation.

- D. Resolution No. 2013-45 – Updating Springettsbury Township’s Contribution Rate for Teamsters Union Personnel and Springettsbury Township Non-Union Personnel Pension Plans.
- E. Authorization to Advertise Ordinance to Amend York Area United Fire and Rescue Agreement.

12. OLD BUSINESS

- A. Update on Historic Preservation Forum

13. NEW BUSINESS

- A. Authorization to Advertise 2014 Proposed Budget.
- B. Set the Time for January 6, 2014 Board of Supervisors Reorganization Meeting.
- C. Authorization to Adopt Township Finance Policy on Tax Exempt and Build America Bonds.
- D. Authorization to Transfer \$14,790 from General Fund to Capital Fund and then to Sewer Fund (Walter’s property 2013 rental payment).
- E. Transfer of Property from County to Township – Loucks Mill Road Sewer Main Access.

14. ADJOURNMENT

MEETING RULES

- a. All meetings of the Board of Supervisors shall be advertised in accordance with the "Open Public Meetings Act" and open to the public except in those circumstances specifically prescribed by statute in which an "Executive Session" may be required.
- b. Proposed agendas shall be prepared by "Staff" and shall be subject to change only by members of the "Supervisors."
- c. Staff shall provide special accommodations to any person with a disability requiring a special accommodation and who has notified the Township Secretary not later than three working days prior to the meeting. The Township will make every effort to provide a reasonable accommodation.
- d. No public posters, placards and/or signs shall be allowed in the meeting room.
- e. Citizens and/or persons wishing to speak during the public comment period shall be recognized by the Chairman. All individuals shall provide name and address for the record at the start of their comments. Comments shall be made at the public microphone.
- f. Township computers, projectors, etc. are for staff use only.
- g. Each individual who has signed in to speak during the public comment period shall be provided one opportunity to speak during the public comment period. Each individual shall be provided a maximum of three minutes of time for remarks.
- h. No discussion of personnel matters shall be entertained by the "Board of Supervisors."
- i. All cell phones and/or electronic devices shall be turned off in the meeting room during meetings.
- j. Proper decorum and Roberts Rules of Order shall be followed at all times.
- k. Any person disrupting a meeting shall be asked to leave. If said individual has not left then the "Board" shall take a break until the proper authorities are contacted to remove the individual.
- l. All motions and/or recommendations for consideration by the "Board" may only be made by "Board" members. No motions will be entertained from the floor.