

**SPRINGETTSBURY TOWNSHIP  
REGULAR MEETING**

**NOVEMBER 20, 2013  
APPROVED**

The Board of Supervisors of Springettsbury Township held a Regular Meeting on Thursday, November 20, 2013 at 7 p.m. at the Township Offices located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Bill Schenck, Chairman  
Don Bishop, Vice Chairman  
Mike Bowman  
George Dvoryak

**MEMBERS NOT**

**IN ATTENDANCE:** Julie Landis

**ALSO IN**

**ATTENDANCE:** John Holman, Township Manager  
Charlie Rausch, Solicitor  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Patricia Lang, Director of Community Development  
Mark Hodgkinson, Director of Wastewater Treatment Plant  
Dori Bowders, Manager of Administrative Operations  
Betty Speicher, Director of Human Resources  
Jack Hadge, Finance Director  
Lt. Dan Stump, Police Department  
Jean Abrecht, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**SCHENCK** Chairman Schenck called the meeting to order and thanked everyone for their attendance. He led the Pledge of Allegiance.

B. Oath of Office – Fire Police Officer Steven R. Oerman

**SCHENCK** Chairman Schenck noted an Agenda item for administering the Oath of Office for Fire Police Officer Steven R. Oerman. Officer Oerman was unable to be present due to an activity going on in the township requiring every Fire Police Officer available on the street.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

A. November 14, 2013 – 9:00 a.m. – Collective Bargaining Agreements

**SCHENCK** Chairman Schenck announced that an Executive Session was held November 14, 2013 at 9 a.m. to discuss Collective Bargaining Agreements. An Executive Session

will be held this date following adjournment to discuss Collective Bargaining as well.

**3. COMMUNICATION FROM CITIZENS**

**CRUMBLING** Larry Crumbling, 108 Lorenzo Court congratulated Mark Swomley and Kathleen Phan for their win in the election for Supervisor. He thanked the pole workers and noted no incidents. He commented that the newspaper quoted York County turnout at 18.6% county-wide. He clarified that Operation Take Back Springettsbury Township is a group of political views. He commented on the total votes documented by The Daily Record at 7,911 votes. The votes for Operation Take Back Springettsbury Township candidates was 5,675, which is 71.7%. It was his opinion that the new board be mandated that 72% of the voters want to see things change. Mr. Crumbling asked Chairman Schenck what the procedure would be to apply for Mr. Swomley's vacated seat on the Planning Commission as he had a desire to serve.

**SCHENCK** Chairman Schenck thanked him and stated that he should send a letter of interest for that position to Mr. Holman, along with a brief resume that would include his work experiences and other attributes that would be valuable to the Planning Commission. Following that, the board will sit down and chat with all the applicants and make a selection as a board.

**CRUMBLING** Mr. Crumbling thanked Mr. Bishop and Mr. Bowman for their years of service and stated he hoped that Mr. Swomley has a good term as Supervisor.

**SWOMLEY** Mark Swomley, 3366 Barwood Road congratulated Mr. Crumbling on a well-run race. He noted that, as an engineer and a mathematician, he wanted to note that there were two positions open. A review of how things would be divided with Kathleen Phan on both sides of the ballot, she won no matter what. It really was a race between Mr. Crumbling and himself for one seat, which was slightly more than 50% for himself and slightly less than 50% for Mr. Crumbling. The mandate is still there because there was a large percentage of people who turned out, but the mandate on both sides is that everyone is looking for good government. He stated he was looking forward to working with Messrs. Schenck and Dvoryak and he congratulated and thanked Messrs. Bowman and Bishop for their service to the township.

**4. ENGINEERING REPORTS**

A. Environmental Engineer – Buchart Horn, Inc.

**CRABILL** Mr. Crabill stated that he had provided his written report and had no changes. He offered to respond to questions.

**HOLMAN** Mr. Holman asked Mr. Crabill to provide an overhead map of the Beaverson Pump Station. He noted that Windsor Township had presented a routing request, which he requested Mr. Crabill to discuss.

**CRABILL** Mr. Crabill provided an overhead mapping of the area involved in Windsor Township's Beaverson Pump Station. Windsor Township had approached Springettsbury Township to consider building an interceptor from the Beaverson Pump Station through Springettsbury to the East York Pump Station. Windsor agreed to pay for a study to determine the feasibility. The process would take the flow down through Camp Security for which obtaining permitting might be difficult. The study revealed it is possible to have a 12-inch line through to intercept the existing sanitary sewer lines. Windsor Township is very interested in transferring this flow.

Additional discussion points are summarized:

- This would be a gravity line.
- Extra flow would benefit Springettsbury on the force main.
- Flooding issues revealed a magnetar was bad, along with a manhole frame and cover.
- Windsor and Springettsbury would enter into a cost-sharing agreement for operation and maintenance of the pump station.
- A meter pit to be installed at the township line to monitor amount of flow.
- Penn Oaks Pump Station would be removed from service.
- Windsor had some fines for force main breaks; difficult to fix.

**HOLMAN** Mr. Holman stated that he had received a call from Ms. Gunnet, Windsor Township Manager. They would like to know whether the board had interest in moving forward. He noted that there are a lot of details to work through. Mr. Hodgkinson indicated his agreement, and most of the costs will be borne by Windsor Township.

**SCHENCK** Chairman Schenck commented that the opportunity to remove one of Springettsbury's pump stations is a plus, and as long as the East York station and force main can handle it, he did not see the downside. He thought getting through the Camp Security area could be interesting. He added that he had an opportunity to discuss this with Paul Smith, a Windsor Township Supervisor, and they are very excited about the opportunity to work with Springettsbury on this project.

**CRABILL** Mr. Crabill noted that the historic people are interested because they know there will be digging.

**Consensus of the board was to move forward without making a major commitment.**

B. Civil Engineer – First Capital Engineering, Inc.

**LUCIANI** Mr. Luciani stated he had submitted his written report. He commented that the only update to report related to the cameras and battery backup being installed at Market Street and Mt. Zion Road, which Mr. Holman had mentioned during his budget presentation earlier this date.

**BISHOP** Mr. Bishop asked for an update on the York Container sidewalk.

**LUCIANI** Mr. Luciani responded that the initial agreement was that all the sidewalk was to be in the PennDOT right-of-way. A Developers Agreement was in place; however, as they went through the PennDOT process, they didn't want to build it the way the plan was recorded, following which they provided the township with a concept plan and the board approved the alternate method. The sidewalks are out of the right-of-way, and a pedestrian easement is needed. They need to finish the sidewalk where it ends to the PennDOT right-of-way; however, there is no sidewalk over the bridge. It's not their property as a land developer, and the township cannot force them to develop off site; PennDOT could. The bridge is considered functionally deficient because it does not have sidewalks on it. When PennDOT begins some structural work on site some improvements may be made.

**5. CONSENT AGENDA**

- A. Acknowledge Receipt of York Area United Fire and Rescue Commission Strategic Planning Minutes – August 23, 2013.
- B. Acknowledge Receipt of York Area United Fire and Rescue Commission Joint Budget Presentation Minutes – September 17, 2013.
- C. Acknowledge Receipt of York Area United Fire and Rescue Commission Regular Meeting Minutes – September 17, 2013.
- D. Acknowledge Receipt of York Area United Fire and Rescue Commission Strategic Planning Minutes – September 27, 2013.
- E. Board of Supervisors Budget Work Session #1 Minutes – October 2, 2013.
- F. Board of Supervisors Regular Meeting Minutes – October 24, 2013.
- G. Lobar, Inc. – Springettsbury Fire Building Project – Application for Payment No. 3 in an amount not to exceed \$176,622.66.
- H. Shannon A. Smith, Inc. – Fire Building Project – Application for Payment No. 2 in an amount not to exceed \$24,028.20.
- I. Silvertip, Inc. – Springettsbury Fire Building Project – Application for Payment No. 3 in an amount not to exceed \$53,178.75.
- J. Mazzuca Enterprises, Inc. – Collection System Replacement Project – Application for Payment No. 2 in an amount not to exceed \$126,760.25
- K. Regular Payables as Detailed in the Payable Listing of November 20, 2013
- L. SD-07-06 – Time Extension – Triplet Springs – Plan Expires 12/20/13 (New Plan Date 03-20-2014).
- M. LD-12-08 – Time Extension – Firehouse Square (Final) – Plan Expires 12/10/13 (New Plan Date 03/10/2014).

- N. SD-13-01 – Time Extension – Firehouse Square SD – Plan Expires 11/21/13 (New Plan Date 02/19/2014).
- O. LD-13-02 – Time Extension – Integrity Bank – Plan Expires 11/20/13 (New Plan Date 02/18/2014).
- P. LD-13-03 – Time Extension – First Capital Federal Credit Union – Plan Expires 1/20/2014 (New Plan Date 03/18/2014).

**MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH P. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS**

- A. Authorization to Enter into Agreement with Choice Security Services for Installation of Fire House Security Systems in an amount not to exceed \$35,510.

**MR. BOWMAN MOVED TO APPROVE AUTHORIZATION TO ENTER INTO AGREEMENT WITH CHOICE SECURITY SERVICES FOR INSTALLATION OF FIREHOUSE SECURITY SYSTEMS IN AN AMOUNT NOT TO EXCEED \$35,510. MOTION UNANIMOUSLY CARRIED.**

- B. Authorization to Approve Change Order No. 1 for Fire Building Project – General Construction Contract with Lobar, Inc. from \$2,272,500 to \$2,230,844.87 (reduction of \$41,655.13 based on Value Engineering).
- C. Authorization to Approve Change Order No. 1 for Fire Building Project – Mechanical Contract with Garden Spot Mechanical, Inc. from \$580,000 to \$578,998 (reduction of \$1,002 based on Value Engineering).
- D. Authorization to Approve Change Order No. 1 for Fire Building Project – Plumbing Contract with Silvertip, Inc. from \$324,000 to \$323,750 (reduction of \$250 based on Value Engineering).
- E. Authorization to Approve Change Order No. 2 for Fire Building Project – Electrical Contract with Shannon A. Smith, Inc. from \$609,000 to \$605,750 (reduction of \$3,250 based on Value Engineering).

**MR. BOWMAN MOVED TO APPROVE THE FOUR CHANGE ORDERS AS LISTED ON THE SUPERVISORS' AGENDA PERTAINING TO THE FIRE BUILDING. MOTION UNANIMOUSLY CARRIED.**

- F. Authorization to Enter into Collective Bargaining Agreement with the Springettsbury Township Police Officers' Association for the period January 1, 2013 through December 31, 2016.

**MR. DVORYAK MOVED TO AUTHORIZE ENTERING INTO THE COLLECTIVE BARGAINING AGREEMENT WITH THE SPRINGETTSBURY TOWNSHIP POLICE OFFICERS ASSOCIATION FOR THE PERIOD JANUARY 1, 2013 THROUGH DECEMBER 31, 2016. MOTION UNANIMOUSLY CARRIED.**

**7. SUBDIVISIONS AND LAND DEVELOPMENT**

A. LD-08-12 – Yale Electric – 11/25/13 (Action)

**MR. BISHOP MOVED WITH REFERENCE TO LAND DEVELOPMENT LD-08-12, YALE ELECTRIC, TO APPROVE THE PRELIMINARY PLAN WITH THE FOUR WAIVERS LISTED ON THE MEMORANDUM OF NOVEMBER 20, 2013 AND FURTHER MOVED TO APPROVE THE PRELIMINARY PLAN WITH THE 12 CONDITIONS LISTED. MOTION UNANIMOUSLY CARRIED.**

B. Market Street Commons – Add On Lot 8

**RAUSCH** Solicitor Rausch noted that a letter had been received from Attorney MacNeal concerning the Market Street Commons Add On Lot. They had submitted a revised Final Land Development Plan in September regarding Lot 8. He reported that the letter indicated the Revised Land Development Plan had been formally withdrawn.

**8. COMMUNICATION FROM SUPERVISORS**

Meeting Rules

**BISHOP** Mr. Bishop stated that recently the board had discussed the meeting rules, previously adopted by the board, which had become slightly anachronistic with respect to electronic devices. He proposed a slight, but meaningful, change to the rules to bring them up to date with respect to technology.

**MR. BISHOP MOVED FOR THE FOLLOWING ADJUSTMENTS WITH RESPECT TO MEETING RULES, ITEM “I” - WITH THE EXCEPTION OF EMERGENCY SERVICE RESPONDERS, ALL CELL PHONES AND/OR ELECTRONIC DEVICES SHALL BE SILENCED IN THE MEETING ROOM DURING MEETINGS. MOTION UNANIMOUSLY CARRIED.**

Kershaw and Eastern Boulevard – Traffic Calming Circle

**BOWMAN** Mr. Bowman reported that he, along with other board members, had received a letter from a resident who resides near the turning circle on Kershaw and Eastern Boulevard, which stated that the traffic calming measures were not effective and that it actually increased speeding.

**DVORYAK** Mr. Dvoryak noted that he had received a copy, and he had responded to the resident and offered to meet with him and review the situation. He had not yet had a response to date.

York County Association of Townships of Second Class

**SCHENCK** Chairman Schenck reported that four of the Springettsbury board members, along with Manager Holman attended the convention of York County Association of Townships of Second Class. The convention provides an opportunity to network and

compare notes with other townships and provide direction to PSATS concerning legislation issues. Both Mr. Bowman and Mr. Holman served on the Executive Committee and had been instrumental in organizing the convention. With Mr. Bowman vacating his board seat, Mr. Schenck will serve on the Executive Committee in the future. He thanked both Mr. Bowman and Mr. Holman for their assistance with the convention.

**DVORYAK** Mr. Dvoryak noted that Ms. Landis asked him to read her letter addressing the budget issues in her absence. He indicated he would provide that later in the agenda.

**9. SOLICITOR'S REPORT**

**RAUSCH** Solicitor Rausch stated he had nothing to add to his written report.

**10. MANAGER'S REPORT**

**HOLMAN** Mr. Holman stated that a letter had been received from Dr. Luther Sowers, Chairman of the Historic Preservation Committee, requesting that the committee be increased by two.

Following a lengthy discussion it was noted that the number of people willing to serve ebbs and flows. Currently there are a number of professional individuals who had volunteered with needed skills for the committee. It was pointed out that one does not have to be a member of the committee to assist with the work with the downside that the willing workers would not be able to vote on issues.

**Consensus of the board was to draft an ordinance with an increase in the Historic Preservation Committee from seven members to nine members.**

**11. ORDINANCES AND RESOLUTIONS**

A. Resolution No. 2013-42 – Disposition of Records

**MR. BOWMAN MOVED TO APPROVE RESOLUTION NO. 2013-42, DISPOSITION OF RECORDS. MOTION UNANIMOUSLY CARRIED.**

B. Resolution No. 2013-43 – PennDOT Utility Relocation (I-83/Mt. Rose Avenue Interchange)

**MR. DVORYAK MOVED TO APPROVE RESOLUTION 2013-43. MOTION UNANIMOUSLY CARRIED.**

C. Resolution No. 2013-44 – Setting the Annual Maximum Amount for Township Supervisor Compensation.

**MR. BISHOP MOVED TO ADOPT RESOLUTION 2013-44 SETTING SUPERVISOR COMPENSATION. MOTION CARRIED 3/1. MR. DVORYAK VOTED OPPOSED.**

- D. Resolution No. 2013-45 – Updating Springettsbury Township’s Contribution Rate for Teamsters Union Personnel and Springettsbury Township Non-Union Personnel Pension Plans.

**MR. DVORYAK MOVED TO APPROVE RESOLUTION 2013-45. MOTION UNANIMOUSLY CARRIED.**

- E. Authorization to Advertise Ordinance to Amend York Area United Fire and Rescue Agreement.

**MR. DVORYAK MOVED TO AUTHORIZE ADVERTISING THE ORDINANCE TO AMEND YORK AREA UNITED FIRE AND RESCUE AGREEMENT. MOTION UNANIMOUSLY CARRIED.**

**12. OLD BUSINESS**

- A. Update on Historic Preservation Forum

**LANG** Ms. Lang provided a lengthy update on the Historic Preservation Forum in response to concern of the interest in the township becoming more involved in the process of historic preservation. The forum was an effort to determine community interest. A short survey was sent to 540 people who owned historically designated property in the township. There was a 29% return rate, which she determined was amazing. The list of historic properties was adopted in early 2000 and properties may have changed ownership, owned by a trust, have gone missing and/or are vacant. There were five questions in the survey: at what level do they support some form of historic preservation in the township. One of its purposes was to provide education.

The 159 responses fell into three distinct categories: a very loud no, don’t do anything; don’t waste any money; stay out of it (the smallest group). Secondly a group that indicated yes, the township should be in the lead; do everything in your power to protect the resources in the community; Thirdly, yes with guidelines, maybe; it’s a good idea but don’t dictate what people can do; make suggestions (largest group). People who came to the forum (40) were asked to do an exit survey of which 30 completed the survey. People indicated they had learned something they did not know before coming to the forum (83%). Three roles were created: Advocate, Regulator and Resource.

Moving forward, Ms. Lang noted that the Comprehensive Plan update will be taking place during 2014/15.

**DVORYAK** Mr. Dvoryak thanked Ms. Lang for the tremendous effort put forth and the phenomenal job done to pull the forum together in a short period of time. He asked

her to clarify what having a historic property means, i.e. is it a property with true historical significance, or something of a certain age or older.

**LANG** Ms. Lang responded that there are multiple ways to determine a historic property. The National Register's definition includes a property that contributes to a neighborhood or that something important happened there or someone important lived there, or it is a good example of a specific type of architecture.

**RAUSCH** Solicitor Rausch asked how properties receive their historic designations.

**LANG** Ms. Lang responded that the Historic Preservation Committee documented the information. A sheet was prepared in response to specific questions for each property in the township and then was sent to the state to determine if it was qualified. They drew boundaries in between houses that were historic and those that were not. If a house contributed to the context of the neighborhood, that was part of the historic development of the community and became a contributing factor. That documentation is kept and available here in the township and can be reviewed.

**RAUSCH** Solicitor Rausch asked who got the process started; was it the homeowners.

**SCHENCK** Chairman Schenck responded that the township began the process.

**LANG** Ms. Lang added that there was grant money involved.

**MONSON** Ms. Monson, Member of the Historic Preservation Committee, responded that during the 1980's the state began the process to identify the most historic properties. It was actually Historic York in behalf of the state that started it, and the Historic Preservation Committee began in 1991 when the Supervisors charged the committee with providing a list of the historic properties that the township could least afford to lose. In order to do that they had to survey the entire township. A local architect, Mark Shermeyer, put together most of the historic resource forms. There are 10 huge binders of the resource forms. Software is now available where they can be scanned and placed on the website. Currently they have identified stone walls on Druck Valley Road, and they are investigating a potential Witness Tree at 2901 Whiteford Road across from where the Avalong barn stood. It was suggested to the committee that the Sycamore tree, because of its size, may have been present before the Lindt family started the entire area. The Witness Tree may have seen the development of the whole township. They are working to get an arborist's determination.

The discussion continued and is summarized for notation in the minutes:

- HARB, Historical Architectural Review Board – Distinction exists between creating a historic district and focusing on a specific historic structure. There are

options with HARB with a wide spectrum of just the façade of the building to interior of the building.

- For historic property owners there are benefits of the designation: tax credit benefits and allowances within the law to meet certain codes.
- Adaptive re-use of historic structures pose many difficulties, the first is bringing them up to code.
- Having a property on the historic list doesn't take anything away from the owner or create any hurdles. It just documents that the property is historic. It does provide for a cooling off period prior to demolition.
- Creating a demolition procedure would be a first step.

Mrs. Monson's reasons for the need for preservation teeth:

- HRC will continue to come before the board and the public for assistance in protecting other Ettline-like properties from the wrecking ball. Three notable properties are in jeopardy: 2901 Whiteford Road, 3101 East Market, and the Martin Livingston Farm on Memory Lane Extended.
- Status quo (after 22 years on the committee) isn't working.
- It's already too late when property owners apply for demolition permits. By doing nothing the township gains a reputation that it does not treasure the past enough to protect its future.
- Ms. Lang needs more to do in this regard.
- Money factor makes demolition an easier choice; it needs to be made the least favorable choice. Need for property owner to realize the value in its property.
- Message needs to be sent that the township values certain evidences of the past; otherwise past efforts for identifying properties had no point.
- Lancaster County Preservation Trust is light years ahead of Springettsbury. Need to create a procedure to follow for historic resources.
- Community becomes more esthetically pleasing and architecturally diverse.
- Provides for economic benefits; companies have been shown to want to be part of the community.
- It's the right thing to do for the community.

**LANG**

Ms. Lang noted that there is no shortage of information and resources on what other townships are doing, what works, what's what and what doesn't work. If the board wants staff to provide more information and resources, they can do so so that they can determine what some options and/or direction might be.

**RAUSCH**

Solicitor Rausch asked Ms. Monson what she would consider was the biggest success in the 22 years she had served on the committee, specifically in terms of preserving something in Springettsbury that the committee oversaw.

- MONSON** Ms. Monson responded that saving the Meadowbrook would be the biggest.
- RAUSCH** Solicitor Rausch asked about the code issues and commented that it was all governed by the state.
- LANG** Ms. Lang responded that the state identifies where it is possible and under what circumstances it's possible. As the community moves to redevelopment in general and getting it aired, the idea of redevelopment is as difficult as the people that want to demolish a building. Redevelopment and reuse of existing infrastructure is a huge battle and as the community moves in that direction, this is certainly a vital piece of it. It is not just historic structures, it's other structures that exist that have a useful life that don't need to be torn down in order for them to expand and be used within the community. This is bigger issue than just historic preservation, but certainly is an important piece of it.
- SCHENCK** Chairman Schenck commented that what to do as the next steps is the question.
- LANG** Ms. Lang noted that they wanted to provide information, and if the board wanted additional resources, they would be happy to provide that. They are looking for direction.
- RAUSCH** Solicitor Rausch suggested that a draft could be created for the board of the various options from the most restrictive, such as the creation of a HARB District, to an overlay that targets specific properties that meet certain criteria. A demolition section could be laid out that the board could work through and choose what would be too tough, too restrictive or that it might work.
- SCHENCK** Chairman Schenck thought it would be good to be somewhere between the current status and a HARB with a lot of things in between toward some legitimate options.
- DVORYAK** Mr. Dvoryak stated that was where he was with the idea even before the forum. He suggested as part of the process the board needs clear knowledge of what is available.
- LANG** Ms. Lang noted that there can be a very restrictive HARB and a not so restrictive HARB. The word HARB does not necessarily mean a bad thing. There are professional people who sit on a HARB district board who have no more than an advisory role in what they do. She added she would be happy to fill in some of the gaps.
- DVORYAK** Mr. Dvoryak asked Ms. Lang for a copy of the survey results.
- BISHOP** Mr. Bishop asked for a copy of the Lancaster demolition plan.
- LANG** Ms. Lang responded she would provide the documents.

**13. NEW BUSINESS**

**A. Authorization to Advertise 2014 Proposed Budget**

**DVORYAK** Mr. Dvoryak stated that Ms. Landis, who could not be present this date, asked him to read a memo that she put together, as well as some proposed budget changes that she thinks would address the budget. He advised that he would do that for her. He read the document created by Julie Landis, Board Supervisor. It says, *“There are a lot of areas we can dig down deeper into save costs such as reallocating funds, cutting additional expenses, etc. I am voting “no” or against this proposed budget as I feel that we can resolve the budget shortfall by adjusting the attached listed line items that I expand upon. Each year there are areas of the budget which are consistently over-budgeted and revenues are under-estimated and this must be addressed. These items along with additional fiscal restraint should easily resolve the \$184,000 deficit, which we are currently facing.”*

Ms. Landis provided an attachment in which she identified two sections: Increased Revenues and Reduced Spending. The Increased Revenues amounted to a total of \$78,000, and the Reduced Spending amounted to \$114,000 for a Grand Total of \$192,000. Three additional footnotes for other areas of cost savings she lists paper supplies, template needed and township letterhead can be changed as needed each time a memo is typed and produced. Reduction of postage with email use, download from website and if resident does not have internet access the document then can be mailed or picked up at township building. Finally, the newsletter, this expense can be reduced from \$50,000 to \$25,000 or less by not making this a quarterly magazine. It also can be emailed and downloaded from the township’s website. If resident does not have internet access the newsletter can be picked up at the township or mailed.

**RAUSCH** Solicitor Rausch stated he was not quite sure what Supervisor Landis’ intention was at this point. However, with regard to her reference to her vote, the motion before the board is to advertise the proposed budget to be adopted in December.

**DVORYAK** Mr. Dvoryak commented that quoting from her letter it stated, *“I am voting no or against this proposed budget.”*

**RAUSCH** Solicitor Rausch stated to be clear on the record, a Supervisor cannot vote by proxy or in absentia. In December there will be a vote on the budget itself.

**BISHOP** Mr. Bishop commented that the process for working on this budget is that the board schedules budget work sessions where these kinds of discussions are held. That is the reason for the budget work sessions, and these are the kinds of things that would be discussed during a work session. During those budget work sessions there is an opportunity where board members can actually do something about specific

proposals. Individual line items are discussed as to whether or not they are reasonable or should be changed. Supervisor Landis found it difficult to both attend and participate in those budget work sessions, which from a process point of view, made it very difficult for her to have an impact on the budget, which is unfortunate. The opportunity was given for everybody to speak up, and it is unfortunate that it comes this late when there is a time pressure to advertise the budget.

**SCHENCK** Chairman Schenck noted that specifically Ms. Landis had attended half the budget work sessions, and at the last meeting said she had ideas of how to revise the budget. When Chairman Schenck questioned her and asked what her recommendations would be, she could not provide what her recommendations were and said she would send an email. Chairman Schenck noted that he had indicated if she was going to send an email, there would have to be another budget meeting for discussion. When asked if she wanted another budget meeting, she said no, that she didn't need another budget meeting. Other than some effect that her memo is supposed to have, it is meaningless. Chairman Schenck indicated he was frustrated with it, not with Mr. Dvoryak for presenting it, which was absolutely appropriate.

**MR. BOWMAN MOVED CONCERNING THE 2014 PROPOSED BUDGET TO APPROVE THE ADVERTISEMENT OF THE 2014 BUDGET AS PRESENTED WITH A TAX RATE OF 1 MILL. MOTION CARRIED 3/1. MESSRS. SCHENCK, BISHOP AND BOWMAN VOTED IN FAVOR; MR. DVORYAK VOTED OPPOSED.**

B. Set the Time for January 6, 2014 Board of Supervisors Reorganization Meeting.

**MR. BISHOP MOVED TO SET THE TIME FOR THE BOARD OF SUPERVISORS REORGANIZATION MEETING FOR JANUARY 6, 2014 AT 6 P.M. MOTION UNANIMOUSLY CARRIED.**

C. Authorization to Adopt Township Finance Policy on Tax Exempt and Build America Bonds.

**MR. DVORYAK MOVED TO AUTHORIZE ADOPTING THE TOWNSHIP FINANCE POLICY ON TAX EXEMPT AND BUILD AMERICA BONDS. MOTION UNANIMOUSLY CARRIED.**

D. Authorization to Transfer \$14,790 from General Fund to Capital Fund and then to Sewer Fund (Walter's property 2013 rental payment).

**MR. DVORYAK MOVED TO AUTHORIZE TRANSFERRING \$14,790 FROM THE GENERAL FUND TO THE CAPITAL FUND AND THEN TO THE SEWER FUND. MOTION UNANIMOUSLY CARRIED.**

E. Transfer of Property from County to Township – Loucks Mill Road Sewer Main Access.

**MR. BISHOP MOVED TO AUTHORIZE APPROVAL TO ACCEPT THE LOUCKS MILL ROAD SEWER MAIN ACCESS PROPERTY FROM THE COUNTY FOR \$1.00. MOTION UNANIMOUSLY CARRIED.**

**14. ADJOURNMENT**

**SCHENCK** Chairman Schenck reminded the board of the Executive Session to be held following adjournment. He adjourned the meeting at 9:05 p.m.

Respectfully submitted,

John Holman  
Secretary

ja