

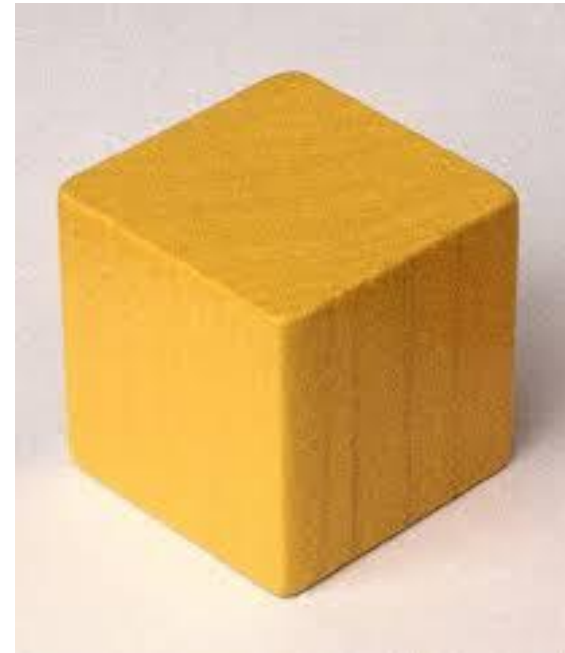
2017 BUDGET PROPOSAL

SPRINGETTSBURY TOWNSHIP

Building a Budget

Step 1 - context

- New staff in key positions – Township Manager, Community Development Director, Finance Director, Human Resources Director.
- No framework, format or content from the 2016 budget (no document)
- No strategic plan or policy priorities in place to inform the budget process
- Fresh start from a zero basis, every cost justified in building a new budget



Building a Budget

Step 2 - foundation



- Conservative revenue estimates
 - 3-5 year trending averages
 - Contractually fixed amounts
 - High probability of anticipated projects
 - Comprehensive review
- Deliberate expenditures
 - Certain costs were reassigned to programs and funds where they are originated (employee benefits)
 - Modest estimates based on historical trends for recurring and routine expenses
 - Justifications for significant changes and new requests

Building a Budget

Step 3 – goals and objectives

- Maintain existing quality and level of services
- Improve services while reducing costs wherever possible
- Ensure prudent investments for preserving long-term stability in municipal operations
- Implement best practices in budgeting
- Improve budget accuracy, clarity and accessibility for the public
- No increases in tax rates or fees



Step 4 – budget overview: revenues

2016	2016		2017	Percent
<u>Actual</u>	<u>Budget</u>	<u>Description</u>	<u>Proposed</u>	<u>Change</u>
		General Fund		
(11,389,528)	(11,056,581)	Administration Revenue	(11,053,078)	-0.03%
(988,074)	(632,100)	Community Development Revenue	(688,904)	8.99%
(839,008)	(837,000)	EMS Revenue	(766,870)	-8.38%
-	-	Finance Revenue	(2,676)	100.00%
(66,296)	(72,000)	Fire Revenue	(66,296)	100.00%
-	-	MIS Revenue	(720)	100.00%
(489,059)	(448,500)	Police Revenue	(475,042)	5.92%
(11,486)	(20,000)	Public Works Revenue	(33,195)	65.98%
(305,696)	(265,000)	Recreation Revenue	(418,112)	57.78%
(14,089,145)	(13,331,181)	Total Township Revenue	(13,504,893)	1.30%

Step 4 – budget overview: expenses

2016	2016		2017	Percent
<u>Actual</u>	<u>Budget</u>	<u>Description</u>	<u>Proposed</u>	<u>Change</u>
		General Fund		
3,775,980	4,241,095	Administration Expense	1,729,078	-59%
312,229	314,000	Community Development Expense	901,594	187%
583,845	570,150	EMS Expense	611,936	7%
269,209	261,170	Finance Expense	388,517	49%
66,296	72,000	Fire Expense	66,296	-8%
86,096	89,600	MIS Expense	213,474	138%
3,390,994	4,018,000	Police Expense	5,259,922	31%
1,272,634	1,257,550	Public Works Expense	1,683,895	34%
488,414	498,000	Recreation Expense	509,121	2%
2,393,414	2,476,428	YAUFR Expense	2,630,267	6%
12,639,111	13,797,993	Total Township Expenses	13,994,098	1%

Step 4 – capital expenses and fund balance

2016	2016		2017	Percent
<u>Actual</u>	<u>Budget</u>	<u>Description</u>	<u>Proposed</u>	<u>Change</u>
		General Fund		
		2016 BOND allocation	(850,000)	
305,119	155,000	Capital	1,360,400	
		Utilization of Fund Balance – Capital	510,400	
		Utilization of Fund Balance – Operations	489,205	

Step 4 – Sewer Fund budget: revenue and expenses

2016	2016		2017	Percent
<u>Actual</u>	<u>Budget</u>	<u>Description</u>	<u>Proposed</u>	<u>Change</u>
(9,319,250)	(9,062,000)	Wastewater Revenue	(8,964,750)	
9,385,379	11,089,000	Wastewater Expenses	11,277,887	1.70%
66,129	2,027,000	Total Wastewater	2,313,137	14.12%
2,386,980	2,367,500	Depreciation	2,381,500	

Significant budget allocations

(\$2,734,964)	York Area United Fire and Rescue (YAUFR)
\$104,697	YAUFR fund balance return
\$37,000	Martin Library – annual township contribution
\$766,870	Emergency Medical Service revenues
(\$611,936)	EMS (After 2017, the EMS business unit will be turned over to another public or private entity to assume ownership and responsibility for provision of this service. Township EMS employees lost through attrition are being backfilled by contracted service providers.)

Budget Highlights: Police

Capital:

- Replacement Vehicles
 - \$45,748 - one marked Ford Utility
 - \$45,368 - one unmarked Ford Fusion
- \$4,657 - Replacement Taser X26P (5)
- \$18,500 - Watchguard body cameras (20) and data storage
- \$5,200 - Replacement Colt LE Commando Rifle (16), net of trade-in



Budget Highlights: Community Development

Staff:

- \$70,000 - Plan Review/Code Enforcement
- \$48,000 - Administrative assistant

Operations:

- \$25,000 - Comprehensive plan
- \$14,066 - Work stations and equipment



Budget Highlights: Public Works

Capital:

- \$500,000 - Trout Run Road full construction
- \$275,000 - Replace 1994 Street Sweeper
- \$150,000 - Upgrades to gasoline and diesel fueling system
- \$35,000 - Sidewalks and curbs
- \$10,000 – Davies Drive railroad crossing



Budget Highlights: MIS and Parks

MIS Capital:

- \$25,100 – data storage
- \$40,000 – audio/video improvements
- \$5,800 – PC replacements

Parks Capital:

- \$200,000 – New playground



2017 Budget Summary

Fund	Projected beginning balance	Revenues	Expenses	Fund Balance (Used) / Remaining	Projected ending balance
General	\$4,260,670	13,504,893	(15,354,498)	(999,605)	\$3,261,065
Sewer	\$13,379,354	8,964,750	(8,896,367)	68,363	\$13,447,717

Thank you!



Springettsbury Township 2017 Budget