



**pennsylvania**  
OFFICE OF OPEN RECORDS

RTK 221



**Springettsbury Township**

1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 505-0455 (Fax)  
www.springettsbury.com

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

**DATE REQUESTED:** August 31, 2013

**REQUEST SUBMITTED BY:** E-MAIL    U.S. MAIL    FAX    IN-PERSON

**NAME OF REQUESTOR:** David G. Trott

**STREET ADDRESS:** 3360 Druck Valley Rd.

**CITY/STATE/COUNTY (Required):** York, PA 17406

**TELEPHONE (Optional):** [REDACTED]

**RECORDS REQUESTED:**

*\*Provide as much specific detail as possible so the agency can identify the information.*

1. Please provide a single invoice, submitted for payment to the Township, by every law firm or individual attorney for their appearance in or consultation for every law suit filed against Springettsbury Township, their employees, and Township Board members, for the period 1990 to present. Include the name(s) of the plaintiff(s) and defendant(s)

**DO YOU WANT COPIES?** YES or NO **Yes**

**DO YOU WANT TO INSPECT THE RECORDS?** YES or NO **No**

**DO YOU WANT CERTIFIED COPIES OF RECORDS?** YES or NO **No**

**RIGHT TO KNOW OFFICER:** JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY  
john.holman@springettsbury.com

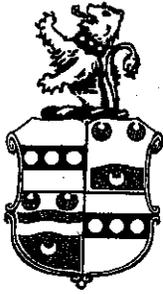
**DATE RECEIVED BY THE AGENCY:** 9/3/2013

**AGENCY FIVE (5)-DAY RESPONSE DUE:** 9/10/2013

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)

*30 days 10/10/2013*



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

William H. Schenck, III  
Chairman

Donald P. Bishop  
Vice Chairman

Michael R. Bowman  
Assistant Secretary/Treasurer

George M. Dvoryak

Julie A. Landis

## TOWNSHIP MANAGER

John J. Holman  
Secretary/Treasurer

September 6, 2013

Mr. David G. Trott  
3360 Druck Valley Road  
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Trott,

Thank you for writing to Springettsbury Township with your request for information in regards to:

"Please provide a single invoice, submitted for payment to the Township, by every law firm or individual attorney for their appearance in or consultation for every law suit against Springettsbury Township, their employees, and Township Board members, for the period 1990 to present. Include the name(s) of the plaintiff(s) and defendant(s)."

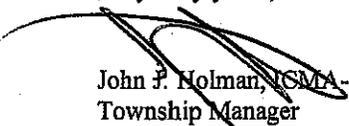
I reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than October 10, 2013.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions please do not hesitate to contact me.

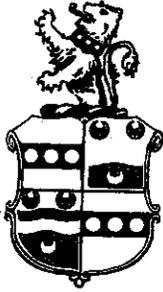
Very truly yours,

  
John J. Holman, NCMA-CM  
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor

File: Right-to-Know



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

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## TOWNSHIP MANAGER

John J. Holman  
Secretary/Treasurer

October 10, 2013

Mr. David G. Trott  
3360 Druck Valley Road  
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Trott,

Thank you for writing to Springettsbury Township with your request for information in regards to:

“Please provide a single invoice, submitted for payment to the Township, by every law firm or individual attorney for their appearance in or consultation for every law suit against Springettsbury Township, their employees, and Township Board members, for the period 1990 to present. Include the name(s) of the plaintiff(s) and defendants.”

Your request is denied.

- **Format of Report: Section 705:** an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner which the agency does not currently compile, maintain, format or organize the record.

The Township, after conducting a detailed search of its' records, does not have a single invoice in the format as you requested. Please advise if you are requesting all invoices for all lawsuits and by individual attorneys. Should this be what you are requesting please submit a separate Right-To-Know request.

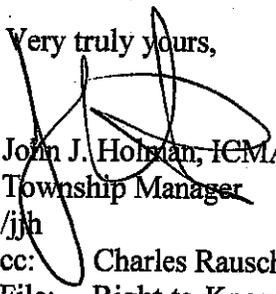
You have a right to appeal denial of information in writing to Terry Mutchler, Executive Director, Office of Public Records, Commonwealth Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal, you must do so within fifteen business days of the mailing date of the agency's response, as outlined in Section 1101 of the Right-To-Know Law.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,



John J. Holman, ICMA-CM  
Township Manager

/jrh

cc: Charles Rausch, Township Solicitor

File: Right-to-Know