

RTK-249



Springettsbury Township  
1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 505-0455 (Fax)  
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 1/4/2014

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

NAME OF REQUESTOR: Lee Sowers

STREET ADDRESS: 562 E Heatherfield Way

CITY/STATE/COUNTY (Required): Red Lion PA 17356

TELEPHONE (Optional): \_\_\_\_\_

**RECORDS REQUESTED:**

*\*Provide as much specific detail as possible so the agency can identify the information.*

All building permits issued greater than \$100,000 for the period July 1, 2013 to December 31, 2013

Permit holder name and address

occupancy address

cost of project

DO YOU WANT COPIES? YES  NO  PDF is acceptable

DO YOU WANT TO INSPECT THE RECORDS? YES  NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES  NO

RIGHT TO KNOW OFFICER: **JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY**  
john.holman@springettsbury.com

DATE RECEIVED BY THE AGENCY: 01/06/2014

AGENCY FIVE (5)-DAY RESPONSE DUE: 01/14/2014

**\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

Questions: please contact the Office of Open Records at (717) 346-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

George M. Dvoryak  
Chairman

Julie A. Landis  
Vice Chairman

Mark M. Swortley  
Assistant Secretary/Treasurer

William H. Schenck, III

Kathleen A. Phan

## TOWNSHIP MANAGER

John J. Holman  
Secretary

January 13, 2014

Mr. Lee Sowers  
562 E. Heatherfield Way  
Red Lion, PA 17356

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Sowers,

Thank you for writing to Springettsbury Township with your request for information in regards to:

Your request for "All building permits issued greater than \$100,000 for the period July 1, 2013 to December 31, 2013. Permit holder name and address, occupancy address, cost of project" is partially approved and partially denied. You may obtain the record by going on the Springettsbury Township web site, [www.Springettsbury.com](http://www.Springettsbury.com) and go to Community Development, year to date reports.

### Section 704. Electronic Access

(b) (1) In addition to the requirements of section 701, an agency may respond to a request by notifying the requester that the record is available through publicly accessible electronic means or that the agency will provide access to inspect the record electronically.

(b) (2) If the requester is unwilling or unable to access the record electronically, the requester may, within 30 days of following receipt of the agency notification, submit a written request to the agency to have the record converted to paper. The agency shall provide access to the record in printed form within five days of the receipt of the written request for conversion to paper.

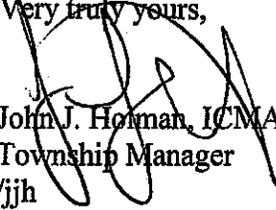
Request is partially denied as to form of report:

- Format of Report: Section 705: ..an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner which the agency does not currently compile, maintain, format or organize the record.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,

  
John J. Holman, ICMA-CM  
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor  
Patricia Lang, Director of Community Development  
Chief McCoy, YAUFRR  
Dori Bowders, Manager of Administrative Operations

File: Right-to-Know