



RTK-287



pennsylvania
OFFICE OF OPEN RECORDS

Springettsbury Township

1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: October 24, 2014

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: David G. Trott

STREET ADDRESS: 3360 Druck Valley Rd.

CITY/STATE/COUNTY (Required): York, PA 17406

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

1. Please provide a copy of the 2014 or most recent agreement between Springettsbury Twp. and Dove Enterprises and between Springettsbury Twp. and The Document House.
2. Please provide the total amount paid by Springettsbury Twp. to Dove Enterprises and Springettsbury Twp. to The Document House, individually, for each year, beginning 2010 to present.

DO YOU WANT COPIES? YES or NO Yes, contract only.

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

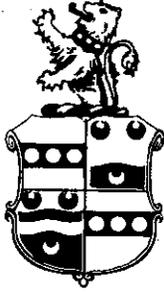
RIGHT TO KNOW OFFICER: ABEGALE GIBB
abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 10/27/14

AGENCY FIVE (5)-DAY RESPONSE DUE: 11/3/14
30 Day: 12/3/14

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

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TOWNSHIP MANAGER

Kristen L. Denne

October 31, 2014

Mr. David G. Trott
3360 Druck Valley Road
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Trott,

Thank you for writing to Springettsbury Township with your request for information in regards to:
"1. Please provide a copy of the 2014 or most recent agreement between Springettsbury Twp. and Dove Enterprises and between Springettsbury Twp. and The Document House 2. Please provide the total amount paid by Springettsbury Twp. to Dove Enterprises and Springettsbury Twp. to The Document house, individually, for each, year beginning 2010 to present."

Your request is approved. There are no records for Dove Enterprises for the period requested. The records for The Document House are included below. Please note that Dove Enterprises was a previous name for The Document House, they are the same business and are not invoicing concurrently. A previous request was made by you in December 2013 for similar information, requesting the agreements between Springettsbury Township and The Document House, plus a request for invoices from 2009 to present submitted by The Document House to Springettsbury; this request was approved with copies of documents prepared totaling \$80.00 that were not picked up.

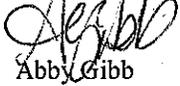
1. Please provide a copy of the 2014 or most recent agreement between Springettsbury Township and The Document House – 2 pages
2. Total amount paid by Springettsbury Township to The Document House:
 - a. 2010 - \$24,346.00
 - b. 2011 - \$20,533.75
 - c. 2012 - \$21,748.56
 - d. 2013 - \$18,743.75
 - e. 2014 (Through October 17) - \$15,710.81

The cost of the copy of the documents is 2 pages @ \$0.25 per page, or \$0.50 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$0.48 for a total cost of \$0.98.

If you have any questions please do not hesitate to contact me.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Very truly yours,



Abby Gibb
Right to Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Jack Hadge, Finance Director
Charles Rausch, Township Solicitor

File: Right-to-Know – 287