



pennsylvania
OFFICE OF OPEN RECORDS



Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 12/08/2014

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Michael A. SALAVAT

STREET ADDRESS: 3675 Sorbel Ridge Ln.

CITY/STATE/COUNTY (Required): YORK, PA 17406

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED: * MY EMAIL: [REDACTED]

**Provide as much specific detail as possible so the agency can identify the information.*

ANY Records including permits & violations, CO's, site plans, Original Plans on Home, Approved Alterations, And Any Relevant information Regarding the plans and permits on property.
THANKS -

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

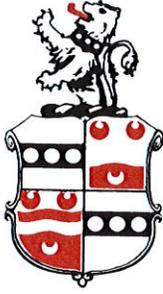
RIGHT TO KNOW OFFICER: **ABEGALE GIBB**
abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 12/08/14

AGENCY FIVE (5)-DAY RESPONSE DUE: 12/15/14
30 Day: 01/14/15

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

George M. Dvoryak
Chairman

Julie A. Landis
Vice Chairman

Mark M. Swomley
Assistant Secretary/Treasurer

William H. Schenck, III

Kathleen A. Phan

TOWNSHIP MANAGER

Kristen L. Denne

December 10, 2014

Mr. Michael Salavati
3675 Sorrel Ridge Lane
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST –3675 Sorrel Ridge Lane**

Dear Mr. Salavati,

Thank you for writing to Springettsbury Township with your request for “Any records including permits & violations, CO’s, site plans, original plans on home, approved alterations, and any relevant information regarding the plans and permits on property.”

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than January 14, 2015.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions please do not hesitate to contact me.

Very truly yours,

Abegale Gibb
Right to Know Officer

cc: Kristen Denne, Township Manager
Patricia Lang, Director of Community Development
Dori Bowders, Manager of Administrative Operations
File: Right-to-Know – 297



COAT OF ARMS OF SPRINGETT PENN
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Kathleen A. Phan

TOWNSHIP MANAGER

Kristen L. Denne

December 18, 2014

Mr. Michael Salavati
3675 Sorrel Ridge Lane
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST –3675 Sorrel Ridge Lane**

Dear Mr. Salavati,

Thank you for writing to Springettsbury Township with your request for “Any records including permits & violations, CO’s, site plans, original plans on home, approved alterations, and any relevant information regarding the plans and permits on property.”

Your request is approved.

The cost of the available documents is \$5.25 for 21 pages at a rate of \$0.25 per page if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$1.61 for a total cost of \$6.86. There are also plans from additions and renovations of the home dated December 19, 2006 that are available for review at the Township office. Copies of the plans are available for \$24.00 for 8 pages at a rate of \$3.00 per page and will be created upon request through an outside printer. The plans may be mailed with an additional cost \$3.29, for a total cost of \$27.29.

If you would like copies of all documents your cost will be \$29.25 plus \$4.90 for postage, totaling \$34.15.

Please contact me at 717-757-3521 to provide payment or to schedule a time to pick-up the documents.

The Township always welcomes anyone who would like to review its records. Please contact Ms. Patricia Lang, Community Development Director, at 717-757-3521 should you wish to schedule an appointment to review any of the Townships property record files.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,


Abegale Gibb
Right to Know Officer

cc: Kristen Denne, Township Manager
Patricia Lang, Director of Community Development
Dori Bowders, Manager of Administrative Operations
Charles Rausch, Township Solicitor

File: Right-to-Know – 297