



pennsylvania
OFFICE OF OPEN RECORDS

RTK 300



Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 12/23/14

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Ted Czech

STREET ADDRESS: 1891 Loucks Rd.

CITY/STATE/COUNTY (Required): York, PA 17408

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED:

*Provide as much specific detail as possible so the agency can identify the information.

Any and all records, including, but not limited to, police training on proper arrest techniques, use of force and dealing with combative subjects for township officers this year. (2014).

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: **ABEGALE GIBB**
abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 12/23/14

AGENCY FIVE (5)-DAY RESPONSE DUE: 1/2/15

30 Day: 2/1/15

Completed:

**Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

George M. Dvoryak
Chairman

Julie A. Landis
Vice Chairman

Mark M. Swomley
Assistant Secretary/Treasurer

William H. Schenck, III

Kathleen A. Phan

TOWNSHIP MANAGER

Kristen L. Denne

December 31, 2014

Mr. Ted Czech
1891 Loucks Road
York, PA 17408

Re: **RIGHT-TO-KNOW REQUEST – Police Training**

Dear Mr. Czech,

Thank you for writing to Springettsbury Township with your request for “Any and all records, including, but not limited to, police training on proper arrest techniques, use of force and dealing with combative subjects for township officers this year. (2014).”

1. Your request for copies of specific training records is approved (22 pages).

The cost of the copy of the documents is 22 pages @ \$0.25 per page, or \$5.50 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$1.11 for a total cost of \$6.61.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. Contact me, at 717-757-3521, to schedule a time to pick up the documents.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,

Abby Gibb
Right to Know Officer

cc: Chief Hyers, Police Department
Kristen Denne, Township Manager
Charles Rausch, Township Solicitor
Dori Bowders, Manager of Administrative Operations
File: Right-to-Know – 300