

RTK - 304



pennsylvania

OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 2/1/15

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Springettsbury Township

NAME OF REQUESTER: Scott Little

STREET ADDRESS: 2100 Thoroughbred Ct.

CITY/STATE/COUNTY/ZIP (Required): York, PA 17408

TELEPHONE (Optional): _____ EMAIL (optional): [REDACTED]

RECORDS REQUESTED: *Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary

1. Total expenses paid for Twp. Manager educational and training expenses for the period 2014 and 2015.
2. Percentage raises for each Township employee (Union and Non-Union) for each year, beginning 2011 through 2014.
3. A copy of all grievance related paperwork as pertaining to Teamsters Union 776 for the period 2010 through 2014.
4. Percentage raises for all Twp. Department Directors for each year, beginning 2011 through 2014.

DO YOU WANT COPIES? YES NO Totals Only When Applicable

DO YOU WANT TO INSPECT THE RECORDS? YES NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER: Abby Gibbs
abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 2/6/15

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 2/13/15

30 Day: 3/15/15
Completed:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.) Questions: Please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us*



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

William H. Schenck, III

Julie A. Landis

TOWNSHIP MANAGER

Kristen L. Denne

February 13, 2015

Mr. Scott Little
2100 Thoroughbred Court
York, PA 17408

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Little,

Thank you for writing to Springettsbury Township with your request for the following.

1. "Total expenses paid for Twp. Manager educational and training expenses for the period 2014 and 2015.
2. Percentage raises for each Township employee (Union and Non-Union) for each year, beginning 2011 through 2014.
3. A copy of all grievance related paperwork as pertaining to Teamsters Union 776 for the period 2010 through 2014.
4. Percentage raises for all Twp. Department Directors for each year, beginning 2011 through 2014."

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than March 15, 2015.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions please do not hesitate to contact me.

Very truly yours,


Abegale Gibb
Right to Know Officer

cc: Kristen Denne, Township Manager

Betty Speicher, Director of Human Resources
Dori Bowders, Manager of Administrative Operations
Charles Rausch, Township Solicitor

File: Right-to-Know - 304



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Assistant Secretary/Treasurer

William H. Schenck, III

Julie A. Landis

TOWNSHIP MANAGER

Kristen L. Denne

March 10, 2015

Mr. Scott Little
2100 Thoroughbred Court
York, PA 17408

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Little,

Thank you for writing to Springettsbury Township with your request for the following.

1. Total expenses paid for Twp. Manager educational and training expenses for the period 2014 and 2015.
 - a. 2014 Total expenses for education and training expenses: \$3,257.34
 - b. 2015 Total expenses for education and training expenses (as of 2/6/2015): \$2,858.00
2. Percentage raises for each Township employee (Union and Non-Union) for each year, beginning 2011 through 2014.
 - a. Police Officers' Association
 - i. 2011: 3.75%
 - ii. 2012: 3.75%
 - iii. 2013: 2.0%
 - iv. 2014: 2.5%
 - b. Teamsters Union Local 776
 - i. 2011: \$0.62/hour
 - ii. 2012: 0% (Contract Negotiations in progress)
 - iii. 2013: 0% (Contract Negotiations in progress)
 - iv. 2014: 0% (Contract Negotiations in progress)
 - c. Additional Township Staff (Non-Union)
 - i. 2 Pages @ \$0.25 per page, for a total of \$0.50
3. A copy of all grievance related paperwork as pertaining to Teamsters Union 776 for the period 2010 through 2014.
 - a. 8 Pages @ \$0.25 per page, for a total of \$2.00

- b. Partial denial based on Section 708.b.8.ii: In the case of the arbitration of a dispute or grievance under collective bargaining agreement, an exhibit entered into evidence at an arbitration proceeding, a transcript of the arbitration or the opinion. This subparagraph shall not apply to the final award or order of the arbitrator in a dispute or grievance procedure.
 - c. The records have been redacted as related to Section 708.b.6. Personal identification information.
4. Percentage raises for all Twp. Department Directors for each year, beginning 2011 through 2014.”
- a. Percentages for all Twp. Department Directors is included in “2. Percentage raises for each Township employee (Union and Non-Union)”

The cost of the copy of the documents is 10 pages @ \$0.25 per page, or \$2.50 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$0.69 for a total cost of \$3.19.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. Contact me, at 717-757-3521, to schedule a time to pick up the documents.

You have a right to appeal denial of information in writing to Nathanael Byerly, Acting Executive Director, Office of Public Records, Commonwealth Building, 400 North Street, 4th Floor, Harrisburg, PA 17120-0225.

If you choose to file an appeal, you must do so within fifteen business days of the mailing date of the agency's response, as outlined in Section 1101 of the Right-To-Know Law. If you have further questions, please call me.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,


Abegale Gibb
Right to Know Officer

cc: Kristen Denne, Township Manager
Betty Speicher, Director of Human Resources
Dori Bowders, Manager of Administrative Operations
Charles Rausch, Township Solicitor

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