

RTK - 305



**pennsylvania**  
OFFICE OF OPEN RECORDS

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

DATE REQUESTED: 2/1/15

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Springettsbury Township

NAME OF REQUESTER: Scott Little

STREET ADDRESS: 2100 Thoroughbred Ct.

CITY/STATE/COUNTY/ZIP (Required): York, PA 17408

TELEPHONE (Optional): \_\_\_\_\_ EMAIL (optional): [REDACTED]

**RECORDS REQUESTED:** \*Provide as much specific detail as possible so the agency can identify the information.  
**Please use additional sheets if necessary**

1. Total hours worked by Memorial Hospital EMS personnel to cover shifts for the Springettsbury Twp. EMS. Please list monthly total hours for each year, beginning 2010 through 2014.
2. Total hours worked by Grantley EMS personnel to cover shifts for the Springettsbury Twp. EMS for November, 2014.
3. John Holman Gross Earnings for each year, beginning 2011 through 2014.
4. John Holman - Cost of fringe benefits for each year, beginning 2011 through 2014.

DO YOU WANT COPIES? YES  NO  Totals Only When Applicable

DO YOU WANT TO INSPECT THE RECORDS? YES  NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES  NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

**FOR AGENCY USE ONLY**

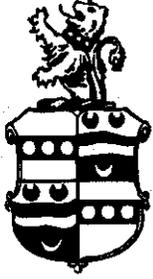
RIGHT TO KNOW OFFICER: Abby Gibbs  
abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 2/6/15

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 2/13/15

30 Day: 3/15/15  
Completed:

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.) Questions: Please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us*



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

Mark M. Swornley  
Chairman

George M. Dvoryak  
Vice Chairman

Kathleen A. Phan  
Assistant Secretary/Treasurer

William H. Schenck, III

Julie A. Landis

## TOWNSHIP MANAGER

Kristen L. Denne

February 13, 2015

Mr. Scott Little  
2100 Thoroughbred Court  
York, PA 17408

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Little,

Thank you for writing to Springettsbury Township with your request for the following.

1. "Total hours worked by Memorial Hospital EMS personnel to cover shifts for the Springettsbury Twp. EMS. Please list monthly total hours for each year, beginning 2010 through 2014.
2. Total hours worked by Grantley EMS personnel to cover shifts for the Springettsbury Twp. EMS for November, 2014.
3. John Holman Gross Earnings for each year, beginning 2011 through 2014.
4. John Holman - Cost of fringe benefits for each year, beginning 2011 through 2014."

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than March 15, 2015.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

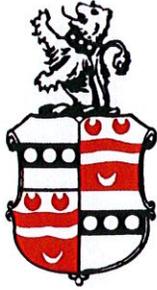
If you have any questions please do not hesitate to contact me.

Very truly yours,

Abegale Gibb  
Right to Know Officer

cc: Kristen Denne, Township Manager  
Betty Speicher, Director of Human Resources

Robert McCoy, Chief of YAUFR  
Dori Bowders, Manager of Administrative Operations  
File: Right-to-Know - 305



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

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Assistant Secretary/Treasurer

William H. Schenck, III

Julie A. Landis

## TOWNSHIP MANAGER

Kristen L. Denne

March 13, 2015

Mr. Scott Little  
2100 Thoroughbred Court  
York, PA 17408

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Little,

Thank you for writing to Springettsbury Township with your request for the following.

1. **Total hours worked by Memorial Hospital EMS personnel to cover shifts for the Springettsbury Twp. EMS. Please list monthly total hours for each year, beginning 2010 through 2014.**
  - a. 59 Pages @ \$0.25 per page, for a total of \$14.75
  - b. The records have been redacted for the following reasons:
    - i. Section 706: Information not subject to access. The information is not within the scope of the request.
2. **Total hours worked by Grantley EMS personnel to cover shifts for the Springettsbury Twp. EMS for November, 2014.**
  - a. November 2014 – 242.5 Hours
3. **John Holman Gross Earnings for each year, beginning 2011 through 2014.**
  - a. 2011 \$128,913.00
  - b. 2012 \$128,975.00
  - c. 2013 \$129,014.00
  - d. 2014 \$73,061.00
4. **John Holman – Cost of fringe benefits for each year, beginning 2011 through 2014.**
  - a. Longevity Bonus
    - i. 2011 - \$440.00
    - ii. 2012 - \$500.00
    - iii. 2013 - \$560.00
    - iv. 2014 - \$0.00
  - b. Health/Hospital/Prescription/Dental/Vision Benefits
    - i. 2011 - \$23,328.00
    - ii. 2012 - \$24,020.00
    - iii. 2013 - \$24,272.00
    - iv. 2014 - \$24,806.00

- c. Life and Long Term Disability Benefits
  - i. 2011 - \$1,047.12
  - ii. 2012 - \$1,047.12
  - iii. 2013 - \$1,047.12
  - iv. 2014 - \$523.56
- d. Use of Township Vehicle - No record of cost, Section 705. Creation of a record
- e. Sick, Personal, Vacation, Holidays – No record of cost, Section 705. Creation of a record
- f. 401(a) – 2% of gross earnings for each year(#3)
- g. Conference, Service Membership, Training Fees/Dues
  - i. 2011 - \$5,493.03
  - ii. 2012 - \$3,959.00
  - iii. 2013 - \$2,458.92
  - iv. 2014 - \$977.50

The cost of the copy of the documents is 59 pages @ \$0.25 per page, or \$14.75 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$3.29 for a total cost of \$18.04.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. Contact me, at 717-757-3521, to schedule a time to pick up the documents.

You have a right to appeal denial of information in writing to Nathanael Byerly, Acting Executive Director, Office of Public Records, Commonwealth Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120-0225.

If you choose to file an appeal, you must do so within fifteen business days of the mailing date of the agency's response, as outlined in Section 1101 of the Right-To-Know Law. If you have further questions, please call me.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,



Abegale Gibb  
Right to Know Officer

cc: Kristen Denne, Township Manager  
Betty Speicher, Director of Human Resources  
Robert McCoy, Chief of YAUFR  
Dori Bowers, Manager of Administrative Operations  
Jack Hadge, Finance Director  
Charles Rausch, Township Solicitor

File: Right-to-Know – 305