



RECEIVED

JUN 26 2015

Springettsbury Township

RIK
321



Springettsbury Township

1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 6/26/15

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: ANDREW DEONNE

STREET ADDRESS: 421 West Chocolate Avenue

CITY/STATE/COUNTY (Required): Hershey, PA 17538

TELEPHONE (Optional): (717) 533-3346

RECORDS REQUESTED:

*Provide as much specific detail as possible so the agency can identify the information.

Need to obtain copies of: stormwater management report
: retaining wall permits
: architectural drawings
: sanitary and storm sewer inspection logs
Community: Woodcrest Hills
York, PA
Developer: JUDD Builders/Developers

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

[Please contact me with any questions]

RIGHT TO KNOW OFFICER: **ABEGALE GIBB**
abby.gibb@springettsbury.com

Completed:

DATE RECEIVED BY THE AGENCY: 6/26/15

AGENCY FIVE (5)-DAY RESPONSE DUE: ~~7/7/15~~ 30 Days: 8/6/15

**Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

William H. Schenck, III

Julie A. Landis

TOWNSHIP MANAGER

Kristen L. Denne

July 6, 2015

Mr. Andrew Dionne
421 West Chocolate Avenue
Hershey, PA 17538

Re: **RIGHT-TO-KNOW REQUEST – Woodcrest Hills**

Dear Mr. Dionne,

Thank you for writing to Springettsbury Township with your request for information in regards to
"Community: Woodcrest Hills, York, PA
Developer: JUDD Builders/Developers
We need to obtain copies of:

- Stormwater management report
- Retaining Wall Permits
- Architectural Drawings
- Sanitary and storm sewer inspection logs."

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than August 6, 2015.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions please do not hesitate to contact me.

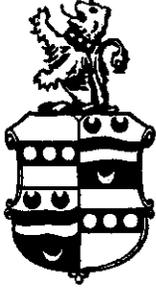
Very truly yours,


Abegale Gibb
Right To Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Patricia Lang, Director of Community Development
Mark Hodgkinson, Director of Public Works and Wastewater Treatment

File: Right-to-Know 321

SPRINGETTSBURY TOWNSHIP



COAT OF ARMS OF SPRINGETT PENN
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Assistant Secretary/Treasurer

William H. Schenck, III

Julie A. Landis

TOWNSHIP MANAGER

Kristen L. Denne

August 5, 2015

Mr. Andrew Dionne
421 West Chocolate Avenue
Hershey, PA 17538

Re: **RIGHT-TO-KNOW REQUEST – Woodcrest Hills**

Dear Mr. Dionne,

Thank you for writing to Springettsbury Township with your request for information in regards to
“Community: Woodcrest Hills, York, PA, Developer: JUDD Builders/Developers

We need to obtain copies of:

- Stormwater management report
- Retaining Wall Permits
- Architectural Drawings
- Sanitary and storm sewer inspection logs.”

The cost of the copy of the documents is 54 pages @ \$0.25 per page, or \$13.50; additional files in electronic format have been saved to a USB Flash Drive, the cost of the electronic files is \$10.00. As indicated, we will meet to review the files on August 6 and payment will be due at that time based on what copies are made and/or for the electronic files.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,

Handwritten signature of Abegale Gibb in black ink.

Abegale Gibb
Right To Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Patricia Lang, Director of Community Development
Mark Hodgkinson, Director of Public Works and Wastewater Treatment
John Luciani, Township Engineer

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