



RTK-325



**Springettsbury Township**

1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 505-0455 (Fax)  
www.springettsbury.com

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

**DATE REQUESTED:** July 29, 2015

**REQUEST SUBMITTED BY:** E-MAIL-xx    U.S. MAIL    FAX    IN-PERSON

Nathan Pipitone  
Wellington Development Group, Inc.

**NAME OF REQUESTOR:** \_\_\_\_\_

**STREET ADDRESS:** 3 Whipporwill Drive

**CITY/STATE/COUNTY (Required):** Lancaster, Pa. 17603

**TELEPHONE (Optional):** 717-872-6401

**RECORDS REQUESTED:**

*\*Provide as much specific detail as possible so the agency can identify the information.*

1. ***Plans, Permits, Applications as they may pertain to any Highway Occupancy Permit/s for the intersections of Mt. Zion and Pleasant Valley Roads.***
2. ***Engineering reviews, memos, comments regarding any application for a Highway Occupancy Permit for the intersections of Mt. Zion and Pleasant Valley Roads.***
3. ***Copies of any notices received by the Township regarding improvements to the intersections of Mt. Zion and Pleasant Valley Roads.***

**DO YOU WANT COPIES? YES**

**DO YOU WANT TO INSPECT THE RECORDS? YES**

**DO YOU WANT CERTIFIED COPIES OF RECORDS? NO**

**RIGHT TO KNOW OFFICER:** **ABEGALE GIBB**  
abby.gibb@springettsbury.com

Completion Date:

**DATE RECEIVED BY THE AGENCY:** July 29, 2015

**AGENCY FIVE (5)-DAY RESPONSE DUE:** August 5, 2015

30-Day Response Due: September 4, 2015

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

Mark M. Swomley  
Chairman

George M. Dvoryak  
Vice Chairman

Kathleen A. Phan  
Assistant Secretary/Treasurer

William H. Schenck, III

Julie A. Landis

## TOWNSHIP MANAGER

Kristen L. Denne

August 5, 2015

Mr. Nathan Pipitone  
Wellington Development Group, Inc.  
3 Whipporwill Drive  
Lancaster, PA 17603

Re: **RIGHT-TO-KNOW REQUEST – Intersection of Mt. Zion & Pleasant Valley Roads**

Dear Mr. Pipitone,

Thank you for writing to Springettsbury Township with your request for information in regards to:

- “1. Plans, Permits, Applications as they may pertain to any Highway Occupancy Permit/s for intersections of Mt. Zion and Pleasant Valley Roads.
2. Engineering reviews, memos, comments regarding any application for a Highway Occupancy Permit for the intersections of Mt. Zion and Pleasant Valley Roads.
3. Copies of any notices received by the Township regarding improvements to the intersections of Mt. Zion and Pleasant Valley Roads.”

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than September 4, 2015.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions please do not hesitate to contact me.

Very truly yours,



Abegale Gibb  
Right To Know Officer

cc: Kristen Denne, Township Manager  
Charles Rausch, Township Solicitor  
Dori Bowders, Manager of Administrative Operations  
Patricia Lang, Director of Community Development

File: Right-to-Know 325



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1701-1731

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## TOWNSHIP MANAGER

Kristen L. Denne

September 3, 2015

Mr. Nathan Pipitone  
Wellington Development Group, Inc.  
3 Whipporwill Drive  
Lancaster, PA 17603

Re: **RIGHT-TO-KNOW REQUEST – Intersection of Mt. Zion & Pleasant Valley Roads**

Dear Mr. Pipitone,

Thank you for writing to Springettsbury Township with your request for information in regards to:

- “1. Plans, Permits, Applications as they may pertain to any Highway Occupancy Permit/s for intersections of Mt. Zion and Pleasant Valley Roads.
- 2. Engineering reviews, memos, comments regarding any application for a Highway Occupancy Permit for the intersections of Mt. Zion and Pleasant Valley Roads.
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Your request is approved.

Land Development Plan of Proposed Office Facility on Pleasant Valley Road – 10 PDF Files on a CD

- Cost of copy of PDF files on a CD at a cost of \$0.67 per CD for a total of \$0.67.

Highway Occupancy Permit Plan Application No. 271278 – 6 plan-size pages

- Total Plan-Size Pages: Cost of copies of 6 pages 24 x 36 at \$2.00 per page for a total of \$12.00.

Email discussion of SR 0024 & Pleasant Valley Road between PA Department of Transportation and Transportation Resource Group (TRG) – 6 pages

First Capital Engineering Letters – 11 pages

- Total Pages: Cost of copies of 17 pages at \$0.25 per page for a total of \$4.25.

The total cost of all of the copies is \$16.92, if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$5.75 for a total cost of \$22.67.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. Please mail payment or contact me, at 717-757-3521, to schedule a time to pick up the documents.

The Township always welcomes anyone who would like to review its records. Please contact Ms. Patricia Lang, Community Development Director, at 717-757-3521 should you wish to schedule an appointment to review any of the Townships property record files.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,



Abegale Gibb  
Right To Know Officer

cc: Kristen Denne, Township Manager  
Charles Rausch, Township Solicitor  
Dori Bowders, Manager of Administrative Operations  
Patricia Lang, Director of Community Development  
Mark Hodgkinson, Director of Public Works  
John Luciani, Township Engineer

File: Right-to-Know 325