



pennsylvania
OFFICE OF OPEN RECORDS

RTK-342



Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 12/14/15

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Paul Scampicco

STREET ADDRESS: 701 Greenwood Road

CITY/STATE/COUNTY (Required): Newark Valley NY Tioga

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED: [REDACTED]

**Provide as much specific detail as possible so the agency can identify the information.*

- Major capital permits issued
- Zoning, code, fire violations
- UST/AST Removal/Installation/Inspections
- Hazardous materials Storage/transport permits

For: 2415E Marketplace Street, York

Certificate of occupancies if possible

DO YOU WANT COPIES? YES or NO digital if possible

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: **ABEGALE GIBB**
abby.gibb@springettsbury.com

Completion Date:

DATE RECEIVED BY THE AGENCY: 12/14/15

AGENCY FIVE (5)-DAY RESPONSE DUE: 12/21/15

30 Day: 01/20/15

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

William H. Schenck, III

Julie A. Landis

TOWNSHIP MANAGER

Kristen L. Denne

December 21, 2015

Mr. Paul Scannapieco
701 Greenwood Road
Newark Valley, NY 13811

Re: **RIGHT-TO-KNOW REQUEST – 2415 East Market Street**

Dear Mr. Scannapieco,

Thank you for writing to Springettsbury Township with your request for information about 2415 East Market Street in York, PA.

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than January 20, 2016.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions, please do not hesitate to contact me.

Very truly yours,


Abegale Gibb
Right To Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Paul Shaefer, First Capital Engineering
File: Right-to-Know – 342



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Blanda E. Nace

TOWNSHIP MANAGER

Kristen Denne

January 20, 2016

Mr. Paul Scannapieco
701 Greenwood Road
Newark Valley, NY 13811

Re: **RIGHT-TO-KNOW REQUEST – 2415 East Market Street**

Dear Mr. Scannapieco,

Thank you for writing to Springettsbury Township with your request for information about 2415 East Market Street in York, PA for:

- "Major Capital permits issued – 7 Pages
- Zoning Code, fire violations – No Records
- UST/AST Removal/Installation/Inspections – 1 Page
- Hazardous Materials Storage/transport permits : No Records
- Certificates of Occupancies if possible" : 7 Pages

Your request is approved; however, digital copies are not provided per your request. The records are provided in the format in which they exist as per Right to Know Law Section 705: *Creation of record. When responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record.*

Copies are available at a cost of \$0.25 per page for a total of 15 pages at a cost of \$3.75 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$1.42 for a total cost of \$5.17.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. Please mail payment or contact me, at 717-757-3521, to schedule a time to pick up the documents.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb
Right To Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Paul Shaefer, First Capital Engineering
Charles Rausch, Township Solicitor
File: Right-to-Know – 342