



pennsylvania
OFFICE OF OPEN RECORDS

RTK 344



Springettsbury Township

1501 Mt. Zion Road
York, PA 17402

(717) 757-3521 (Phone)

(717) 505-0455 (Fax)

www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 2/8/16

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Leslie London-Baranski

STREET ADDRESS: 2425 Bradford dr

CITY/STATE/COUNTY (Required): York PA 17402 York County

TELEPHONE (Optional): _____

RECORDS REQUESTED:

*Provide as much specific detail as possible so the agency can identify the information.

Letters for codes violations on addresses:

511 Erlen dr - outdoor storage violations

531 Erlen dr - outdoor storage violation - structure in yard (trampoline)

From date
2012 to present.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: **ABEGALE GIBB**
abby.gibb@springettsbury.com

Completed:

DATE RECEIVED BY THE AGENCY: 2/8/2014

AGENCY FIVE (5)-DAY RESPONSE DUE: 2/15/2016

30 Day Response Due: 3/16/16

**Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

Donald B. Hoyt
Charles A. Rausch
Bradley J. Leber
David A. Mills
John J. Baranski, Jr.
David B. Schaumann
Christopher J. King
Peter J. Haldeman

Joseph C. Korsak
*LL.M. Labor
Of Counsel



retired

Donald H. Yost

Albert G. Blakey
(1929-2012)
David Wm. Bupp
(1932-2010)

FACSIMILE TRANSMITTAL COVER LETTER

DATE: 2/8/16

TO: Abegale Gibb

TOTAL NUMBER OF PAGES: 2
(including this page)

FAX NUMBER: 505-0455

FROM: Leslie London-Baranski

RE: 511 Erlen & 531 Erlen properties

MESSAGE: Request to know request on above
properties

If you have any problem receiving this, please call (717) 845-3674.

THIS MESSAGE IS INTENDED FOR THE USE OF THE INDIVIDUAL OR ENTITY TO WHICH IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW.

If the reader of this message is not the intended recipient, you are hereby notified that any dissemination or copying of this communication is prohibited. If you have received this communication in error, please notify us immediately by telephone (collect), and return the original message to us at the above address via U.S. Postal Service. Thank you.

17 East Market Street, York PA 17401 717-845-3674 Fax 717-854-7839



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

TOWNSHIP MANAGER

Kristen Denne

February 15, 2016

Ms. Leslie London-Baranski
2425 Bradford Drive
York, PA 17402

Re: **RIGHT-TO-KNOW REQUEST – Code Violation Letters**

Dear Ms. London-Baranski,

Thank you for writing to Springettsbury Township with your request for records of “Letters for codes violations on addresses: 511 Erlen Drive – outdoor storage violations 531 Erlen Drive – outdoor storage violation- structure in yard (trampoline) From date to present.”

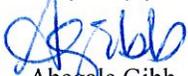
I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than March 16, 2016.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions, please do not hesitate to contact me.

Very truly yours,


Abegale Gibb
Right To Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Paul Shaefer, First Capital Engineering
File: Right-to-Know – 344



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
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Wastewater Treatment Facility
3501 North Sherman Street
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Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

TOWNSHIP MANAGER

Kristen Denne

February 29, 2016

Ms. Leslie London-Baranski
2425 Bradford Drive
York, PA 17402

Re: **RIGHT-TO-KNOW REQUEST – Code Violation Letters**

Dear Ms. London-Baranski,

Thank you for writing to Springettsbury Township with your request for records of “Letters for codes violations on addresses: 511 Erlen Drive – outdoor storage violations 531 Erlen Drive – outdoor storage violation- structure in yard (trampoline) From date to present.”

Available records: 531 Erlen Drive – 7 pages

Copies are available at a cost of \$0.25 per page. For copies of 7 pages the total cost is \$1.75 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost for postage is \$1.20 for a total cost of \$2.95.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. Please mail payment or contact me, at 717-757-3521, to schedule a time to pick up the documents.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb
Right to Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Paul Shaefer, First Capital Engineering
Charles Rausch, Township Solicitor

File: Right-to-Know – 344