



Springettsbury Township

1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 2/10/16

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Patrick Upham - Triad Engineering, Inc.

STREET ADDRESS: 1075 D Sherman Ave

CITY/STATE/COUNTY (Required): Hagerstown, MD 21740

TELEPHONE (Optional): (301) 797-6400

RECORDS REQUESTED:
**Provide as much specific detail as possible so the agency can identify the information.*
Please See attached letter

DO YOU WANT COPIES? YES or NO Please email

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: **ABEGALE GIBB**
abby.gibb@springettsbury.com

Completion Date:
03/18/2016

DATE RECEIVED BY THE AGENCY: 02/10/2016

AGENCY FIVE (5)-DAY RESPONSE DUE: 02/17/2016

30-Day Response Due: 03/18/2016

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

February 10, 2016

Springettsbury Township
1501 Mt. Zion Road
York, PA 17402

RE: Right-to-Know Request
3315 & 3401 Concord Road, York, PA 17402
Property ID Nos. 46000JJ00070000000, 46000JJ0007A000000, & 46000JJ0007C000000

To whom it may concern:

Triad Engineering, Inc. (Triad) is currently conducting a Phase I Environmental Site Assessment (ESA) on the above-referenced properties. As part of this assessment, we are interested in obtaining information regarding the following.

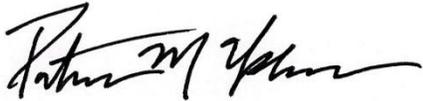
- Permitted water wells and/or groundwater monitoring wells.
- Permitted septic systems.
- Underground and/or Aboveground Storage Tanks.
- Petroleum or hazardous waste generation, use, and/or storage.
- Environmental incidents or violations.
- Activity and use limitations.

The assessment is part of a pending real estate or financial transaction and the information provided by your department is crucial to the completion of our project. We would appreciate any assistance you can provide in expediting this request. Thank you for your department's assistance in this matter.

Please feel free to send us the information by mail, email (pupham@triadeng.com), or by facsimile at 301-797-2424. Thank you for your assistance. If you have any questions regarding the contents of this letter, please contact us at 301-797-6400.

Respectfully submitted,

TRIAD ENGINEERING, INC.



Patrick M. Upham,
Environmental Scientist

Attachments: Site Location Map
 Tax Map
 Standard Right-to-Know Request Form

Reference: 03-15-0194

Location Map

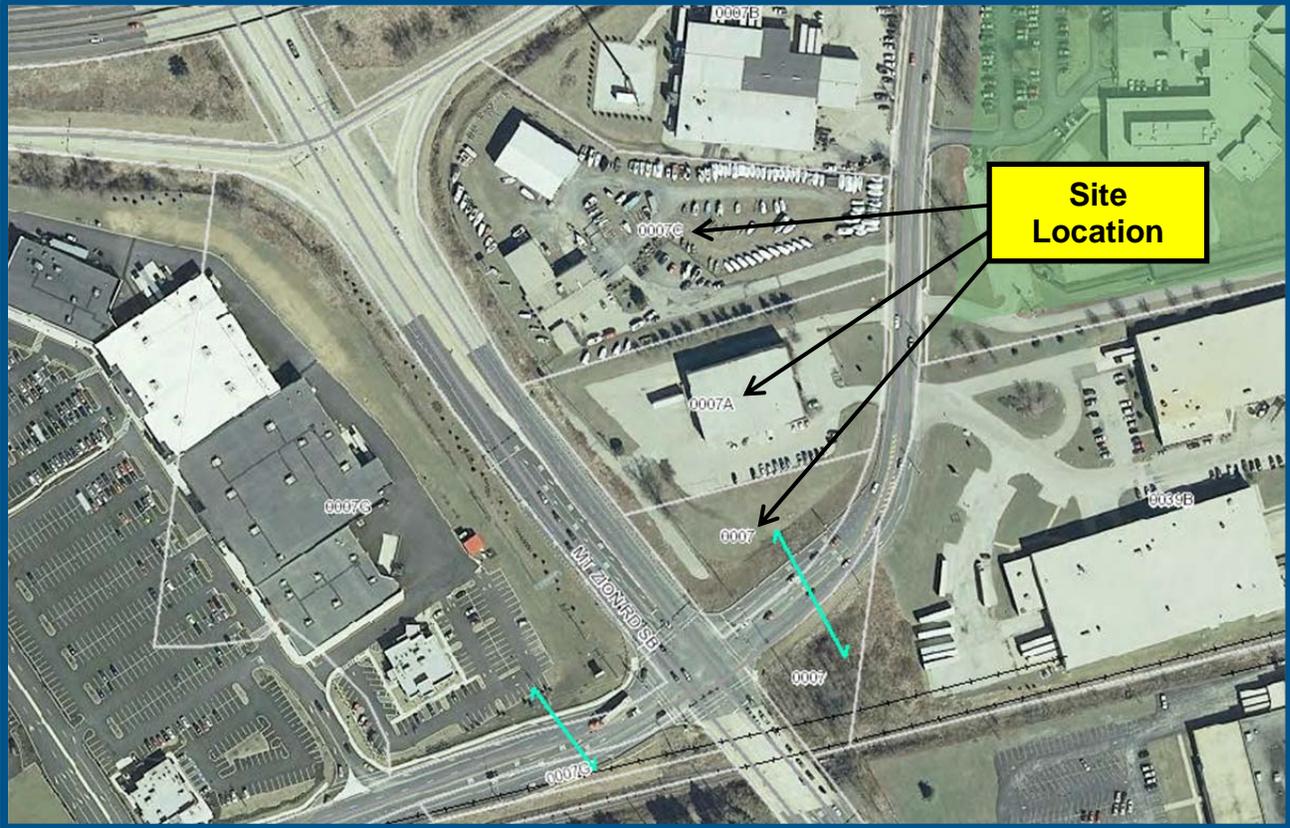
**Proposed Commercial Development
3315 & 3401 Concord Road
York, PA 17402**



**Source: Google Maps
Not to Scale**

Tax Map

**Proposed Commercial Development
3315 & 3401 Concord Road
York, PA 17402**



**Source: Monongalia County Tax Map
District
Not to Scale**



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

TOWNSHIP MANAGER

Kristen Denne

February 17, 2016

Mr. Patrick Upham
Triad Engineering, Inc.
1075-D Sherman Avenue
Hagerstown, MD 21740

Re: **RIGHT-TO-KNOW REQUEST – 3315 & 3401 Concord Road**

Dear Mr. Upham,

Thank you for writing to Springettsbury Township with your request for information regarding properties at 3315 & 3401 Concord Road, York, PA 17402.

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than March 18, 2016.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb
Right To Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Paul Shaefer, First Capital Engineering

File: Right-to-Know – 346



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

TOWNSHIP MANAGER

Kristen Denne

March 17, 2016

Mr. Patrick Upham
Triad Engineering, Inc.
1075-D Sherman Avenue
Hagerstown, MD 21740

Re: **RIGHT-TO-KNOW REQUEST – 3315 & 3401 Concord Road**

Dear Mr. Upham,

Thank you for writing to Springettsbury Township with your request for information regarding properties at 3315 & 3401 Concord Road, York, PA 17402. Property ID Nos. 46000JJ00070000000, 46000JJ0007A000000, & 46000JJ0007C000000

Records related to the following are requested for a Phase I Environmental Site Assessment:

- Permitted water wells and/or groundwater monitoring wells. – **No Records**
- Permitted septic systems. – **No Records**
- Underground and/or Aboveground Storage Tanks. – **No Records**
- Petroleum or hazardous waste generation, use, and/or storage. – **No Records**
- Environmental incidents or violations. – **No Records**
- Activity and use limitations. – **This area is zoned for Flexible Development, various activity and use limitations are available in the Township Zoning Ordinances found on the website, www.springettsbury.com . Please note Section 704 of the Right to Know Law:**

Section 704. Electronic Access:

(b) (1) In addition to the requirements of section 701, an agency may respond to a request by notifying the requester that the record is available through publicly accessible electronic means or that the agency will provide access to inspect the record electronically.

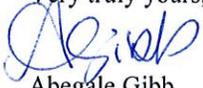
(b) (2) If the requester is unwilling or unable to access the record electronically, the requester may, within 30 days of following receipt of the agency notification, submit a written request to the agency to have the record converted to paper. The agency shall provide access to the record in printed form within five days of the receipt of the written request for conversion to paper.

The Township always welcomes anyone who would like to review its records. Please contact the Community Development Department, at 717-757-3521 should you wish to schedule an appointment to review any of the Townships property record files.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,



Abegale Gibb
Right to Know Officer

cc: Kristen Denne, Township Manager
Dori Bowders, Manager of Administrative Operations
Paul Shaefer, First Capital Engineering
Mark Hodgkinson, Director of Public Works & Wastewater Treatment
Charles Rausch, Township Solicitor
File: Right-to-Know – 346