



RTK-360

pennsylvania
OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 4/18/16

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): _____
Springettsbury

NAME OF REQUESTER: Gar Chung

STREET ADDRESS: 267 Fifth Avenue, Suite 1010

CITY/STATE/COUNTY/ZIP(Required): New York, NY 10016

TELEPHONE (Optional): _____ EMAIL (optional): [REDACTED]

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

I am requesting 4Q investment reports of Springettsbury's pension plans

DO YOU WANT COPIES? YES or NO
DO YOU WANT TO INSPECT THE RECORDS? YES or NO
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER: Abegale Gibb abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 4/25/16

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 5/2/16
30 Days: 6/1/16

Completion
Date: _____

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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May 2, 2016

Gar Chung
267 Fifth Avenue, Suite 1010
New York, NY 10016

Re: **RIGHT-TO-KNOW REQUEST – Investment Reports for Pension Plans**

Dear Gar Chung,

Thank you for writing to Springettsbury Township with your request for “4Q Investment reports of Springettsbury’s pension plans”

I have reviewed the request and am denying this request as it is too vague when indicating “4Q investment reports of Springettsbury’s pension plans” and needs to be further clarified.

Section 703. Written Requests: “...A written request should identify or describe the records sought with sufficient specificity to enable the agency to ascertain which records are being requested...”

You have a right to appeal denial of information in writing to Erik Arneson, Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4th Floor, Harrisburg, PA 17120-0225.

If you choose to file an appeal, you must do so within fifteen business days of the mailing date of the agency’s response, as outlined in Section 1101 of the Right-To-Know Law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb
Right To Know Officer

cc: Dori Bowders, Manager of Administrative Operations
Barbara Lindeman, Director of Finance
Charles Rausch, Township Solicitor

File: Right-to-Know 360