



RTK-370

pennsylvania
OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 5/12/2016

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): SPRINGETTSBURY TOWNSHIP

NAME OF REQUESTER : Sarah Harms (16P2564.39)

STREET ADDRESS: 4544 Main Street

CITY/STATE/COUNTY/ZIP(Required): Whitehall, PA 18052

TELEPHONE (Optional): [REDACTED] EMAIL (optional): [REDACTED]

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

1100-1150 N SHERMAN STREET

- 1) Date the site was connected to public sewer, if connected
- 2) When the current building and/or past buildings were constructed
- 3) Current and/or previous uses/occupants
- 4) Any environmental enforcement actions, complaints, notices of violations, tanks, etc.
- 5) Underground storage tanks

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

Completion Date: 6/17

RIGHT TO KNOW OFFICER: Abby Gibb

DATE RECEIVED BY THE AGENCY: 05/12/2016

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 05/19/2016
30 Day Response Due: 06/18/2016

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*



COAT OF ARMS OF SPRINGGETT PENN
1701-1731

SPRINGGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springgettsbury.com
email: info@springgettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

May 19, 2016

Ms. Sarah Harms (16P2564.39)
4544 Main Street
Whitehall, PA 18052

Re: **RIGHT-TO-KNOW REQUEST – 1100-1150 N. Sherman Street**

Dear Ms. Harms,

Thank you for writing to Springgettsbury Township with your request for "1100-1150 N SHERMAN STERET

- 1) Date the site was connected to public sewer, if connected
- 2) When the current building and/or past buildings were constructed
- 3) Current and/or previous uses/occupants
- 4) Any environmental enforcement actions, complaints, notices of violations, tanks, etc.
- 5) Underground storage tanks."

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than June 18, 2016.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions, please do not hesitate to contact me.

Very truly yours,


Abegale Gibb
Right to Know Officer

cc: Paul Shaefer, First Capital Engineering
Mark Hodgkinson, Director of Public Works and Wastewater Treatment
Dori Bowders, Manager of Administrative Operations
Charles Rausch, Township Solicitor

File: Right-to-Know 370



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

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Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

June 17, 2016

Ms. Sarah Harms (16P2564.39)
4544 Main Street
Whitehall, PA 18052

Re: **RIGHT-TO-KNOW REQUEST – 1100-1150 N. Sherman Street**

Dear Ms. Harms,

Thank you for writing to Springettsbury Township with your request for "1100-1150 N SHERMAN STERET

- 1) Date the site was connected to public sewer, if connected:
 - a. **The Finance Department has records identifying that all accounts, including this address were converted to our current billing system on March 23, 2004. There are also paper copies from old software indicating history back to June 19, 1995. It may have been connected prior to June 1995, but we do not have records available confirming that information.**
- 2) When the current building and/or past buildings were constructed
 - a. **Permits and Certificate of Occupancy Records Available**
- 3) Current and/or previous uses/occupants
 - a. **Permits and Certificate of Occupancy Records Available**
- 4) Any environmental enforcement actions, complaints, notices of violations, tanks, etc.
 - a. **No Records**
- 5) Underground storage tanks
 - a. **No Records**

Copies of the Permits and Certificates of Occupancy are available. Copies are available at the cost of the 92 pages @ \$0.25 per page, or \$23.00 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$6.45 for a total cost of \$29.45.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. Contact me, at 717-757-3521, to schedule a time to pick up the documents.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,



Abegale Gibb
Right to Know Officer

cc: Paul Shaefer, First Capital Engineering
Mark Hodgkinson, Director of Public Works and Wastewater Treatment
Dori Bowders, Manager of Administrative Operations
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