



**pennsylvania**  
OFFICE OF OPEN RECORDS

RTK-388



**Springettsbury Township**

1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 505-0455 (Fax)  
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: July 19-16

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

NAME OF REQUESTOR: Alan Poff (Integra) Miltex

STREET ADDRESS: 589 Davies Drive

CITY/STATE/COUNTY (Required): York Pa. 17402

TELEPHONE (Optional): 1- [REDACTED]

**RECORDS REQUESTED:**

\*Provide as much specific detail as possible so the agency can identify the information.

I recently had a EHS Assessment done one of the items the ask for was a sewer permit. According to your Law 265-4 Permitting and licensing see Industrial user permits, we built the Building in 1994 and have an occupancy permit and pay a sewer Bill. Please Let me know what to do to get a copy or what needs done to get this permit.

DO YOU WANT COPIES?  YES or NO

DO YOU WANT TO INSPECT THE RECORDS?  YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or  NO

RIGHT TO KNOW OFFICER: **ABEGALE GIBB**  
[abby.gibb@springettsbury.com](mailto:abby.gibb@springettsbury.com)

Completion Date:

DATE RECEIVED BY THE AGENCY: 7/19/2014

AGENCY FIVE (5)-DAY RESPONSE DUE: 7/26/2014

30 Day Response Due: 8/25/2014

\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)

Questions: please contact the Office of Open Records at (717) 346-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)

Bill Number: [REDACTED]  
Acct. Number: [REDACTED]  
Service Address: 589  
DAVIES DR



**SPRINGETTSBURY TOWNSHIP**  
SEWER FUND  
1501 Mt Zion Rd  
York, PA 17402

PRSRT FIRST CLASS  
U.S. POSTAGE  
PAID  
York, PA 17402  
Permit No 386

**PREVIOUS ACTIVITY**

Last Payment Received  
Date: 06/15/2016  
Amount: [REDACTED]  
Amt. Past Due: 0.00

**CURRENT ACTIVITY**

Billing Period  
From: 07/01/2016  
To: 09/30/2016

Usage Charge: [REDACTED]  
Consumption: [REDACTED]

REC'D BY: [REDACTED]  
DUE DATE: 08/01/2016  
REC'D AFTER: [REDACTED]

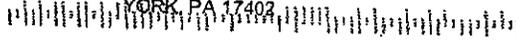
00006042016400405875600000517698

Bill Number	[REDACTED]
Account Number	[REDACTED]
Customer Number	[REDACTED]
Service Address	589 DAVIES DR
Payment Received By:	08/01/2016
Payment Received After:	08/01/2016

RETURN SERVICE  
REQUESTED

RETURN THIS PORTION WITH PAYMENT  
MAKE CHECKS PAYABLE TO: Springettsbury Township, Sewer

MILTEX DENTAL TECHNOLOGIES INC  
ATTN ACCTS PAYABLE  
589 DAVIES DR  
YORK, PA 17402



**KEEP THIS  
SIDE**

Springettsbury  
Township  
Sewer Fund  
Phone: 717-757-3521  
Office Hrs: 8am-5pm  
[WWW.SPRINGETTSBURY.COM](http://WWW.SPRINGETTSBURY.COM)

**See Resident Svcs**

**NOTICE:**

5% Penalty added  
after due date on  
Current Charge AND  
2 1/2% Interest on  
unpaid balances added  
after due date

**\$50.00 service  
charge will be  
added for any  
check returned by  
the bank for any  
reason.**

**MAKE CHECKS PAYABLE TO SPRINGETTSBURY TOWNSHIP**  
**MAIL TO: SPRINGETTSBURY TOWNSHIP SEWER FUND**  
1501 MT ZION RD, YORK, PA 17402

Cash payments will NOT be accepted.

**Drop off:** 1501 MT ZION RD, YORK, PA 17402

Online Payments accepted at [www.springettsbury.com](http://www.springettsbury.com).    

Failure to receive sewer bills will not be considered a reason for non-payment nor permit an extension of the period during which sewer bills are payable. Payment must be received by the due date regardless of which day of the week that falls upon. After 90 days a lien may be filed.

Go Paperless – Send your email address to [Finance@springettsbury.com](mailto:Finance@springettsbury.com) to sign up. EFT Authorization Forms for automatic payment from your bank account for next quarter's sewer payment can be obtained on our website.

**PLEASE REMEMBER TO ALLOW TIME FOR MAIL DELIVERY –  
payment will be posted on the day RECEIVED**

**EFT Payments will be made on Friday, July 29, 2016**

- (4) Restriction of the normal inspection or maintenance of any sewer system structures.
- (5) Danger to public health and safety.
- (6) Obnoxious conditions inimical to the public interest.

### § 265-4 Permitting and licensing.

[Amended 8-11-1978 by Ord. No. 1978-06; 12-1-1983 by Ord. No. 1983-08A; 12-26-1991 by Ord. No. 1991-17; 3-26-1998 by Ord. No. 1998-05; 1-9-2003 by Ord. No. 2003-01]

#### A. Industrial user permits.

- (1) All industrial users proposing to contribute to the public sanitary sewage system shall make application for an industrial user permit. All existing significant industrial users contributing to the public sanitary sewage system at the time of the adoption of this article shall obtain an industrial user permit within 90 days after the effective date of this article. The users required to apply for an industrial user permit shall complete and file with the Township an industrial user permit application form approved by the Township, accompanied by a nonrefundable processing fee to be set through a resolution by the Board of Supervisors. Proposed new industrial users shall apply at least 90 days prior to connecting to or contributing to the public sanitary sewage system. In support of the application, the user shall submit, in units and terms appropriate for evaluation, the following information, including, but not limited to:

[Amended 10-28-2010 by Ord. No. 2010-08]

- (a) Name, address, location, phone number.
  - (b) SIC number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1987.
  - (c) Name of responsible individual.
  - (d) Wastewater constituents and characteristics, before and after pretreatment, as determined by a reliable analytical laboratory.
  - (e) Time and duration of contribution.
  - (f) Average daily wastewater flow rates, including daily, monthly and seasonal variations, if any.
  - (g) Site plans, plumbing plans and details to show all sewers, sewer connections and appurtenances by the size, location and elevation.
  - (h) Description of activities and plant processes on the premises, including all materials which are or could be discharged.
  - (i) Where known, the nature and concentration of any pollutants in the discharge which are limited by the Township, state or federal pretreatment standards and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance (O and M) and/or additional pretreatment is required for the user to meet applicable pretreatment standards.
  - (j) If additional pretreatment and/or O and M shall be required to meet the pretreatment standards, the shortest schedule by which the user shall provide such additional pretreatment must be implemented. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard.
  - (k) Number and type of employees and hours of operation of plant and proposed or actual hours of operation of pretreatment system.
  - (l) Any other information as may be deemed by the Township to be necessary to evaluate the permit application.
- (2) The completed application shall be signed by the user's responsible individual whose signatures shall be acknowledged by a notary public. The Township shall evaluate the data furnished by the industrial user for

**Gibb, Abby**

---

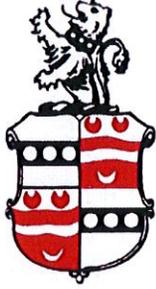
**From:** Poff, Al [REDACTED]  
**Sent:** Tuesday, July 19, 2016 11:42 AM  
**To:** Gibb, Abby  
**Cc:** Pflaum, Dave  
**Subject:** FW: Attached Image  
**Attachments:** 2706\_001.pdf

ABBY

I'm seeking a sewer permit for Integra at 589 Davies Drive York Pa. 17402

We recently had an EHS assessment and one of the items they wanted to see was our sewer permit from what I gather when we built here in 1994 they did not hand out these permits out I need to know what I need to do to obtain one according to Springettsbury Ordinance 265-4 industrial user permits attached please find a copy of the ordinance and our current sewer bill for which we have been paying since we moved in. Thanks you for your attention to this matter Al Poff

**From:** Poff, Al [REDACTED]  
**Sent:** Tuesday, July 19, 2016 10:39 AM  
**To:** Poff, Al  
**Subject:** Attached Image



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

Mark M. Swomley  
Chairman

George M. Dvoryak  
Vice Chairman

Kathleen A. Phan  
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

July 26, 2016

Mr. Alan Poff  
Integra/Miltex  
589 Davies Drive  
York, PA 17402

Re: **RIGHT-TO-KNOW REQUEST –Sewer Permit**

Dear Mr. Poff,

Thank you for writing to Springettsbury Township with your request for a copy of the sewer permit for 589 Davies Drive.

I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than August 25, 2016.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb  
Right to Know Officer

cc: Dori Bowders, Manager of Administrative Operations  
Mark Hodgkinson, Director of Public Works and Wastewater Treatment  
Paul Shaefer, First Capital Engineering  
File: Right-to-Know 388

# SPRINGETTSBURY TOWNSHIP



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

Mark M. Swomley  
Chairman

George M. Dvoryak  
Vice Chairman

Kathleen A. Phan  
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

August 22, 2016

Mr. Alan Poff  
Integra/Miltex  
589 Davies Drive  
York, PA 17402

Re: **RIGHT-TO-KNOW REQUEST –Sewer Permit**

Dear Mr. Poff,

Thank you for writing to Springettsbury Township with your request for a copy of the sewer permit for 589 Davies Drive.

The Departments of Community Development and Wastewater Treatment have reviewed the request and there is not an industrial sewer permit for this address. The Director of Wastewater Treatment, Mark Hodgkinson, indicated that the property was inspected several years ago but it did not qualify for an industrial sewer permit.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

  
Abegale Gibb  
Right to Know Officer

cc: Dori Bowders, Manager of Administrative Operations  
Mark Hodgkinson, Director of Public Works and Wastewater Treatment  
Paul Shaefer, First Capital Engineering  
File: Right-to-Know 388