



pennsylvania

OFFICE OF OPEN RECORDS

RTK-392



Springettsbury Township

1501 Mt. Zion Road

York, PA 17402

(717) 757-3521 (Phone)

(717) 505-0455 (Fax)

www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED:

8/18/16

REQUEST SUBMITTED BY:

E-MAIL

U.S. MAIL

FAX

IN-PERSON

NAME OF REQUESTOR:

Rachel Decker

STREET ADDRESS:

1800 Blankenship Rd Suite 440

CITY/STATE/COUNTY (Required):

West Linn, OR 97068

TELEPHONE (Optional):

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

Site location: 3491 Industrial Highway, York, PA

I am requesting copies of file information pertaining to permits, violations, underground/aboveground storage tanks, hazardous material storage, remedial action and emergency spill/release response to the above-referenced address. If there is a fee associated with copying files please send a fee estimate before proceeding.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER:

ABEGALE GIBB

abby.gibb@springettsbury.com

Completion Date

DATE RECEIVED BY THE AGENCY:

8/18/16

AGENCY FIVE (5)-DAY RESPONSE DUE:

8/25/16

30 Day Response Due: 9/24/16

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

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August 25, 2016

Ms. Rachel Decker
1800 Blankenship Road Suite 440
West Linn, OR 97068

Re: **RIGHT-TO-KNOW REQUEST – 3491 Industrial Highway**

Dear Ms. Decker,

Thank you for writing to Springettsbury Township with your request for:
“Site location: 3491 Industrial Highway, York, PA...requesting copies of file information pertaining to permits, violations, underground/aboveground storage tanks, hazardous material storage, remedial action and emergency spill/release response to the above referenced address.”

As a note, these documents may refer to 3491 Industrial Highway or 3491 Industrial Drive.

There are 50 pages of related records available. If you would like copies of these documents, they are available at a cost of \$0.25 per page for a total of \$12.50 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$2.62 for a total cost of \$15.12.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. Contact me, at 717-757-3521, to schedule a time to pick up the documents.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb
Right to Know Officer

cc: Dori Bowders, Manager of Administrative Operations
Jessica Fieldstone, Director of Community Development
Paul Shaefer, First Capital Engineering

File: Right-to-Know 392