



pennsylvania
OFFICE OF OPEN RECORDS

RTK-396



Springettsbury Township

1501 Mt. Zion Road
York, PA 17402

(717) 757-3521 (Phone)

+ (717) 505-0455 (Fax)

www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 9/8/2016

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Bradford L. Bishard Insurance

STREET ADDRESS: 56 S. Beaver St.

CITY/STATE/COUNTY (Required): York, Pa 17401

TELEPHONE (Optional): 717-845-1826

RECORDS REQUESTED:

*Provide as much specific detail as possible so the agency can identify the information.

accident report for an accident on 8-14/16, 1:00 PM at 2524 N. Sherman St, York Pa. a car hit Mr. Dennis McGlaughlin's rental property wall. We need all responsible parties involved.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: **ABEGALE GIBB**
abby.gibb@springettsbury.com

Completion Date:

DATE RECEIVED BY THE AGENCY: 9/8/16

AGENCY FIVE (5)-DAY RESPONSE DUE: 9/15/16

30 Day Respons: 10/15/16

**Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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Blanda E. Nace

September 15, 2016

Bradford L Bishard Insurance
56 South Beaver Street
York, PA 17401

Re: **RIGHT-TO-KNOW REQUEST – Accident Report**

Dear Mr. Bishard,

Thank you for writing to Springettsbury Township with your request for a copy of an accident report.

Accident information is available electronically at www.springettsburypd.com. Please click on the “Get your accident report now” link and follow the steps to request a crash report. This information can be directly access at www.crashdocs.org/pa-springettsbury. There is a fee of \$20.00 for the full report.

Section 704. Electronic Access

(b) (1) In addition to the requirements of section 701, an agency may respond to a request by notifying the requester that the record is available through publicly accessible electronic means or that the agency will provide access to inspect the record electronically.

(b) (2) If the requester is unwilling or unable to access the record electronically, the requester may, within 30 days of following receipt of the agency notification, submit a written request to the agency to have the record converted to paper. The agency shall provide access to the record in printed form within five days of the receipt of the written request for conversion to paper.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb
Right to Know Officer

cc: Dori Bowders, Manager of Administrative Operations
Lt. Beam, Police Department
File: Right-to-Know 395