



RJK-411

pennsylvania

OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED:

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTER: JAMES YEPEZ

STREET ADDRESS: 979 BRECHIN LANE

CITY/STATE/COUNTY/ZIP(Required): YORK, PA

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED: *Provide as much specific detail as possible so the agency can identify the information.
this is

MAY I HAVE A LIST OF RESIDENTIAL PROPERTIES THAT HAVE THEIR WATER SERVICE SHUT OFF.
PLEASE PROVIDE PROPERTY ADDRESSES.
I DO NOT NEED THE NAMES OR PHONE NUMBERS OF THE PROPERTY OWNERS.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER: Abby Gibb

DATE RECEIVED BY THE AGENCY: 11/17/16

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 11/28/16

30 Day Response to 12/28/16

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

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TOWNSHIP MANAGER

Benjamin B. Marchant

November 19, 2016

James Yepez
979 Brechin Lane
York, PA 17403

Re: **RIGHT-TO-KNOW REQUEST – Residential Water Service**

Dear Mr. Yepez,

Thank you for writing to Springettsbury Township with your request for:
“...a list of residential properties that have their water service shut off. Please provide property addresses. I do not need the names or phone numbers of the property owners.”

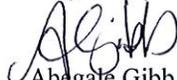
The Township does not manage or retain records related to residential properties that have their water service shut off.

Right to Know Law Section 705: Creation of record. When responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,


Abigail Gibb
Right to Know Officer

File: Right-to-Know 411