pennsylvania
OFFICE OF OPEN RECORDS

RTK 464

Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 7/11/17

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Zeigler Concrete / Paul Shiflet

STREET ADDRESS: 830 Louck Mill Rd

CITY/STATE/COUNTY (Required): York PA 17402

TELEPHONE (Optional): [redacted]

RECORDS REQUESTED:
**Provide as much specific detail as possible so the agency can identify the information.*

information Regarding Permits issued to C.C.A.M. (Complete Construction and Masonry) or Fernandos Sixtos

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: ***ABEGALE GIBB***
abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 7/11/17

AGENCY FIVE (5)-DAY RESPONSE DUE: 7/18/17

30 Day Response: 8/17/17

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

COAT OF ARMS OF SPRINGETT PENN
1701-1731

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Benjamin B. Marchant

July 12, 2017

Mr. Paul Shiflet
Zeigler Concrete
830 Loucks Mill Road
York, PA 17403

Re: **RIGHT-TO-KNOW REQUEST –Complete Construction and Masonry**

Dear Mr. Shiflet,

Thank you for writing to Springettsbury Township with your request for:

"Information regarding permits issued to C.C.A.M. (Complete Construction and Masonry) or Fernandos Sixtos."

Your request, submitted on July 11, was vague and did not identify a time period or specify which records you are requesting.

To review current year to date permit information, please visit www.springettsbury.com, on the left-side column, select Departments and click Building Permits/Planning/Zoning, scroll to the end of the page and select the file titled "2017 YTD Building Permits Approved (Jan - June)." As of June 30, 2017, there have been no permits issued to the business or person identified in your request.

- Pennsylvania Right To Know Law, Act 3 of 2008
  Section 704. Electronic Access:

  (b) (1) In addition to the requirements of section 701, an agency may respond to a request by notifying the requester that the record is available through publicly accessible electronic means or that the agency will provide access to inspect the record electronically.

  (b) (2) If the requester is unwilling or unable to access the record electronically, the requester may, within 30 days of following receipt of the agency notification, submit a written request to the agency to have the record converted to paper. The agency shall provide access to the record in printed form within five days of the receipt of the written request for conversion to paper.

A review of 2016 permits issued found two records associated with Complete Construction and Masonry:

168-2016	05/02/2016	PATIO AND WALKWAY/SIDEWALK	3913 E SLOWAY CIR	CARR	COMPLETE CONSTRUCTION AND MASONRY INC.

237-2016	05/25/2016	DEMO PERMIT ONLY TO REMOVE 4/5 NON LOAD BEARING WALLS	1230 GREENSPRINGS DRIVE		COMPLETE CONSTRUCTION AND MASONRY INC.

If you seek additional information or records, please submit a new request providing as much specificity as possible.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb
Right to Know Officer
File: Right-to-Know 464