



**pennsylvania**  
OFFICE OF OPEN RECORDS

RTK 471



**Springettsbury Township**

1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 505-0455 (Fax)  
www.springettsbury.com

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

DATE REQUESTED: 8/17/17

REQUEST SUBMITTED BY:    X E-MAIL            U.S. MAIL            FAX            IN-PERSON

NAME OF REQUESTOR: Alyssa Rosellini

STREET ADDRESS: 70 West Red Oak Lane

CITY/STATE/COUNTY (Required): White Plains, NY 10604

TELEPHONE (Optional): [REDACTED]

**RECORDS REQUESTED:**

*\*Provide as much specific detail as possible so the agency can identify the information.*

Any open building, fire and zoning code violations, open permits and a copy of the current certificate of occupancy for the property located at 380 Northern Way (Wolf Furniture).

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER:    **ABEGALE GIBB**  
abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 8/17/17

AGENCY FIVE (5)-DAY RESPONSE DUE: 8/24/17

*30 Day Response Due: 9/23/17*

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

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Benjamin B. Marchant

August 22, 2017

Ms. Alyssa Rosellini  
CBRE, Inc.  
70 West Red Oak Lane  
White Plains, NY 10604

Re: **RIGHT-TO-KNOW REQUEST – 380 N. Northern Way**

Dear Ms. Rosellini,

Thank you for writing to Springettsbury Township with your request:

“Any open building, fire and zoning code violations, open permits and a copy of the current certificate of occupancy for the property located at 380 Northern Way (Wolf Furniture).”

The Township has reviewed its files and no records exist related to your request.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb  
Right to Know Officer

File: Right-to-Know 471