



RTK-483



**Springettsbury Township**

1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 505-0455 (Fax)  
www.springettsbury.com

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

**DATE REQUESTED:** 10/9/17

**REQUEST SUBMITTED BY:** X E-MAIL U.S. MAIL FAX IN-PERSON

**NAME OF REQUESTOR:** Allan Blutstein

**STREET ADDRESS:** 1500 Wilson Blvd., 5th Fl.

**CITY/STATE/COUNTY (Required):** Arlington, VA 22209

**TELEPHONE (Optional):** [REDACTED]

**RECORDS REQUESTED:**

*\*Provide as much specific detail as possible so the agency can identify the information.*

Copy of Board of Supervisor meeting minutes from Sept. 2012, May 2006, May 2005, Aug. 2004, & Dec. 2001

**DO YOU WANT COPIES?** YES ~~X~~ or NO

**DO YOU WANT TO INSPECT THE RECORDS?** YES or NO X

**DO YOU WANT CERTIFIED COPIES OF RECORDS?** YES or NO X

---

**RIGHT TO KNOW OFFICER:** **ABEGALE GIBB**  
abby.gibb@springettsbury.com

**DATE RECEIVED BY THE AGENCY:** October 9, 2017

**AGENCY FIVE (5)-DAY RESPONSE DUE:** October 16, 2017

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

# SPRINGETTSBURY TOWNSHIP



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

Mark M. Swomley  
Chairman

George M. Dvoryak  
Vice Chairman

Kathleen A. Phan  
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

## TOWNSHIP MANAGER

Benjamin B. Marchant

October 9, 2017

Mr. Allan Blutstein  
America Rising  
1500 Wilson Boulevard, 5<sup>th</sup> Floor  
Arlington, VA 22209

Re: **RIGHT-TO-KNOW REQUEST – Board of Supervisor Meeting Minutes**

Dear Mr. Blutstein,

Thank you for writing to Springettsbury Township with your request for select Board of Supervisor Meeting Minutes from 2001 – 2012.

- All approved Board of Supervisor Meeting Minutes are available on the Township's website, [www.springettsbury.com](http://www.springettsbury.com) from 1999 to and present. These minutes can be accessed by placing the cursor over "Agendas and Minutes" and when the menu to the right appears, by placing the cursor over "Board of Supervisors" and when the menu to the right appears by clicking on "Archived Minutes." Minutes from 1999 – 2012 are available here.

Pennsylvania Right To Know Law, Act 3 of 2008 Section 704. Electronic Access: (b) (1) In addition to the requirements of section 701, an agency may respond to a request by notifying the requester that the record is available through publicly accessible electronic means or that the agency will provide access to inspect the record electronically. (b) (2) If the requester is unwilling or unable to access the record electronically, the requester may, within 30 days of following receipt of the agency notification, submit a written request to the agency to have the record converted to paper. The agency shall provide access to the record in printed form within five days of the receipt of the written request for conversion to paper.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abegale Gibb  
Right to Know Officer

File: Right-to-Know 483