



# pennsylvania

OFFICE OF OPEN RECORDS

RTK488

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: October 25, 2017

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Springettsbury Township  
1501 Mount Zion Road York, PA 17402

NAME OF REQUESTER: Holly Otterbein (Philadelphia magazine)

STREET ADDRESS: 601 Walnut Street Suite 200 East

CITY/STATE/COUNTY/ZIP (Required): Philadelphia PA 19106

TELEPHONE (Optional): [REDACTED] EMAIL (optional): [REDACTED]

RECORDS REQUESTED: *\*Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

Please find my Right-to-Know request in my email.

DO YOU WANT COPIES?  YES  NO

DO YOU WANT TO INSPECT THE RECORDS?  YES  NO

DO YOU WANT CERTIFIED COPIES OF RECORDS?  YES  NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100?  YES  NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

### FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER: AGWB

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY: 10/25/2017

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 11/1/2017  
30 Day Response Due: 12/1/2017

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

**Gibb, Abby**

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**From:** Holly Otterbein [REDACTED]  
**Sent:** Wednesday, October 25, 2017 11:27 AM  
**To:** Gibb, Abby  
**Subject:** Right To Know Request - Oct. 25, 2017- Springettsbury Township  
**Attachments:** Holly Otterbein RTK - Springettsbury Township - Oct. 25, 2017.pdf

Hello,

My name is Holly Otterbein, and I'm a reporter for Philadelphia magazine. I hope this email finds you well.

Pursuant to Pennsylvania's right-to-know law, I hereby request Springettsbury Township's most recent request for proposal for the collection, transportation and/or disposal of residential garbage and recyclables, including but not limited to such records as the table of contents, legal notice, explanation of bidding procedures and alternatives, requirements for bidding, project overview, project requirements, submission requests, selection process, questions relating to the RFP, reservation of rights, Springettsbury Township's solid waste management ordinance, historical data, and any appendices.

I further request the most recent contract awarded by Springettsbury Township to Penn Waste for the collection, transportation and/or disposal of residential garbage and recyclables.

I further request the proposal submitted by Penn Waste in response to Springettsbury Township's most recent RFP for the collection, transportation and/or disposal of residential garbage and recyclables, including but not limited to such records as the proposal form, copies of bid bond, non-collusion affidavit, financial statement, full and complete financial report, and executed addenda.

I further request the proposals submitted by all other companies in response to Springettsbury Township's most recent RFP for the collection, transportation and/or disposal of residential garbage and recyclables, including but not limited to such records as the proposal form, copies of bid bond, non-collusion affidavit, financial statement, full and complete financial report, and executed addenda.

I request that this data be made available in digital format.

Thank you for your time. I'm available at [REDACTED] if you have any questions.

All best,  
Holly

--

Holly Otterbein  
Senior Writer, Philadelphia Magazine

[REDACTED]  
@hollyotterbein  
601 Walnut Street Suite 200 East  
Philadelphia, PA 19106



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

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Vice Chairman

Kathleen A. Phan  
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

## TOWNSHIP MANAGER

Benjamin B. Marchant

November 1, 2017

Ms. Holly Otterbein  
Philadelphia Magazine  
601 Walnut Street, Suite 200 East  
Philadelphia, PA 19106

Re: **RIGHT-TO-KNOW REQUEST – 2018-2022 Trash and Recycling Contract**

Dear Ms. Otterbein,

Thank you for writing to Springettsbury Township with your request for:

- Proposal for the collection, transportation and/or disposal of residential garbage and recyclables, including but not limited to such records as the table of contents, legal notice, explanation of bidding procedures and alternatives, requirements for bidding, project overview, project requirements, submission requests, selection process, questions relating to the RFK, reservation of rights, Springettsbury Township's solid waste management ordinance, historical data, and any appendices.
- The most recent contract awarded by Springettsbury Township to Penn Waste for the collection, transportation and/or disposal of residential garbage and recyclables.
- The proposal submitted by Penn Waste in response to Springettsbury Township's most recent RFP for the collection, transportation and/or disposal of residential garbage and recyclables, including but not limited to such records as the proposal form, copies of bid bond, non-collusion affidavit, financial statement, full and complete financial report, and executed addenda.
- The proposals submitted by all other companies in response to Springettsbury Township's most recent RFP for the collection, transportation and/or disposal of residential garbage and recyclables, including but not limited to such records as the proposal form, copies of bid bond, non-collusion affidavit, financial statement, full and complete financial report, and executed addenda.

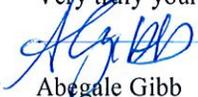
I have reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than December 1, 2017.

- The extent or nature of the request precludes a response within the required time period.

At this time there are no fees associated with your request, you will be advised of any fees required upon the complete review of available records.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Abegale Gibb', is written over the typed name.

Abegale Gibb  
Right to Know Officer

File: Right-to-Know 488



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

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William H. Schenck, III

Blanda E. Nace

## TOWNSHIP MANAGER

Benjamin B. Marchant

November 20, 2017

Ms. Holly Otterbein  
Philadelphia Magazine  
601 Walnut Street, Suite 200 East  
Philadelphia, PA 19106

Re: **RIGHT-TO-KNOW REQUEST – 2018-2022 Trash and Recycling Contract**

Dear Ms. Otterbein,

Thank you for writing to Springettsbury Township with your request for:

- Proposal for the collection, transportation and/or disposal of residential garbage and recyclables, including but not limited to such records as the table of contents, legal notice, explanation of bidding procedures and alternatives, requirements for bidding, project overview, project requirements, submission requests, selection process, questions relating to the RFK, reservation of rights, Springettsbury Township's solid waste management ordinance, historical data, and any appendices.
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- The proposals submitted by all other companies in response to Springettsbury Township's most recent RFP for the collection, transportation and/or disposal of residential garbage and recyclables, including but not limited to such records as the proposal form, copies of bid bond, non-collusion affidavit, financial statement, full and complete financial report, and executed addenda.

Your request for information is approved in part and denied in part.

The following records are approved and included with this response electronically:

- Republic Services Bid Proposal
- Penn Waste Bid Proposal and Signed Contract
- Proof of Publication
- Solid Waste Bid Award Tabulation Sheet
- 2018-2022 Bid Packet Information including updates and bidder questions
- York County Solid Waste Authority Registration Confirmation for Penn Waste

The following records are denied for the reasons provided:

- Full and Complete Financial Reports for both the awarded bidder, Penn Waste and the submitted bid, Republic Services.
  - *Pennsylvania Right to Know Law, Act 3 of 2008: Section 705 (b)(26) A proposal pertaining to agency procurement or disposal of supplies, services or construction prior to the award of the contract or prior to the opening and rejection of all bids; financial information of a bidder or offeror requested in an invitation for bid or request for proposals to demonstrate the bidder's or offeror's economic capability; or the identity of members, notes and other records of agency proposal evaluation committees established under 62 Pa.C.S. § 513 (relating to competitive sealed proposals).*
- Supporting Documents from Penn Waste include proprietary information.
  - *Pennsylvania Right to Know Law, Act 3 of 2008: Section 705 (b)(11): A record that constitutes or reveals a trade secret or confidential proprietary information.*

You have a right to appeal denial of information in writing to Erik Arneson, Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120-0225.

If you choose to file an appeal, you must do so within fifteen (15) business days of the mailing date of the agency's response, as outlined in Section 1101 of the Right-To-Know Law.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,



Abegale Gibb  
Right to Know Officer

File: Right-to-Know 488