

Gibb, Abby

From: Ariane Nelson <[REDACTED]>
Sent: Tuesday, November 07, 2017 3:56 PM
To: Gibb, Abby
Subject: Re: RTK Request - Building Permit Records

RTK-491
Date Received 11/7/17
5 Day - 11/15/17 30 Day - 12/15/17

Good Afternoon Abby,

Thank you very much for helping with my request in July (please see correspondence below). I have spoken with my supervisor who would like me to request ALL permits rather than just building permits.

Just to clarify, I'm looking for an export of electronic records (nothing scanned or printed) containing ALL residential and commercial building, and sub/trade (zoning, sign, etc.) permits issued from January 1, 2002 to present. (Should include permit nums 461-2015, 463-2015, 466-2015 and 467-2015 etc).

Please let me know if you need a sample of what was provided my last request, or if you need clarification just let me know.

Thanks.

--
Ariane Nelson
Data Specialist
Open Records Data Retrieval
[REDACTED]
(866) 950-6737



On 7/26/2017 11:26 AM, Gibb, Abby wrote:

Good morning --

I apologize for the delay responding to your email. I have gathered information from the Department of Community Development based on your concerns about the report provided in your original Right to Know Request. Here is the information as it was provided to me:

- *The low permit counts for the 2014 & 2015 dates in question were most likely "Low Activity" months.*
- *The permit sequences that she references appear to be due to the fact that our permit #'s are consecutive for all types of permits and she only asked for "Building" permits so there could have been Zoning, Sign permits etc. in between.*

Please let me know if you have any further questions, or feel free to contact the Department of Community Development directly by calling 717-757-3521.

Thank you, Arianel

Abby Gibb
Communications Manager
Springettsbury Township
1501 Mt. Zion Road, York, PA 17402
717-757-3521 [REDACTED]
Fax: 717-757-7856 [REDACTED]



From: Ariane Nelson [mailto:[REDACTED]]
Sent: Friday, July 14, 2017 2:32 PM
To: Gibb, Abby [REDACTED]
Subject: Re: RTK Request - Building Permit Records

Good Afternoon Abby,

Thank you for helping with my request in April, your time was appreciated. On closer inspection of the PDFs I had a few questions.

It seems there are low counts of permits starting in 2015 and lasting until 2016. E.g.

2015-02 = 6
2015-03 = 10
2015-04 = 23

2014-02 = 14
2014-03 = 21
2014-04 = 46

I was just wondering if there were missing permits or maybe an event caused the low counts?

It also looks like permit sequences can be missing. Between permit #460-2015 and #470-2015 there are only 3 permits shown (#462-2015, 464-2015 and 465-2015). Do you know if this is accurate?

Please let me know if you have any questions, thank you!

--
Ariane Nelson
Data Specialist
Open Records Data Retrieval
[REDACTED]
(866) 950-6737



On 4/27/2017 11:07 AM, Gibb, Abby wrote:

Hi Ariane,

Attached is the record we have related to plumbing requests. I apologize this was not included with the rest of the request, but these permits are recorded in a different system. Please let me know if you have any other questions.

Thank you,

Abby Gibb
Communications Manager
Right-To-Know Officer
Springettsbury Township
1501 Mt. Zion Road, York, PA 17402
717-757-3521 [REDACTED]
Fax: 717-757-7856
[REDACTED]



From: Ariane Nelson [REDACTED]
Sent: Monday, April 24, 2017 3:52 PM
To: Gibb, Abby [REDACTED]
Subject: Re: RTK Request - Building Permit Records

Good Afternoon Abby,

Thanks so much for helping with my request. Everything looks good so far, I was just wondering if you issued standalone plumbing permits (not part of a bigger project), and if they were included in the report?

I appreciate it,

--
Ariane Nelson
Data Specialist
Open Records Data Retrieval
[REDACTED]
(866) 950-6737



On 4/21/2017 4:09 PM, Gibb, Abby wrote:

Good afternoon,

Thank you for writing to Springettsbury with your request for information. Attached is the final response related to your request and associated documents.

Thank you,

Abby Gibb
Communications Manager

Right-To-Know Officer
Springettsbury Township
1501 Mt. Zion Road, York, PA 17402
717-757-3521
Fax: 717-757-7856



From: Ariane Nelson [REDACTED]
Sent: Thursday, April 13, 2017 5:27 PM
Subject: RTK Request - Building Permit Records

Good Afternoon,

My name is Ariane Nelson with ORDR (Open Records Data Retrieval). I am writing today to submit a request for public records. More specifically, I'm looking for a copy of electronic records (nothing scanned or printed) containing all residential and commercial building and sub/trade (mechanical, electrical, plumbing, HVAC, etc.) permits issued from January 1, 2000 to present.

The information I am seeking would include, but not limited to; permit number, issue date, location, permit type, status and a description of the work done as well as contractor details and valuations.

Many times a permit management software system is used to issue and track permits. Often these systems have generic reports such as Permit History Report, Permit Activity Log, Permit Issued Report, etc. that would contain this information. Other times, IT departments are capable of extracting and exporting this information from the database in use.

If there are any fees associated with this request for electronic information, please provide a detailed invoice before providing any records. Please let me know if have any questions, or if there is someone else I can contact for this information. I thank you in advance for your help and I look forward to hearing back.

--
Ariane Nelson
Data Specialist
Open Records Data Retrieval

[REDACTED]
(866) 950-6737 X [REDACTED]





COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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Blanda E. Nace

TOWNSHIP MANAGER

Benjamin B. Marchant

November 15, 2017

Ariane Nelson
Open Records Data Retrieval
42 N French Broad Ave
Asheville, NC 28801

Re: **RIGHT-TO-KNOW REQUEST – January 1, 2002 – Present (11/07/2017) Permits**

Dear Ariane,

Thank you for submitting to Springettsbury Township your request for:

“... an export of electronic records (nothing scanned or printed) containing ALL residential and commercial building, and sub/trade (zoning, sign, etc.) permits issued from January 1, 2002 to present (Should include 461-2015, 463-2015, 466-2015 and 467-2015 etc.)”

As you have indicated, there are missing records from the original report provided in April 2017. We are reviewing the records provided and are noticing that for some reason not all records are appearing when we pull such a large cross section of records (i.e. 2002 – 2017.) We are in the process of pulling each year individually to determine if this alleviates the issue. This process is taking longer than anticipated and we are seeking an extension of time to respond to your request for this reason. The Township anticipates responding to your request no later than December 15, 2017.

At this time there are no fees associated with your request, you will be advised of any fees required upon the complete review of available records.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abby Gibb
Right-To-Know Officer

File: Right-to-Know – 491



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
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TOWNSHIP MANAGER

Benjamin B. Marchant

December 15, 2017

Ariane Nelson
Open Records Data Retrieval
42 N French Broad Ave
Asheville, NC 28801

Re: **RIGHT-TO-KNOW REQUEST – January 1, 2002 – Present (11/07/2017) Permits**

Dear Ariane,

Thank you for submitting to Springettsbury Township your request for:

“... an export of electronic records (nothing scanned or printed) containing ALL residential and commercial building, and sub/trade (zoning, sign, etc.) permits issued from January 1, 2002 to present (Should include 461-2015, 463-2015, 466-2015 and 467-2015 etc.)”

As you have indicated, there are missing records from the original report provided in April 2017. We are reviewing the records provided and are noticing that for some reason not all records are appearing when we pull such a large cross section of records (i.e. 2002 – 2017.) We have pulled each year individually, these records are included with this response electronically.

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Very truly yours,

Abby Gibb
Right-To-Know Officer

File: Right-to-Know – 491