



pennsylvania
OFFICE OF OPEN RECORDS

RTK-494



Springettsbury Township

1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 11/21/17

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Edward Morin

STREET ADDRESS: 5908 York Rd.

CITY/STATE/COUNTY (Required): Spring Grove Pa 17362 York County

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

Please see attached letter

DO YOU WANT COPIES? YES or NO *electronic preferred*

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: **ABEGALE GIBB**
abby.gibb@springettsbury.com

DATE RECEIVED BY THE AGENCY: 11/20/2017

AGENCY FIVE (5)-DAY RESPONSE DUE: 11/30/17

30 Day - 12/30/17

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us



Greater York Professional Firefighters Association

P. O. Box 3446, York, Pennsylvania 17402

November 21, 2017

Abegale Gibb
Open Records Officer
1501 Mt. Zion Rd.
York Pennsylvania 17402

Officers

Ed Morin
President

Gerald Stroble
Vice President

Rick Witten
Treasurer

Lester Rhoads
Secretary

Dear Abegale Gibb,

The Greater York Professional Firefighters Association, IAFF Local 2377 is requesting the following financial records for the three most recently completed fiscal years (2015, 2016, 2017) under Pennsylvania Right to Know Laws.

Comprehensive annual Financial Report (CAFR)

Financial information that has been audited by an outside, independent auditing firm for the years 2015, 2016, and 2017.

Budget

Springettsbury Township (SBT) budgets for years 2015, 2016, and 2017.

Summaries by General Source or Use and by Fund

Monthly and year to date revenue/expenditure reports, including the period from the beginning of the current fiscal year to the most recently completed month. (2015, 2016, and 2017).

General Obligation Bond (GOB)

Has SBT floated any GOB's within the years 2015, 2016, 2017?

What were the GOB's?

If SBT floated any GOB's within the years 2015, 2016, or 2017 what was the credit analysis issued by Standard & Poor's Moody's or Fitch's Financial Service?

Taxing and Financial Authority

The sections in the SBT Charter or Township Ordinance describing the taxing and financial authority of SBT.

We would prefer these records in electronic form.

If you have any questions feel free to contact me at your earliest convenience.

Sincerely,

Edward Morin, President
Greater York Professional Firefighters Association

Affiliations

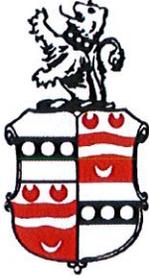
International
Association of
Fire Fighters

Pennsylvania
Professional
Fire Fighters

Central Pennsy
Professional
Fire Fighters

AFL-CIO CLC

Pennsylvania
AFL-CIO CLC



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

Mark M. Swomley
Chairman

George M. Dvoryak
Vice Chairman

Kathleen A. Phan
Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

TOWNSHIP MANAGER

Benjamin B. Marchant

November 30, 2017

Mr. Edward Morin
Greater York Professional Firefighters Assoc.
PO Box 3446
York, PA 17402

Re: **RIGHT-TO-KNOW REQUEST – Financial Information**

Dear Mr. Morin,

Thank you for writing to Springettsbury Township with your request for information related to:

- **Comprehensive Annual Financial Report for years 2015, 2016, 2017**
- **Budget for the years 2015, 2016, 2017**
- **Summaries by General Source or Use and By Fund for years 2015, 2016, 2017**
- **General Obligation Bond Information for 2015, 2016, 2017**
- **Taxing and Financial Authority Information**

Please note, the following items are available on the Township website, www.springettsbury.com:

- Annual Financial Reports for the years 2015 and 2016. No Annual Financial Report has been completed for 2017 as of the date of this request.
- Budgets for the years 2015, 2016 and 2017
- To access both the Financial Reports and Budget information, go to the Township’s homepage, www.springettsbury.com. From the homepage, on the left column, place the cursor over “Budgets & Financials” and when the menu box appears, click on the appropriate year.

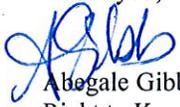
I have reviewed the other items of the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than December 30, 2017.

- The extent or nature of the request precludes a response within the required time period.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

At this time there are no fees associated with your request, you will be advised of any fees required upon the complete review of available records.

If you have any questions, please do not hesitate to contact me.

Thank you,



Abegale Gibb
Right to Know Officer

File: Right-to-Know 494



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
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Assistant Secretary/Treasurer

William H. Schenck, III

Blanda E. Nace

TOWNSHIP MANAGER

Benjamin B. Marchant

December 28, 2017

Mr. Edward Morin
Greater York Professional Firefighters Assoc.
PO Box 3446
York, PA 17402

Re: **RIGHT-TO-KNOW REQUEST – Financial Information**

Dear Mr. Morin,

Thank you for writing to Springettsbury Township with your request for information related to:

- **Comprehensive Annual Financial Report for years 2015, 2016, 2017**
- **Budget for the years 2015, 2016, 2017**

Both of the above items are available on the Township website, www.springettsbury.com:

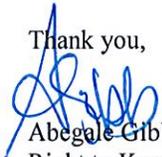
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- **Summaries by General Source or Use and By Fund for years 2015, 2016, 2017: Monthly and year to date revenue/expenditure reports, including the period from the beginning of the current fiscal year to the most recently completed month, (2015, 2016, and 2017)**
 - The General Fund Summaries for 2015, 2016, and 2017 are included with this response electronically via email. Please be advised, the records are provided in the format in which they exist as per Right to Know Law Section 705: *Creation of record. When responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record.*
 - A hardcopy of this letter will also be sent, however if you would like to receive copies of this document in hardcopy, the cost of the copies is \$0.25 per page for a total cost of \$2.25. If you would like the documents mailed, additional postage fees would apply. Please contact me to receive the total cost to receive hard copies of these documents.

- 2017: 3 pages = \$0.75
 - 2016: 3 pages = \$0.75
 - 2015: 3 pages = \$0.75
- **General Obligation Bond Information for 2015, 2016, 2017** – “Has SBT floated any GOB’s within the years 2015, 2016, 2017? What were the GOB’s? If SBT floated any GOB’s within the years 2015, 2016, or 2017 what was the credit analysis issued by Standard & Poor’s...?”
 - The Township had a General Obligation Note in 2016 issued in the amount of \$5,150,000.00 on May 31, 2016. Standard and Poor’s Ratings Service issued a credit rating of “AA-.”
 - **Taxing and Financial Authority Information** – Township Ordinances are available online by visiting, www.springettsbury.com on the top information bar click “Township Municipal Ordinances” Chapter 300: Taxation.

Pennsylvania Right To Know Law, Act 3 of 2008 Section 704. Electronic Access: *(b) (1) In addition to the requirements of section 701, an agency may respond to a request by notifying the requester that the record is available through publicly accessible electronic means or that the agency will provide access to inspect the record electronically. (b) (2) If the requester is unwilling or unable to access the record electronically, the requester may, within 30 days of following receipt of the agency notification, submit a written request to the agency to have the record converted to paper. The agency shall provide access to the record in printed form within five days of the receipt of the written request for conversion to paper.*

Please be advised that this correspondence will serve to close this record with our office as permitted by law. If you have any questions, please do not hesitate to contact me.

Thank you,



Abegale Gibb
Right to Know Officer

File: Right-to-Know 494