



**pennsylvania**  
OFFICE OF OPEN RECORDS

*RTR 506*



**Springettsbury Township**  
1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 505-0455 (Fax)  
[www.springettsbury.com](http://www.springettsbury.com)

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

**DATE REQUESTED:** January 8, 2017

**REQUEST SUBMITTED BY:**  E-MAIL  U.S. MAIL  FAX  IN-PERSON

**NAME OF REQUESTOR:** LeYonda Stewart - Dominion Due Diligence Group

**STREET ADDRESS:** 201 Wylderose Drive

**CITY/STATE/COUNTY (Required):** Midlothian VA 23113

**TELEPHONE (Optional):** [REDACTED]

**RECORDS REQUESTED:**

*\*Provide as much specific detail as possible so the agency can identify the information.*

I am requesting the most recent building/fire inspection report, any open building/zoning/fire code violations, most recent certificate of occupancy issued, any permits for above/underground storage tanks, any records for former or current wells or septic tanks, are there any know Regional Health issues associated with this property, and zoning verification (what is the property zoned, can the property be rebuilt as is if destroyed, is the property legally conforming/ legally non-conforming.) . Property owner applying for refinancing and this information is required by HUD on municipality letter. Please see the attached Building, Zoning, and Fire forms that provide detailed request for each department.

Wyndamere Apartments - 117 Amberside Drive  
York, PA 17402

**DO YOU WANT COPIES? YES or NO**

**DO YOU WANT TO INSPECT THE RECORDS? YES or NO**

**DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO**

**RIGHT TO KNOW OFFICER:** ABEGALE GIBB  
[abby.gibb@springettsbury.com](mailto:abby.gibb@springettsbury.com)

**DATE RECEIVED BY THE AGENCY:** 1/8/2018

**AGENCY FIVE (5)-DAY RESPONSE DUE:** 1/16/18  
*30 Day Response Due: 2/15/18*

**\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

**Questions: please contact the Office of Open Records at (717) 346-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)**



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

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## TOWNSHIP MANAGER

Benjamin B. Marchant

January 16, 2018

Ms. LeYonda Stewart  
Dominion Due Diligence Group  
201 Wylderose Drive  
Midlothian, VA 23113

Re: **RIGHT-TO-KNOW REQUEST – 117 Amberside Drive**

Dear Ms. Stewart,

Thank you for writing to Springettsbury Township with your request for:

“...the most recent building/fire inspection report, any open building/zoning/fire code violations, most recent certificate of occupancy issued, any permits for above/underground storage tanks, any records for former or current wells or septic tanks, are there any know Regional Health issues associated with this property, and zoning verification (what is the property zoned, can the property be rebuilt as is if destroyed, is the property legally conforming/ legally non-conforming.) . Property owner applying for refinancing and this information is required by HUD on municipality letter. Please see the attached Building, Zoning, and Fire forms that provide detailed request for each department.

Wyndamere Apartments - 117 Amberside Drive York, PA 17402.”

Your request for records is approved. Available records related to this request are included with this letter electronically, as well as the requested letter. Please be aware, the Township does not manage a Fire Department. The Township Fire Services are managed by a regional organization titled York Area United Fire and Rescue, 50 Commons Drive, York, PA 17402.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Thank you,

Abegale Gibb  
Right to Know Officer

File: Right-to-Know 506