

**SPRINGETTSBURY TOWNSHIP
ANNUAL REORGANIZATION MEETING**

**JANUARY 5, 2015
APPROVED**

The Board of Supervisors of Springettsbury Township held the Annual Reorganization Meeting on Monday, January 5, 2015 at 7 p.m. at the Township Offices located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Kathleen Phan, Assistant Secretary/Treasurer
Julie Landis
Bill Schenck

ALSO IN

ATTENDANCE: Kristen L. Denne, Township Manager
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Dori Bowers, Manager of Administrative Operations
Betty Speicher, Director of Human Resources
Jack Hadge, Finance Director
Patricia Lang, Director of Community Development
Lt. Todd King, Police Department
Jean Abrecht, Stenographer

1. OATH OF OFFICE

This portion had been held earlier this date.

2. CALL TO ORDER

Pledge of Allegiance

DVORYAK Acting Chairman George Dvoryak called the Reorganization meeting of the Springettsbury Township Board of Supervisors to order. He led the Pledge of Allegiance to the flag.

3. ELECTION OF OFFICERS

A. Chairman of the Board of Supervisors

MS. LANDIS NOMINATED GEORGE DVORYAK AS CHAIRMAN.

MR. SCHENCK NOMINATED MARK SWOMLEY AS CHAIRMAN.

DVORYAK Mr. Dvoryak called for other nominations. Hearing none, he closed the nominations and called for the vote in the order received.

NOMINATION FOR GEORGE DVORYAK AS CHAIRMAN. MR. DVORYAK AND MS. LANDIS VOTED IN FAVOR; MS. PHAN AND MESSRS. SCHENCK AND SWOMLEY VOTED OPPOSED. MOTION FAILED 3/2.

NOMINATION FOR MARK SWOMLEY AS CHAIRMAN. MESSRS. SCHENCK, SWOMLEY AND MS. PHAN VOTED IN FAVOR; MS. LANDIS AND DVORYAK VOTED OPPOSED. MOTION CARRIED 3/2.

B. Vice Chairman of the Board of Supervisors

MR. SCHENCK NOMINATED GEORGE DVORYAK AS VICE CHAIRMAN. NOMINATION UNANIMOUSLY CARRIED.

C. Assistant Secretary/Treasurer

MR. SCHENCK NOMINATED KATHLEEN PHAN AS ASSISTANT SECRETARY/TREASURER. NOMINATION UNANIMOUSLY CARRIED.

4. APPOINTMENT OF BOARD DELEGATES

A. Appointment of Delegates and Voting Delegate to the PSATS Annual Convention
Current Delegates: All Board Members
Current Voting Delegate: Kathleen Phan

MS. LANDIS NOMINATED KATHLEEN PHAN AS THE VOTING DELEGATE TO PSATS. MR. SCHENCK NOMINATED ALL BOARD MEMBERS AS DELEGATES TO PSATS. NOMINATIONS UNANIMOUSLY CARRIED.

5. RESOLUTIONS

A. Resolution No. 2015-01 – Appointment of Township Solicitor
Current Solicitor: Blakey, Yost, Bupp & Rausch, LLP – Charles A. Rausch, Esquire

DVORYAK Mr. Dvoryak noted that there was no price increase for their services for 2015.

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2015-01 – APPOINTMENT OF TOWNSHIP SOLICITOR, BLAKEY, YOST, BUPP & RAUSCH, CHARLES A. RAUSCH, ESQUIRE. MOTION UNANIMOUSLY CARRIED.

- B. Resolution No. 2015-02 – Appointment of Personnel Attorney
Current Personnel Attorney: Ballard Spahr, LLP – Patrick J. Harvey, Esquire

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2015-02 APPOINTING BALLARD SPAHR AS PERSONNEL ATTORNEY. MOTION UNANIMOUSLY CARRIED.

- C. Resolution No. 2015-03 – Appointment of Township Civil Engineer
Current Engineer: First Capital Engineering, Inc. – John Luciani, P.E.

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2015-03 APPOINTING FIRST CAPITAL ENGINEERING AS TOWNSHIP CIVIL ENGINEER. MOTION UNANIMOUSLY CARRIED.

- D. Resolution No. 2015-04 – Appointment of Township Environmental Engineer
Current Engineer: Buchart Horn, Inc. – Dennis Crabill, P.E.

MS. LANDIS MOVED TO ADOPT RESOLUTION 2015-04 APPOINTING BUCHART HORN AS TOWNSHIP ENVIRONMENTAL ENGINEER. MOTION UNANIMOUSLY CARRIED.

- E. Resolution No. 2015-05 – Appointment of Township Secretary
Current Secretary: Dori Bowders

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2015-05 APPOINTING DORI BOWDERS AS SECRETARY. MOTION UNANIMOUSLY CARRIED.

- F. Resolution No. 2015-06 – Appointment of Township Treasurer
Current Treasurer: Jack Hadge

MS. LANDIS MOVED TO ADOPT RESOLUTION NO. 2015-06 APPOINTING TOWNSHIP TREASURER AS CURRENT TREASURER, JACK HADGE. MOTION CARRIED 4/1, MESSRS. SWOMLEY, DVORYAK MS. LANDIS AND MS. PHAN VOTED IN FAVOR. MR. SCHENCK VOTED OPPOSED.

- G. Resolution No. 2015-07 – Appointment of Vacancy Board Chair
Current Chairman: Jeffrey Lobach

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2015-07 APPOINTING JEFFREY LOBACH AS THE VACANCY BOARD CHAIRMAN.

LANDIS Ms. Landis questioned whether Mr. Lobach had agreed to serve.

SCHENCK Mr. Schenck responded that he was asked and responded that he is proud to serve.

LANDIS Ms. Landis asked if he attended board meetings and how he would step in if necessary.

SWOMLEY Chairman Swomley responded that Jeffrey Lobach had been at numerous board meetings. In addition, he had presented numerous times at the Planning Commission. He has a law firm and other businesses in the township so he is very familiar with township business.

MOTION UNANIMOUSLY CARRIED.

H. Resolution No. 2015-08 – Appointment of Police Pension Fund Chief Administrative Officer
Current CAO: Kristen Denne

MS. LANDIS MOVED TO ADOPT RESOLUTION NO. 2015-08 APPOINTING POLICE PENSION FUND CHIEF ADMINISTRATIVE OFFICER, KRISTEN DENNE. MOTION UNANIMOUSLY CARRIED.

I. Resolution No. 2015-09 – Appointment of Non-Uniformed Employee Pension Fund Chief Administrative Officer
Current CAO: Kristen Denne

MS. LANDIS MOVED TO ADOPT RESOLUTION NO. 2015-09 APPOINTING KRISTEN DENNE AS THE NON-UNIFORM EMPLOYEE PENSION FUND CHIEF ADMINISTRATIVE OFFICER. MOTION UNANIMOUSLY CARRIED.

J. Resolution No. 2015-10 – Appointment of Sewage Enforcement Officer
Current SEO: Vacant (Proposed Leonard Spencer)
Current Alternates: David Brown and John Luciani, P.E.

DENNE Ms. Denne reported that the previous SEO is edging into retirement due to some health concerns. Mr. Hodgkinson reviewed Mr. Spencer's resume and

interviewed him as well. He is very comfortable that he would be able to do the SEO position.

SWOMLEY Chairman Swomley asked whether he served as SEO for other municipalities.

DENNE Ms. Denne responded that he serves as primary SEO for Penn, Orwick and Elizabeth Township as primary SEO and serves as Alternate SEO for Rappo and Mt. Joy.

LANDIS Ms. Landis questioned whether there were other interviews for the position.

DENNE Ms. Denne responded that there were no other interviews. She noted that there are not many people that do this work due to the length of training involved.

SWOMLEY Chairman Swomley questioned Mr. Luciani as to whether he knew Mr. Spencer personally.

LUCIANI Mr. Luciani responded that he did not know him personally; however, as long as he is a Licensed Sewage Enforcement Officer he would be able to fill the position.

SCHENCK Mr. Schenck added that Brad Hengst, who was the former SEO for many years, recommended his replacement.

LANDIS Ms. Landis questioned whether this appointment would be at the same salary as the former SEO.

DENNE Ms. Denne responded that there is no salary associated with the position. It related to the Fee Schedule.

MR. SCHENCK MOVED TO ADOPT RESOLUTION NO. 2015-10 APPOINTING LEONARD SPENCER AS THE SEO AND ALTERNATE JOHN LUCIANI, P.E. MOTION UNANIMOUSLY CARRIED.

- K. Resolution No. 2015-11 – Appointment of One Representative and One Alternate to the York Adams Tax Bureau.
Current Representative: Jack Hadge
Current Alternate: Sandy Ratcliffe

MS. LANDIS MOVED TO ADOPT RESOLUTION NO. 2015-11 APPOINTING THE CURRENT REPRESENTATIVE AS JACK HADGE AND THE ALTERNATE AS SANDY RATCLIFFE. MOTION UNANIMOUSLY CARRIED.

- L. Resolution No. 2015-12 - Appointment of Representative to Springettsbury Township Volunteer Fire Company.
Current Representative: Bill Schenck

MS. PHAN MOVED FOR THE ADOPTION OF RESOLUTION NO. 2015-12 APPOINTING BILL SCHENCK REPRESENTATIVE TO SPRINGETTSBURY TOWNSHIP VOLUNTEER FIRE COMPANY. MOTION UNANIMOUSLY CARRIED.

- M. Resolution No. 2015-13 – Appointing a Representative and Alternate to York Area United Fire and Rescue Commission
Current Representative: Bill Schenck
Current Alternate: George Dvoryak

MR. DVORYAK MOVED TO ADOPT RESOLUTION NO. 2015-13 APPOINTING THE CURRENT REPRESENTATIVE AS JULIE LANDIS AND THE ALTERNATE AS BILL SCHENCK. MR. DVORYAK AND MS. LANDIS VOTED IN FAVOR; MESSRS SCHENCK AND SWOMLEY AND MS. PHAN VOTED OPPOSED. MOTION FAILED 3/2.

MR. SCHENCK MOVED ADOPT RESOLUTION NO. 2015-13 APPOINTING BILL SCHENCK AS REPRESENTATIVE TO YORK AREA UNITED FIRE AND RESCUE AND MR. SWOMLEY AS ALTERNATE. MOTION CARRIED 4/1. MESSRS SCHENCK, SWOMLEY AND DVORYAK AND MS. PHAN VOTED IN FAVOR. MS. LANDIS VOTED OPPOSED.

- N. Resolution No. 2015-14- Appointment of Representative to Serve on the Local Government Advisory Committee (LGAC)
Current Representative: Mark Swomley

MS. LANDIS MOVED TO ADOPT RESOLUTION NO. 2015-14 APPOINTING MR. SWOMLEY AS REPRESENTATIVE TO SERVE ON THE LOCAL GOVERNMENT ADVISORY COMMITTEE. MOTION UNANIMOUSLY CARRIED.

- O. Resolution No. 2015-15-Appointment of Member to Serve on the Planning Commission (4 Year Term)
Expired Term: Charles Wurster

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2015-15 APPOINTING CHARLES WURSTER TO A FOUR-YEAR TERM ON THE PLANNING COMMISSION.

MS. LANDIS MOVED TO ADOPT RESOLUTION 2015-15 APPOINTING LARRY CRUMLING AS A MEMBER TO SERVE ON THE PLANNING COMMISSION.

SWOMLEY Chairman Swomley called for the vote in the order received. He called for the vote on the first motion for Charles Wurster.

MOTION CARRIED 4/1. MESSRS. SWOMLEY, DVORYAK, SCHENCK, AND PHAN VOTED IN FAVOR; MS. LANDIS VOTED OPPOSED.

P. Resolution No. 2015-16-Appointment of Alternate Members to Serve on the Zoning Hearing Board (3 Year Term)
Expired Terms: David Seiler and Kevin Hevner

MS. SCHENCK MOVED TO ADOPT RESOLUTION NO. 2015-16 APPOINTING DAVID SEILER ONLY AS ALTERNATE TO THE ZONING HEARING BOARD.

LANDIS Ms. Landis questioned why there are two alternate positions open.

LANG Patricia Lang responded that the Zoning Hearing Board may carry up to three alternates to vote in place of voting members. Both candidates asked to be reappointed as alternates if the board so chose.

SWOMLEY Chairman Swomley called for a separate vote on the two positions. He called for the vote on the candidate David Seiler.

MOTION UNANIMOUSLY CARRIED.

MS. LANDIS MOVED TO ADOPT RESOLUTION 2015-16 – APPOINTING ALTERNATE MEMBER KEVIN HEVNER TO SERVE ON THE ZONING HEARING BOARD (3 YEAR TERM). MOTION DIED FOR LACK OF A SECOND.

DAVID SEILER WAS APPOINTED AS ALTERNATE FOR THE ZONING HEARING BOARD.

Q. Resolution No. 2015-17 – Appointment of Members to Serve on the Recycling Committee (No Term Length – Annual Appointment)

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Current Members: Ron DiAngelo, Penny Dellinger, William Greenawalt, Charles Stuhre and Jason Smith.

MR. SCHENCK MOVED TO ADOPT RESOLUTION NO. 2015-17 APPOINTING RON DIANGELO, PENNY DELLINGER, WILLIAM GREENAWALT, CHARLES STUHRE AND JASON SMITH FOR THE RECYCLING COMMITTEE. MOTION UNANIMOUSLY CARRIED.

R. Resolution No. 2015-18 – Appointment of Members to Serve on the Historic Preservation Committee (No Term Length – Annual Appointment)
Current Members: Lois Miller, June Frick, Lee Davis, Edward “Turk” Pierce, Steven Kohler, Sharon Tapp, Stephen Smith and Kevin Eck

MS. LANDIS MOVED TO ADOPT RESOLUTION NO. 2015-18-APPOINTING THE FOLLOWING MEMBERS TO SERVE ON THE HISTORIC PRESERVATION COMMITTEE FOR AN ANNUAL TERM: LOIS MILLER, JUNE FRICK, LEE DAVIS, EDWARD “TURK” PIERCE, STEVEN KOHLER, SHARON TAPP, STEPHEN SMITH AND KEVIN ECK. MOTION UNANIMOUSLY CARRIED.

S. Resolution No. 2015-19 – Designation of Zoning Officer and Deputy Zoning Officer
Current Zoning Officer: Patricia Lang, AICP
Current Deputy Zoning Officer: Firm of First Capital Engineering, Inc.

MR. DVORYAK MOVED TO ADOPT RESOLUTION 2015-19 APPOINTING PATRICIA LANG AS ZONING OFFICER AND FIRST CAPITAL ENGINEERING AS THE DEPUTY ZONING OFFICER. MOTION UNANIMOUSLY CARRIED.

T. Resolution No. 2015-20-Appointment of Building Official and Deputy Building Official
Current Building Official: Patricia Lang, ZICP
Current Deputy Building Official: Vacant

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2015-20 APPOINTING PATRICIA LANG AS BUILDING OFFICIAL.

SCHENCK Mr. Schenck questioned the process for filling the current vacancy for Deputy Building Official.

DENNE Ms. Denne responded that there had been some retirements and resignations from the department and there will be some restructuring.

LANDIS Ms. Landis asked Ms. Lang if there was anyone within her department who could fill the vacancy.

LANG Ms Lang responded that there was one person who still has certification.

SCHENCK Mr. Schenck suggested that First Capital Engineering be appointed with the understanding that if the position could be filled in-house, the change could be made during any meeting.

LUCIANI Mr. Luciani responded that First Capital had filled the role in the past. They are a Third Party Certified Agent.

SCHENCK Mr. Schenck added that First Capital would be called only in the absence of Ms. Lang.

MR. SCHENCK AMENDED HIS MOTION TO ADOPT RESOLUTION NO. 2015-20 APPOINTING PATRICIA LANG AS BUILDING OFFICIAL AND APPOINTING JOHN LUCIANI AS THE DEPUTY BUILDING OFFICIAL THROUGH THE FIRM OF FIRST CAPITAL ENGINEERING. MOTION CARRIED 4/1. MS. LANDIS VOTED OPPOSED.

LANDIS Ms. Landis stated that she had opposed the motion because she thought Ms. Lang and Ms. Denne should have discussed the opening and proposed it to the person in-house prior to the reorganization meeting.

U. Resolution No. 2015-21-Establishment of Treasurer Bond

MR. SCHENCK MOVED TO ADOPT RESOLUTION NO. 2015-21 TO SET THE TREASURER'S BOND AT THE AMOUNT OF \$4 MILLION. MOTION UNANIMOUSLY CARRIED.

V. Resolution No. 2015-22-Approval of Bank Account Signatories

MR. SCHENCK MOVED TO ADOPT RESOLUTION NO. 2015-22. MOTION UNANIMOUSLY CARRIED.

W. Resolution No. 2015-Designation of Depositories

MR. SCHENCK MOVED TO ADOPT RESOLUTION 2015-23. MOTION UNANIMOUSLY CARRIED.

6. OTHER ITEMS

A. Set Dates and Time for Regular Meetings of Board of Supervisors
Currently: second and fourth Thursday of each month – 7:00 p.m. with the following exceptions:

- June, July and August – fourth Thursday only
- November – third Wednesday only (due to Township's of the Second Class Convention being held on second Thursday in November)
- December – second Thursday only.

MS. LANDIS MOVED TO SET DATES AND TIMES FOR REGULAR MEETINGS AS DOCUMENTED ON THE AGENDA. MOTION UNANIMOUSLY CARRIED.

B. Set Dates and Times for 2016 Budget Work Sessions
Proposed:
September 30, October 12, 19, 26; November 4, 9 & 16 (7:00 p.m.)
November 18 (6:30 p.m.)

MS. LANDIS MOVED TO SET DATES AND TIMES FOR BUDGET WORK SESSIONS AS DOCUMENTED ON THE AGENDA. MOTION UNANIMOUSLY CARRIED.

7. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 7:32 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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