

**SPRINGETTSBURY TOWNSHIP
BOARD OF SUPERVISORS
AGENDA
JANUARY 9, 2014
7:00 P.M.**

1. CALL TO ORDER

- A. Opening Ceremony

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

- A. December 12, 2013 – 6:15 p.m. – Personnel

3. COMMUNICATION FROM CITIZENS

4. ENGINEERING REPORTS

- A. Environmental Engineer - Buchart Horn, Inc.
- B. Civil Engineer - First Capital Engineering, Inc.

5. CONSENT AGENDA

- A. Acknowledge Receipt of November 30, 2013 Treasurer's Report.
- B. Board of Supervisors Budget #2 Meeting Minutes – October 9, 2013.
- C. Board of Supervisors Budget #3 Meeting Minutes – October 30, 2013.
- D. Board of Supervisors Budget #4 Meeting Minutes – November 14, 2013.
- E. Board of Supervisors Conditional Use Hearing Meeting Minutes – December 12, 2013.
- F. Lobar, Inc. – Springgettsbury Fire Building Project – Application for Payment No. 5 in an amount not to exceed \$226,387.26.
- G. Shannon A. Smith, Inc. – Fire Building Project – Application for Payment No. 4 in an amount not to exceed \$46,259.10.
- H. Regular Payables as Detailed in the Payable Listing of January 9, 2014.

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization to Enter into Agreement with CSB Technologies for Purchase, Transfer and Installation of Telephone Equipment for the New Fire Station in an amount not to exceed \$16,114.06.
- B. Authorization to Enter into Agreement with Hoffman Ford for the Purchase of Two (2) Police Vehicles in a total amount not to exceed \$59,300 (\$29,650 each).
- C. Authorization to Enter into Agreement with New Holland Agriculture for the Purchase of One (1) 4x4 Bi-Directional Tractor in an amount not to exceed \$109,275.53.

- D. Authorization to Enter into Agreement with U. S. Municipal Supply for the Purchase of Mowing and Snow Removal Equipment for the above listed Tractor in an amount not to exceed \$92,000.

7. SUBDIVISIONS AND LAND DEVELOPMENT

8. COMMUNICATION FROM SUPERVISORS

9. SOLICITOR'S REPORT

10. MANAGER'S REPORT

11. ORDINANCES AND RESOLUTIONS

- A. Ordinance No. 2014-01 – Amending Chapter 27.2 of the Code of Ordinances to Increase Membership of the Township's Historic Preservation Committee from Seven to a Maximum of Nine Members.
- B. Resolution No. 2014-25 – Agreement with PennDOT to Utilize the dotGrants On-Line Reporting System to File the Required Liquid Fuels Forms Annually.
- C. Authorization to Advertise Ordinance Amending Police Pension, Death and Disability Plan to Comply with January 1, 2013 Collective Bargaining Agreement; Officer-In-Charge (OIC) Compensation.

12. OLD BUSINESS

13. NEW BUSINESS

14. ADJOURNMENT

MEETING RULES

- a. All meetings of the Board of Supervisors shall be advertised in accordance with the "Open Public Meetings Act" and open to the public except in those circumstances specifically prescribed by statute in which an "Executive Session" may be required.
- b. Proposed agendas shall be prepared by "Staff" and shall be subject to change only by members of the "Supervisors."
- c. Staff shall provide special accommodations to any person with a disability requiring a special accommodation and who has notified the Township Secretary not later than three working days prior to the meeting. The Township will make every effort to provide a reasonable accommodation.
- d. No public posters, placards and/or signs shall be allowed in the meeting room.
- e. Citizens and/or persons wishing to speak during the public comment period shall be recognized by the Chairman. All individuals shall provide name and address for the record at the start of their comments. Comments shall be made at the public microphone.
- f. Township computers, projectors, etc. are for staff use only.
- g. Each individual who has signed in to speak during the public comment period shall be provided one opportunity to speak during the public comment period. Each individual shall be provided a maximum of three minutes of time for remarks.
- h. No discussion of personnel matters shall be entertained by the "Board of Supervisors."
- i. With the exception of emergency service responders, all cell phones and/or electronic devices shall be silenced in the meeting room during meetings.
- j. Proper decorum and Roberts Rules of Order shall be followed at all times.
- k. Any person disrupting a meeting shall be asked to leave. If said individual has not left then the "Board" shall take a break until the proper authorities are contacted to remove the individual.
- l. All motions and/or recommendations for consideration by the "Board" may only be made by "Board" members. No motions will be entertained from the floor.