

**SPRINGETTSBURY TOWNSHIP  
REGULAR MEETING**

**FEBRUARY 22, 2018  
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, February 22, 2018 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak, Vice Chairman  
Kathleen Phan, Assistant Secretary/Treasurer  
Blanda Nace  
Charles Wurster

**ALSO IN**

**ATTENDANCE:** Benjamin Marchant, Township Manager  
Charles Rausch, Solicitor  
John Luciani, Civil Engineer  
Dennis Crabill, Environmental Engineer  
Dori Bowders, Manager of Administrative Operations  
Dan Stump, Chief, Police Department  
Nitza Sanchez-Bowser, Director of Human Resources  
Jessica Fieldhouse, Director of Community Development  
Mark Hodgkinson, Director of Public Works/WWT  
Teresa Hummel, Finance Director  
Colin Lacey, Director of Parks and Recreation  
Dan Hoff, Chief, YAUFRR  
Abby Gibb, Communications Manager  
Andy Hinkle, Manager, Information Systems  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**SWOMLEY** Chairman Swomley called the Regular Board of Supervisors meeting to order and led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

A. February 8, 2018 – 6:30 p.m. and 8:15 p.m. – Collective Bargaining

**SWOMLEY** Chairman Swomley announced that several Executive Sessions had been held to discuss Collective Bargaining and the Lopez lawsuit, as well as just prior to this meeting this date to deliberate the MOD Pizza project. An Executive Session was scheduled for immediately following the Regular meeting to discuss the Lopez lawsuit.

**3. COMMUNICATION FROM CITIZENS**

- DUNLAP** William Dunlap, 2443 Deininger Road spoke to the board about the Dog Barking Ordinance going into effect on March 7<sup>th</sup>.
- RAUSCH** Solicitor Rausch stated that the Ordinance had been advertised for adoption at the March 8<sup>th</sup> meeting and, if adopted, it will go into effect following a five-day period, so March 13<sup>th</sup>.
- DUNLAP** Mr. Dunlap questioned the enforcement following a complaint call.
- RAUSCH** Solicitor Rausch responded that the dog had to have been barking for 15 continual minutes. The responding police officer will determine whether or not to take the Complainant's testimony, or to observe the barking personally. First, there will be a written warning; second is a Citation. Following that it could go to the District Magistrate.
- DUNLAP** Mr. Dunlap questioned whether he could record the dog barking.
- STUMP** Police Chief Dan Stump responded that each incident will be evaluated individually.

**4. ENGINEERING REPORTS**

A. Environmental Engineer – Buchart-Horn, Inc.

**CRABILL** Dennis Crabill had provided a written report. He noted one addition that the permit had been received this date for the Miscellaneous Improvements Project.

**WURSTER** Mr. Wurster questioned the issues with storm water erosion regarding the East York Intersection Project.

**CRABILL** Mr. Crabill responded that there were a combination of things that took place. First the weather, and secondly the contractor went wider than they were supposed to outside the designated surface. They are working through what is termed a major modification, for which a permit is being submitted due to the changes. The costs are being tracked separately, which could be held from the contractor if the board desired to do that. The Conservation District requested that Buchart-Horn do so and minor modifications be red lined. Major modifications require a new re-submittal with fees, etc.

**SWOMLEY** Chairman Swomley asked whether the completion time is in jeopardy.

**CRABILL** Mr. Crabill responded that as of the last meeting it was not. Two crews of personnel were applied to the Conservation District's repairs. They brought one of the crews in from another project as it is pretty serious on their part to remedy the situation, which they created.

B. Civil Engineer – First Capital Engineering, Inc.

**LUCIANI** John Luciani had provided a written report. He had several updates:

- Harley Davidson submitted their plans which are now under review. They attended the Planning Commission meeting with a sketch plan. They have an aggressive schedule to construct their expanded industrial facility.
- An additional Land Development Plan was received from Apple-Nissan to expand their showroom.

**5. CONSENT AGENDA**

- A. Acknowledge Receipt of June 21, 2016 Regional Emergency Management Agency Cooperative Meeting Minutes
- B. Acknowledge Receipt of December 19, 2017 York Area United Fire and Rescue Commission Meeting Minutes
- C. Acknowledge Receipt of January 31, 2018 Treasurer's Report
- D. Board of Supervisors Work Session Minutes – January 25, 2018
- E. Board of Supervisors Public Hearing Minutes – February 8, 2018
- F. Board of Supervisors Meeting Minutes – February 8, 2018
- G. Anrich, Inc. – East York Interceptor Upgrade Project – Application for Payment No. 3 in an amount not to exceed \$152,917.70
- H. Regular Payables as Detailed in Payable Listing of February 22, 2018
- I. LD-16-02 – Aldi's Food Market – Authorization of Bond Reduction in the amount of \$22,484 (remaining bonded amount \$10,190)

**MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH I. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS**

- A. Authorization to Advertise Sale of Various Items by Online Auction (Municibid)

**MR. NACE MOVED TO APPROVE THE SALE OF FIVE ITEMS AS LISTED IN THE STAFF REPORT TO BE ADVERTISED ON MUNICIBID. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- B. Authorization to Enter into LED Street Lighting Agreement with Med-Ed

**MR. NACE MOVED TO AUTHORIZE THE EXECUTION OF THE CONTRACT FOR LED LIGHTING WITH MET-ED. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- C. Approval of 2018 Emergency Operations Plan

**MR. NACE MOVED TO APPROVE THE 2018 EMERGENCY ACTION PLAN AS PRESENTED. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

- D. Authorization to Purchase 2019 International HV513 6x4 Heavy Truck Chassis through Tri County Motor Sales in an amount not to exceed \$137,000 (CoStars)
- E. Authorization to Purchase Truck Dump Body and Snow Removal Equipment for Chassis through U. S. Municipal Supply in an amount not to exceed \$85,127 (CoStars)

**MR. WURSTER MOVED TO APPROVE THE PURCHASE OF THE HEAVY TRUCK CHASSIS PRICE OF \$137,000 AND MOVED TO APPROVE THE TRUCK DUMP BODY AND SNOW REMOVAL EQUIPMENT FOR THE CHASSIS FOR \$85,127. MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**7. SUBDIVISIONS AND LAND DEVELOPMENT**

- A. LD-16-05 – Quattro Development, LLC – 3315 & 3401 Concord Road (Action

**GEORGE** Joshua George, Snyder, Secary and Associates presented the plan. He was accompanied by Attorney Bob Katharman of Katharman, Heim & Perry and the owners of Quattro Development: Rob Walters, Mike Liyeos and Mike Haigh and the Traffic Engineer, Jon Seitz.

Mr. George presented an overview of the project, which is summarized:

- Property is at corner of Mt. Zion and Concord Roads including three existing parcels.
- Land Development Plan includes construction of a Royal Farms Convenience Store and a Lidl Grocery Store.
- Property is approximately seven acres with large amount of roadwork involved largely off-site.
- Concord Road entrance access is full movement; Mt. Zion Road access is right-in, right-out only.
- Traffic Impact Study approved by PennDOT; positive recommendation approved by township Planning Commission.

Mr. George reviewed all the waivers and conditions identified on the staff review memorandum provided to the board. Discussion included the truck turning diagram and a review of the truck turning templates as well as the timing of deliveries. He mentioned that they have the Traffic Impact Study, NPDES Permit and are continuing pursuit of the PennDOT process and the Highway Occupancy Permit.

**SWOMLEY** Chairman Swomley asked Mr. George about the discharge into PennDOT right-of-way, which may require the township to be a co-applicant.

**GEORGE** Mr. George discussed the stormwater management and noted that the beds are lower in elevation to the parking lot. That happens to be the existing swale, which is in PennDOT's right-of-way. In certain instances, the township may have to be either the applicant or co-applicant for the drainage situations. They are

entirely private storm drains and do not carry any public water, only discharge from the development. Once discharged into the swale, it moves through multiple properties and ends up underneath the railroad tracks and into Mill Creek.

**GEORGE** Mr. George added that if the discharge washes out PennDOT's swale, then they have to fix it.

**SWOMLEY** Chairman Swomley questioned whether that would be the agreement between Quattro and Springettsbury Township if something happened.

**KATHARMAN** Attorney Katharman responded that he and Solicitor Rausch would prepare an agreement and the developer would be 100 percent responsible to indemnify the township should there be any problem.

**LUCIANI** Mr. Luciani brought forward a new issue discovered earlier this date involving an inlet on Concord Road. The inlet will be moved 10 to 12 feet back to put the turn lane in. The lane will be widened six to seven feet. He suggested that an open comment be left because it had not been contemplated on the curb plans.

**GEORGE** Mr. George stated that he had not had much time to design a possible solution. He noted it as an issue that must be resolved. He will work with the township and the Public Works team to make sure that gets done.

**SWOMLEY** Chairman Swomley suggested that a condition be placed on the matter until it is addressed to the satisfaction of the Engineer, Community Development and the Public Works Director.

**MR. WURSTER MOVED TO APPROVE LD 16-05, QUATTRO DEVELOPMENT LLC GRANTING THE FOLLOWING WAIVERS:**

**SECTION 289-10. A PRELIMINARY PLAN;**

**SECTION 289.32, MODIFICATION TO PERMIT SIDEWALKS TO BE CONSTRUCTED ALONG THE DEVELOPMENT SIDE OF CONCORD ROAD AND MT. ZION ROAD FROM CONCORD;**

**SECTION 289-35.C MODIFICATION TO PERMIT LANDSCAPE BUFFER YARDS TO VARY ALONG ROADWAY FRONTAGE;**

**SECTION 289-36 MODIFICATION TO PERMIT ADDITIONAL STREET LIGHTS TO BE CONSTRUCTED ALONG DEVELOPMENT SIDE OF CONCORD ROAD ONLY;**

**SECTION 289-41.H MODIFICATION TO PERMIT THE EXISTING CROSS-SECTION OF CONCORD ROAD REMAIN "AS-IS";**

**SECTION 289-41. J (1) ACCESS DRIVE WIDTH PROVIDING AN ACCESS DRIVE WIDTH OF FORTH EIGHT FEET AT THE CONNECTION TO CONCORD ROAD;**

**SECTION 281-15.C (3) MODIFICATION TO PERMIT STORMWATER  
MANAGEMENT LOADING RATIOS TO BE A MAXIMUM OF 14:1;**

**SECTION 02525, DETAIL 02525-2 MODIFICATION TO PERMIT CONCRETE CURB  
WITHIN THE SITE TO UTILIZE A SIX-INCH REVEAL;**

**ALSO CONDITIONED UPON FINAL APPROVAL OF THE PENNDOT HOP WITH  
DETAILS END WALLS DISCHARGING INTO THE PENNDOT RIGHT-OF-WAY.  
AND SHOULD PENNDOT REQUIRE THE TOWNSHIP BE AN APPLICANT OF THE  
DRAINAGE HOP PERMIT, THEN THE APPROPRIATE INDEMNIFICATION  
AGREEMENTS WOULD BE EXECUTED BETWEEN QUATTRO LLC AND THE  
TOWNSHIP, SUBJECT TO SOLICITOR REVIEW;**

**PERFORMANCE GUARANTEE MUST BE EXECUTED;**

**EXECUTION OF THE FOLLOWING AGREEMENTS FOR:**

- **RIGHT-OF-WAY BETWEEN DEVELOPER, COUNTY AND TOWNSHIP;**
- **DEDICATION OF RIGHT-OF-WAY BETWEEN DEVELOPER, COUNTY AND  
TOWNSHIP;**
- **SANITARY SEWER AGREEMENT BETWEEN COUNTY, TOWNSHIP AND  
DEVELOPER;**
- **SANITARY SEWER AGREEMENT BETWEEN KINSLEY, TOWNSHIP AND  
DEVELOPER;**
- **AND SUBJECT TO RECEIPT AND SATISFACTORY REVIEW BY THE  
SOLICITOR OF RESOLUTION OF WATER DISCHARGE STORMWATER  
PIPE IDENTIFIED ON CONCORD ROAD BETWEEN SITES IN THE  
WIDENED AREA.**

**MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**B. SD-17095 – Quattro Development, LLC – 3315 & 3491 Concord Road (Action)**

**GEORGE** Joshua George, Snyder, Secary and Associates presented the Subdivision Plan, which was very straightforward bringing three lots into two. All of the improvements are depicted on the Land Development Plan. There are several waivers one of which involved monuments, which are proposed for the property corners, and iron pins for the outside edges and intermediate points. Cross easements are depicted on the Land Development Plan.

**MR. WURSTER MOVED APPROVAL OF SD-17-05 SECTION 289-10.A  
PRELIMINARY PLAN; SECTION 289-13-A.9 STREET LOCATION MAP; SECTION  
289-26 A CONCRETE MONUMENTS; SECTION 289-31.A CURBS; SECTION 289-32.A  
SIDEWALKS; SECTION 289-35 C BUFFER YARD LENGTH; SECTION 289-36  
STREET LIGHTS. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**8. COMMUNICATION FROM SUPERVISORS**

**PHAN** Ms. Phan made several comments with respect to the issues surrounding the Central School District and the residents. She thanked Chief Stump and the police force for all their efforts. She thanked the neighboring townships' police forces for assisting with their staff and detectives. She noted, as a parent, that it is a very serious situation, and as a resident she was grateful that everyone came together in working to resolve the issue as soon as possible.

**SWOMLEY** Chairman Swomley indicated he agreed.

**WURSTER** Mr. Wurster agreed as well and especially the communication effort that the Chief made to be in constant contact with his press conferences.

**PHAN** Ms. Phan added that the press conferences are difficult. The hope is that the news and the reporters relay the information. She noted that the live communications are great because they provide exactly what the Chief has to say.

**SWOMLEY** Chairman Swomley thanked the community, the individuals and businesses that donated food to the police force while they worked around the clock.

**WURSTER** Mr. Wurster reported that he is in the midst of finishing his Pennsylvania Association Township Supervisors Training. One of the big takeaways from all of that is that if the township does not have a policy for something, there ought to be a policy and plenty of them. He was certain that Springettsbury does so, and he will move forward and work toward improving those as he goes through his training.

## **9. COMMITTEE REPORTS**

There were no committee reports.

## **10. SOLICITOR'S REPORT**

### **A. Solicitor's Report**

**RAUSCH** Solicitor Rausch stated that he had nothing to add to his written report except for the Executive Session following adjournment.

**PHAN** Ms. Phan mentioned that Solicitor Rausch does have a note in his report about the Fire Company volunteers and the land ownership. She had asked the Fire Company board about it, and at the next meeting will try to get an answer from them. She planned to push the issue and asked Chief Hoff to help the process along. She was just reporting to the board that they are working to get the issue resolved.

**DVORYAK** Mr. Dvoryak asked whether it was something that needed a push.

**PHAN** Ms. Phan responded that she would like to have all the communication clarified.

## **11. MANAGER'S REPORT**

A. Manager's Report

**MARCHANT** Mr. Marchant had provided his monthly report for the board. He had several items for discussion, which are summarized:

- Economic Development Report – The board is looking for a plan and strategy.
- Brokers are not keen on meeting together with townships since each have proprietary contacts, procedures and strategies.
- Township does not play a role in directing business. The economy is healthy, and Springettsbury has very few vacant properties that remain vacant for long.
- The strategy includes making the process transparent and easy to navigate.
- Retail Strategies provides direct marketing and bringing higher-tier businesses to the township.
- Return on investment – sites would be small, occupied or not, tax is the same.

**RAUSCH** Solicitor Rausch noted the only property he was aware of that related to the township is the York Valley Inn. In the past they had requested the township's help.

**MARCHANT** Mr. Marchant indicated that he had been talking with them.

**RAUSCH** Solicitor Rausch added that the township must be careful how to approach that because there are rules and regulations. He was not sure the township should be wearing both hats.

**NACE** Mr. Nace noted that there are some organizations in the county that specialize in economic development.

**WURSTER** Mr. Wurster stated that, as the township approaches the question of development, certainly the efforts that can be undertaken in streamlining and making the development process from the initial plan to approval, easier for development to happen is something well within the board's control. He added that delivering the responsibility for typical services such as Police, Public Works, Recreational Amenities helps the development efforts. The opportunity to improve the development process can foster development.

**NACE** Mr. Nace commended Mr. Marchant for the map that was provided to the board. He noted it was a nice inventory.

**MARCHANT** Mr. Marchant responded and gave the credit to Jessica and Raphael.

**WURSTER** Mr. Wurster complimented Mr. Marchant on the big list of all the extensive properties that show the development activity that is going on in the township. He noted it would be good to see the list on a frequent basis to really get an appreciation of all the work actually going on,

**MARCHANT** Mr. Marchant noted that Ms. Hummel had brought up a matter of a Memorial Fund for Rosaleen Hulshart from 1958 that has \$270 sitting in it. Ms. Hummel would like permission from the board to disburse the funds. Within the Resolution it had been allocated to one of two places. She recommended giving it to the Historic Preservation Committee as an appropriate use of those funds in her memory as she had served on that committee.

**DVORYAK** Mr. Dvoryak commented that, as best as can be determined, there are no restrictions placed on how the money should be used.

**MARCHANT** Mr. Marchant noted it had been stated in the Resolution.

**HUMMEL** Ms. Hummel noted it is up to the board how to spend the money.

**MR. WURSTER MOVED TO MOVE THE \$270 TO THE HISTORIC PRESERVATION COMMITTEE FROM THE ROSALEEN HULSHART BEQUEST. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**PHAN** Ms. Phan stated that she had read over the NLC Service Line Warranty information. She recommended that it be provided to all the residents to have this information. It would provide the ability to purchase this insurance for \$5 to \$9 a month in advance of having a sewer line break in their front yard. They can be faced with a potential \$7,000 bill that must be paid in advance. Ms. Phan's only question was the statement that the repairs would be made by a local contractor. She asked how those contractors would be chosen.

**MARCHANT** Mr. Marchant responded that they indicated the names are pulled from a list of pre-existing relationships with contractors. He noted that the program currently is in play in the City of York.

**MARCHANT** Mr. Marchant reported that he had attended the York County Municipal Administrators Association monthly meeting, and the speaker was Attorney Stacey MacNeal. She spoke about the Regional Work Group that addresses infiltration problems for sewer collection systems and how the biggest problem with inflow infiltration is the lateral lines coming from private residents. He noted that he had been lobbied, campaigned and telemarketed for 10 years or more by the National League of Cities with the program in various communities. None of those in the group had heard of it. They are working on a model Ordinance for adoption that would require the municipality to provide a lateral inspection at the time of a sale of a property. This would raise the ire of the realtor community, but it is a different way addressing the problems with INI and managing the sewer program. It would provide residents an incentive and a relief at their own option.

**WURSTER** Mr. Wurster questioned whether any experience from any other municipalities in Pennsylvania had voiced any comments.

**MARCHANT** Mr. Marchant responded that he had not reached out to anyone yet. He asked the group at the meeting, and none happen to be using it; however, the City of York does.

**PHAN** Ms. Phan noted that she had Googled it, and it had good reviews. The homeowners all recommended it, said the company was very easy to work with and her only question was that three percent of the claims did not get paid. She wondered why.

**MARCHANT** Mr. Marchant stated he would have it ready for a future agenda.

**WURSTER** Mr. Wurster noted he thought it was worth moving forward.

**PHAN** Ms. Phan thanked Mr. Marchant.

**WURSTER** Mr. Wurster questioned the progress by Community Development to work on some of the Inspection Guidelines.

**FIELDHOUSE** Ms. Fieldhouse responded that some other items had taken priority, but it is still in her department's hands. She is attempting to assimilate comments from the Township Engineer to make necessary changes and get it back into his hands for review.

**SWOMLEY** Chairman Swomley noted that some of the discussion previously was to be careful about how that is done because there may be Ordinances and Pennsylvania law that may pre-empt deciding on a schedule of what the township can or cannot do.

**WURSTER** Mr. Wurster questioned whether that would require the Solicitor's review.

**SWOMLEY** Chairman Swomley responded that it would.

**WURSTER** Mr. Wurster noted that he could review it when it is put together.

## **12. ORDINANCES AND RESOLUTIONS**

A. Authorization for Township Solicitor to Prepare and Advertise Ordinance to Restrict Truck Traffic on Paradise Road

**PHAN** Ms. Phan commented that an Ordinance can be written, but the issue is how to enforce it.

**LUCIANI** Mr. Luciani reported that he, Mark Hodgkinson and Lieutenant King discussed the problem in detail. In addition, they had talked with the Harley-Davidson management about it. A lengthy discussion took place which is summarized:

- Trucks can be restricted by weight; however, the Magistrate questions whether there are portable scales available.

- Truck prohibition can be done by signage that says for local delivery, but the truckers insist the delivery, such as to Dawn Foods, is local.
- Straight truck prohibition will be done by length of truck.
- Coming out Paradise Road at the intersection of Sherman Street definitely will be hazardous to longer trucks.
- Signage will be posted near the Post Cereal Outlet that say, “No Trucks 1,000 feet ahead.”
- Harley trucks still must be permitted to turn into the Harley gate.
- If truckers go past that point, there’s a problem. If he gets hung up, the police will cite him for violating the signs.
- Signage must be clear but must comply with the Manual for Uniform Traffic Control Devices.
- Important to communicate internally with the Post Cereal outlet.

**FIELDHOUSE**Ms. Fieldhouse stated that she has made a call to the Manager at the Post Cereal plant to discuss the full build-out operations in advance of the Harley development. She will plan to discuss the truck movements.

**WURSTER** Mr. Wurster stated that he liked that idea, and it needed to be a strong conversation.

**MR. NACE MOVED TO AUTHORIZE THE TOWNSHIP SOLICITOR TO PREPARE AND ADVERTISE AN ORDINANCE TO RESTRICT TRUCK TRAFFIC AND INSTALL APPROPRIATE SIGNAGE ON EDEN ROAD APPROACHING PARADISE ROAD. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

### **13. OLD BUSINESS**

A. Update on Casino Text Amendment

**FIELDHOUSE**Ms. Fieldhouse reported on the results of the recent Planning Commission meeting. The Casino Text Amendment language and the proposed Map Amendment was on their Agenda. There was some discussion; however, Attorney Charles Courtney from McNeas attended the meeting as a representative of Penn National. His concerns:

- Staff’s recommendation for the Text Amendment would allow the Casino and Gaming Facility use as a conditional use.
- It was proposed to overlay the Town Center, which then had another conditional use associated with it.
- Attorney Courtney spoke to the Planning Commission about whether or not there actually was a need to have a conditional use in order to allow the use, in addition to the conditional use for the Town Center Overlay.
- Planning Commission agreed with him, and their recommendation to the board was that their preference would be to keep the Town Center Overlay

over top of the Galleria Mall site. There would be a conditional use process there for approval and be able to implement the Town Center Plan. They did not see a reason to have use approval as a conditional use.

**SWOMLEY** Chairman Swomley commented that it would presuppose that any future use would go in an area that is designated Town Center Overlay. He was not sure that would be true, and it was in their self-interest and not the township's self-interest. There are other sites in the township, such as Kmart.

**LUCIANI** Mr. Luciani suggested they could go to Pleasant Valley or York Valley Inn, which is Flexible Development.

**SWOMLEY** Chairman Swomley noted that there are other sites, which if the need were to define gaming and what zoning districts they are in, there have been previous discussions about conditional use versus special exception and board approval versus zoning approval. He recommended not to look at a specific site and design the Text Amendment based on a site. He added that he was interested in protecting the township as a whole, not a particular site.

**FIELDHOUSE** Ms. Fieldhouse noted that because of the way that the township Planning Commission voted and what they had suggested was a substantive change, how the use is allowed is important. It did not go to the County Planning Commission this week. She stated she needed to have the board input that the board had just given her. She will send it immediately; however, it won't be on the March Agenda. It will be on the April Agenda.

**Additional discussion took place concerning the Springettsbury Township property and adding certain areas to the Town Center Overlay. Consensus was not to do so based on the Solicitor's input.**

**NACE** Mr. Nace indicated that if the Solicitor's opinion is that it's not a good idea to add the Town Center Overlay to the existing Township Campus, then he would seek to follow that.

**RAUSCH** Solicitor Rausch added that the property also is subject to federal grants, which are very clear.

**DVORYAK** Mr. Dvoryak stated that he would to continue a longstanding practice of never doing anything that the Solicitor tells him not to.

**FIELDHOUSE** Ms. Fieldhouse indicated she had sufficient direction to move forward.

B. Resolution No. 2018-29 – Ratifying Collective Bargaining Agreement between the Township of Springettsbury and Teamsters Local 776 for the years 2018, 2019, 2020, 2021 and 2022

**DVORYAK** Mr. Dvoryak recommended that a discussion continue surrounding the information related to this that had since been received prior to making a decision.

**SWOMLEY** Chairman Swomley agreed and asked about any time sensitivity involved.

**MARCHANT** Mr. Marchant stated that, to his knowledge, there was nothing that would make a decision urgent. The previous contract still is in effect even though it expired December 31, 2017, but the expectation is that whenever this agreement is ratified it will be applied retroactive to January 1.

**SWOMLEY** Chairman Swomley stated that it will be added to the Executive Session that had been scheduled immediately following this meeting.

#### **14. NEW BUSINESS**

##### **A. Media Protocol**

**WURSTER** Mr. Wurster began the discussion with regard to media conversations. He noted that his thought is that Springettsbury Township is a great place to live with a lot of good things happening. A number of news activities had come forward such as the potential development of a casino in York County. He proposed that if the township does not have a media policy that one be developed whereby the Board of Supervisors can be proactive in communicating some of the great development going on and have even greater relations with the media.

**SWOMLEY** Chairman Swomley commented that more than just the development issues, there are other things that happen in the community, such as an Emergency Management process, the ongoing situation with the police force, situations in the past such as a donation by Harley-Davidson for the park, or the involvement with the Rail Trail. He stated that it is evident that a protocol is needed. He suggested that all the board members should review Mr. Wurster's memo and revisit the subject at another meeting.

**PHAN** Ms. Phan indicated she had some concerns, both pro and con, with the subject. One of her concerns is that it is Abby Gibbs' job to get the news out to the media, the newsletter, Facebook. For instance, for the park, there were articles in the newspaper about the park. Chief Hoff does do advertisements in the paper for the Firehouse, open houses, etc. Her personal opinion would be there would be a difference between letting residents and neighboring communities know what Springettsbury is doing and what is happening versus the board speaking directly to the media about something that was discussed in a board meeting. The debate happens in the meeting. She would not want a debate to happen on a live newsfeed or the board put in a negative position. She stated that when she went through her board training, Pat Harvey said to be very, very careful with Social Media, the news and live broadcast. He used the words, "don't talk unless you're absolutely sure." Ms. Phan indicated it is important to be sure that Abby is getting out what she needs going out and where the board wants to see it.

**SWOMLEY** Chairman Swomley noted that would actually be the protocol that the board needed to adhere to, which will be discussed during another meeting.

**WURSTER** Mr. Wurster agreed that it would put everyone on the same page; however, there's a lot more work to do to develop a protocol.

**15. ADJOURNMENT**

**SWOMLEY** Chairman Swomley reminded the board of the Executive Session following adjournment. He adjourned the meeting at 9:07 p.m.

Respectfully submitted,

Doreen K. Bowders  
Secretary  
ja