

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**MAY 9, 2019
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, May 9, 2019 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman (Arrival 7:20 p.m.)
George Dvoryak, Vice Chairman
Charles Wurster, Assistant Secretary/Treasurer
Justin Tomevi
Robert Cox

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Charles Rausch, Solicitor
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Dori Bowders, Manager, Administrative Services
Teresa Hummel, Finance Director
Mark Hodgkinson, Director of Public Works/WWT
Jessica Fieldhouse, Director of Community Development
Dan Stump, Police Chief
Nitza Sanchez-Bowser, Director, Human Resources
Dan Hoff, Chief YAUFRR
Andy Hinkle, Manager, Information Systems
Jean Abregh, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

DVORYAK Vice Chairman George Dvoryak called the meeting to order and led the Pledge of Allegiance. He announced that Chairman Swomley was expected to arrive at approximately 7:30 p.m.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

- A. April 25, 2019 – 8:25 p.m. – Personnel
- B. May 9, 2019 – Following Regular Meeting – Collective Bargaining

DVORYAK Mr. Dvoryak announced that an Executive Session had been held on April 25, 2019 to discuss personnel matters. He announced that an Executive Session had

been scheduled following adjournment this date for Collective Bargaining discussions.

3. COMMUNICATION FROM CITIZENS

GUNDLACH Robert Gundlach, 2829 Glen Hollow Drive brought an item before the board concerning a cement pipe located off of the back side of his property. He noted some soil erosion around the pipe with tall grass which could be a trip hazard for anyone walking. He requested the township's assistance to determine ownership of the pipe which likely was part of the subdivision requirements when the development was built.

LUCIANI Mr. Luciani agreed to locate the original records of the plans to determine whether the pipes were private or public pipes.

DVORYAK Mr. Dvoryak requested a change in the Agenda to move one item forward from New Business to receive the Audit Report from Stambaugh Ness.

14. NEW BUSINESS

A. Acknowledge Receipt of General Fund Audit Report from Stambaugh Ness for the Period January 1, 2018 through December 31, 2018.

GARDNER Krista Gardner, Partner with Stambaugh Ness presented the board with the Audit Report for the period January 1, 2018 through December 31, 2018. She stated that the required DCED report had been provided to each of the board members. She provided a summary of the report and indicated that the financial reports, management reviews are materially correct, fairly presented and conformed with accounting principles under the regulatory basis of York County for the DCED purposes. An Audit was conducted for the General Fund, the Sewer Fund and the Development Authority as well and several inconsistencies were found and corrected within journal entries. She noted a clean and unmodified opinion.

DVORYAK Mr. Dvoryak recommendation that staff be requested to provide the board a copy of the recommendations for mediation that had been provided them as well as an action plan on how they intend to adjust.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Mr. Crabill had provided his monthly report. He provided an update on a problem that had developed with the collection system, the 48-inch interceptor on Mill Creek, which had washed out. He indicated the plan for repairs which included a

stream bank stabilization and storm pipe replacement. He noted that DEP had been contacted.

RAUSCH Solicitor Rausch stated for clarification that the cost would be spread among all of the users.

CRABILL Mr. Crabill stated that the users include all the sister municipalities.

WURSTER Mr. Wurster indicated he would welcome an email or a report once it's repaired.

CRABILL Mr. Crabill responded that a report will be provided.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani had provided his monthly report. He had several updates:

- Quattro and Royal Farms – Work is proceeding with some widening of Concord Road.
- Springetts Retreat - Model homes being built with roads close to completion.
- 3311 East Market Street – Modernnaire Hotel – anticipated to be a larger commercial tract. Requested entrance from Mt. Zion Road not approved by PennDOT; access to Market Street.
- Nine/ten-acre development tracts proposed together; available but still single usage.
- Jiffy Lube and Rite Aid condition will need appropriate signoff agreements.

5. CONSENT AGENDA

- A. Board of Supervisors Regular Meeting Minutes – April 11, 2019
- B. Regular Payables as Detailed in Payable Listing of May 9, 2019
- C. Heisey Mechanical – Raw Pump Upgrade/Fat, Grease and Oil Acceptance Project – Application for Payment No. 1 in an amount not to exceed \$179,322.30
- D. Garden Spot Electric, Inc. – Raw Pump Upgrade/Fat, Grease and Oil Acceptance Project – Application for Payment No. 1 in an amount not to exceed \$65,250.
- E. Garden Spot Electric, Inc. – Raw Pump Upgrade/Fat, Grease and Oil Acceptance Project – Application for Payment No. 2 in an amount not to exceed \$46,350
- F. Authorization to Approve Real Estate Tax Refund Request for Tax Year 2019 – Inch's Properties LLC (Parcel #46-34-47A) in the amount of \$21.10
- G. Authorization to Approve Real Estate Tax Refund Request for Tax Year 2019 – Predix Properties LLC (Parcel #46-02-34) in the amount of \$387.10

MR. TOMEVI MOVED TO APPROVE THE CONSENT AGENDA. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization to Advertise Sale of Various Items Through Municibid Online Auction.

MR. TOMEVI MOVED TO APPROVE AUTHORIZATION OF THE SALE ITEMS THROUGH MUNICIBID. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

There were none for action.

8. COMMUNICATION FROM SUPERVISORS

DVORYAK Mr. Dvoryak mentioned that he and Mr. Marchant had attended the York Adams Tax Bureau Open House. He found it to be very informative and he was very impressed with the technology. He provided the board members with handouts from YATB. In addition, they had mentioned some ideas of things they could provide to identify businesses not paying their Mercantile Tax.

MARCHANT Mr. Marchant agreed that it was educational to see the nuts and bolts of their operation, which gave him a high degree of confidence in their ability to track businesses. There is an incredible amount of automation that computerizes and eliminates human error and improves the accuracy.

WURSTER Mr. Wurster reported several recent meetings, summarized:

- Stopped by the Lieutenant Governor's office to thank him for the shout out for Springettsbury at the PSATS Convention. He was not in his office at that time.
- Met with Representative Stan Saylor, who is working on efforts for the state budget to save funds for the rainy day fund. Mr. Wurster planned to attend Rep. Saylor's constituent breakfast May 10th.
- Met the Superintendent at York Suburban who intended to reach out with some demographic efforts.
- Rotary Club/York East – Clean up on Route 24.
- Sent photos of some filled inlets to pass along to PennDOT.

9. COMMITTEE REPORTS

There were no Committee Reports.

10. SOLICITOR'S REPORT

There was no Solicitor's Report.

11. MANAGER'S REPORT

MARCHANT Mr. Marchant received a letter of interest for the Zoning Hearing Board Alternate position from Stacey Ankrum. He requested time for an interview just prior to the May 30th Work Session at 6:00 p.m.

SWOMLEY Chairman Swomley asked for an update about the playground.

SANCHEZ-BOWSER Ms. Sanchez-Bowser stated that the claims adjuster had been out of his office and returned on Monday. They are waiting for his review. He indicated a positive outcome.

12. ORDINANCES AND RESOLUTIONS

- A. Resolution No. 2019-39-Setting the Salary for the Township Manager for 2018 and 2019 and Approving the Township Manager Employment Agreement

MR. WURSTER MOVED TO APPROVE RESOLUTION NO. 2019-39 SETTING THE SALARY FOR THE TOWNSHIP MANAGER FOR 2018 AND 2019 AND APPROVING THE TOWNSHIP MANAGER EMPLOYMENT AGREEMENT AS PRESENTED. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Resolution No. 2019-40 – Authorizing the Expenses for the Sanitary Sewer Waste Water Treatment Plant Upgrade to be Eligible for Bond Proceeds Reimbursement

MR. WURSTER MOVED TO APPROVE RESOLUTION 2019-40 AUTHORIZING THE EXPENSES FOR THE SANITARY SEWER WASTEWATER TREATMENT UPGRADE TO BE ELIGIBLE FOR BOND PROCEEDS REIMBURSEMENT. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. OLD BUSINESS

- A. Authorization to Renew Satellite Library Services Agreement with York County Libraries for the Period June 1, 2019 through May 31, 2020 in the amount of \$4,500

MR. WURSTER MOVED TO APPROVE ENGAGING IN THE CONTRACT APPROVING THE CONTRACTUAL LIBRARY SERVICES AT THE TOWNSHIP WITH THE YORK COUNTY LIBRARIES FOR AMOUNT OF \$4,500. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Old Business Listing

SWOMLEY Chairman Swomley commented that many of the items listed are either in a holding pattern or have a scheduled date.

WURSTER Mr. Wurster confirmed with Ms. Hummel that she is continuing to work on the Mercantile Business Privilege Tax.

HUMMEL Ms. Hummel responded that he was correct.

14. NEW BUSINESS

A. Acknowledge Receipt of General Fund Audit Report from Stambaugh Ness for the Period January 1, 2018 through December 31, 2018

MR. DVORYAK MOVED TO ACKNOWLEDGE RECEIPT OF THE GENERAL FUND AUDIT REPORT FROM STAMBAUGH NESS FOR THE PERIOD JANUARY 1, 2018 THROUGH DECEMBER 31, 2018. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Acknowledge Receipt of Commonwealth of Pennsylvania's Annual Audit and Financial Report (Form DCED-CLGS-30) for the Year Ended December 31, 2018.

MR. DVORYAK MOVED TO ACKNOWLEDGE RECEIPT OF THE COMMONWEALTH OF PENNSYLVANIA'S REPORT AS OUTLINED ON THE AGENDA. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

15. ADJOURNMENT

SWOMLEY Chairman Swomley reminded the board of an Executive Session scheduled for immediately following adjournment this date. He adjourned the meeting at 8 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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