

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**JUNE 28, 2018
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Board of Supervisors Meeting on Thursday, June 28, 2018 at 7 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Blanda Nace
Charles Wurster

MEMBERS NOT

IN ATTENDANCE: Kathleen Phan, Assistant Secretary/Treasurer

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Charles Rausch, Solicitor
John Luciani, First Capital Engineering
Dennis Crabill, Buchart Horn, Inc.
Jessica Fieldhouse, Director of Community Development
Nitza Sanchez-Bowser, Director, Human Resources
Teresa Hummel, Finance Director
Dan Stump, Chief, Police Department
Colin Lacey, Director, Parks and Recreation
Jean Abrecht, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SWOMLEY Chairman Swomley announced that there had been no Executive Sessions since the last meeting.

3. COMMUNICATION FROM CITIZENS

GUNNING Paul Gunning, 2205 East Philadelphia Street, spoke against Pints for Polio request to use Springettsbury Park. He did not believe that permitting alcohol was an appropriate use in the park.

TANZOLA Carol Tanzola, Friends of Camp Security, stated she had just learned of the Agenda item pertaining to the Disc Golf Course on Camp Security property. She had spoken with the Conservation Fund and was directed to the Deed restrictions as a result of funding from DCNR for a portion of the park. It can only be Open Space. She noted its extraordinarily sensitive historic nature of the Camp Security property. She indicated further that there is much to be done to determine the significance of the site.

RAUSCH Solicitor Rausch commented that the Disc Golf proposal just surfaced during the last meeting so it is very preliminary. They are checking the Grant for any violation.

ROSENGRANT, LONGENECKER, GRIECO – Gordon Rosengrant (425 Ivory), Emily Longenecker (435 Ivory) and Don Grieco (445 Ivory) reported a water problem in their yards. They have standing water and they need help or guidance in how to eliminate it. They are concerned about mosquitos as a health risk. It is a common drainage area that runs linear past six or seven properties.

LUCIANI Mr. Luciani indicated he would look into the problem.

SHANAMAN Victor Shanaman, 2578 Brighton Drive, complained that Penn Waste would not pick up a bag of grass he had put out at the curb. He suggested getting another waste hauler. He also commented that individuals are breaking ordinances by parking in their front yards; also removal of tree stumps; removal of snow; violation of yard sale hours, and people parking on sidewalks.

SWOMLEY Chairman Swomley encouraged him to continue calling in. The Community Development staff is reviewing ordinance violations, and there are some potential programs to aid them in being a bit more proactive.

MARCHANT Mr. Marchant responded to Mr. Shanaman that the waste contract specifically says no grass disposal; leaves and branches and brush but no grass.

SHANAMAN Mr. Shanaman responded that it is considered trash by Penn Waste.

MARCHANT Mr. Marchant indicated if the grass is put in the trash can, the hauler will empty it, but not if it is a bag of grass alongside. He will call Penn Waste and follow up.

SHANAMAN Mr. Shanaman indicated he had spoken to them. Out in the field they indicated the bag was too heavy.

MARCHANT Mr. Marchant stated that he could just make sure that the trash hauler is living up to their contract, and if they're not, he would hold them accountable. He appreciated Mr. Shanaman's advice so that it can be investigated.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Mr. Crabill had provided a regular monthly report. He had several updates to report:

- The Local Limits Evaluation at the Wastewater Treatment Plant was completed and no changes to the existing limits are necessary.
- East York Interceptor - York County Conservation District may be attempting to assess Civil Penalties for the restoration that was not completed to their liking.
- DEP was not pleased with the restoration that was done.
- A Cease and Desist Order is in place, and they're trying desperately to get that lifted.
- There is 125 feet to go in Windsor Township for substantial completion.

SWOMLEY Chairman Swomley questioned what could be done to resolve the issues with DEP.

CRABILL Mr. Crabill responded that DEP would like the Cease and Desist Order lifted. It related to getting temporary restoration down and permanent restoration on the wetland crossings, which is complete. York County Conservation is handling the inspections. Mr. Crabill indicated he would discuss the issues with Mr. Feder at York County Conservation. He added that the contractor will be seeking a Time Extension to avoid Liquidated Damages.

SWOMLEY Chairman Swomley questioned what would be necessary to have DEP rescind the Cease and Desist Order.

MARCHANT Mr. Marchant indicated that the Conservation District must state that remediation has been completed. It can then be lifted without an inspection.

SWOMLEY Chairman Swomley stated that he would like the board members to be kept advised of the progress in order to complete the project. This is a major project being held up with 125 feet to go.

CRABILL Mr. Crabill added that Springettsbury's flow is going in, but Windsor's unfortunately is not.

SWOMLEY Chairman Swomley noted that Windsor is paying a large share of money to complete the project.

RAUSCH Solicitor Rausch added that the whole point for the project is that the force main is not in good shape.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani had provided a monthly report. He made several comments:

- MS4 – Exelon operates the dam on the Susquehanna. They filed suit with the Chesapeake Bay Authority as they are requiring them to do BMP's. The dam captures all the sediment.
- Penn Oaks stormwater basins – Kingston Road pipe work beginning to outlive its useful life; needs repaired; basins are not performing as intended. Excellent candidate for stormwater retrofit.
- Open House/York County Planning Commission; discussion about the rating of Pleasant Acres Bridge. Bridge is being downgraded to about eight tons.
- Preliminary plan options very concerning; looking at an alternative to put a bridge over the railroad tracks; may extend Davies Drive.
- PennDOT has developed new methodology to evaluate bridges: if cracks and stains are visible, the structural member will be disallowed.
- Bridges with low clearance will take some specialized equipment to clear out the underside.

5. CONSENT AGENDA

- A. Acknowledge Receipt of April 17, 2018 York Area United Fire and Rescue Commission Meeting Minutes.
- B. Acknowledge Receipt of May 31, 2018 Treasurer's Report
- C. Board of Supervisors Regular Meeting Minutes – May 24, 2018
- D. Regular Payables as Detailed in Payable Listing of June 8, 2018
- E. Rogele, Inc. – Springetts Castle Park Improvements – Application for Payment No. 5 in an amount not to exceed \$45,303.39 (Final Payment Including Retainage)
- F. LD-14-06 – Candlewood Suites – Authorization of Bond Reduction in the amount of \$52,197 (remaining bonded amount \$115,838)

MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH F. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Anrich, Inc. – East York Interceptor Upgrade Project – Request for Change Order No. 1 in an amount not to exceed \$69,168.57

MR. NACE MOVED TO APPROVE CHANGE ORDER #1 IN THE AMOUNT OF \$69,168.57. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Anrich, Inc. – East York Interceptor Project – Application for Payment No. 7 in an amount not to exceed \$382,528.49

MR. NACE MOVED TO APPROVE APPLICATION FOR PAYMENT NO. 7 IN AN AMOUNT NOT TO EXCEED \$382,528.49. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Authorization to Approve Scope of Work Proposal from McMahon Associates, Inc. for Township Transportation Plan

MR. NACE MOVED TO AUTHORIZE AND APPROVE THE SCOPE OF WORK PROPOSAL FROM MCMAHON ASSOCIATES AS PRESENTED. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

- A. LD-18-02 – Apple Nissan Building Expansion – 1510 Whiteford Road

CREEP Dan Creep, Project Manager with Warehouse, represented the plan. The Land Development Plan for Apple Nissan Expansion and Renovation project is located at 1510 Whiteford Road. The plan background was documented in a June 20, 2018 Briefing Memorandum and proposes to demolish a portion of the existing dealership and add three small additions, which involves 1,800 square feet over impervious area, and as well to reconfigure the parking lot along with interior landscaping.

VANARSDALE Mr. Ed VanArsdale, Project and Certifying Engineer for the project provided the landscape water enhancement area plan.

SWOMLEY Chairman Swomley expressed his appreciation that they worked with the board to come up with some type of water quality features.

WURSTER Mr. Wurster noted his thanks to the developers for their effort as it does help the township and is much appreciated.

MR. WURSTER MOVED WITH RESPECT TO LD-18-02, TO APPROVE THE GRANTING OF A WAIVER OF SECTION 281 FOR STORMWATER MANAGEMENT ORDINANCE TO THE EXTENT THAT THE WAIVER MAKES FOR ALLOWANCE FOR THE WATER QUALITY FEATURE AS ILLUSTRATED ON THE PLAN. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MR. WURSTER MOVED WITH RESPECT TO THE FINAL LAND DEVELOPMENT PLAN FOR LD 18-02, TO APPROVE THE PLAN CONDITIONED ON THE OPERATION AND MAINTENANCE AGREEMENT AND THE EXISTING NOTE ON THE PLAN REQUIRING INSPECTIONS AS PRESENTED. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. SD-18-02 & LD-18-04 – Beck Real Estate LLC – Proposed Mortuary- Western Drive

ANDERSON Adam Anderson, Site Design Concepts, represented the Preliminary/Final Subdivision Plan and the Land Development Plan. Background for the plan was provided in a June 28, 2018 Briefing memo. The location of the plan is Lots 12 and 3 of Market Street Commons Development along East Market Street. The Subdivision Plan proposes to consolidate two lots into one parcel for the submission of the Land Development Plan.

MR. WURSTER MOVED WITH RESPECT TO SUBDIVISION 18-02 TO RECOMMEND APPROVAL OF THE SUBDIVISION WAIVERS, SECTION 289-10, 289-13.A, SECTION 289-21, SECTION 289-32, SECTION 289-35.C AND SECTION 289-36. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MR. WURSTER MOVED WITH RESPECT TO SUBDIVISION 18-02 TO RECOMMEND APPROVAL OF THE PLAN. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

ANDERSON Mr. Anderson continued that the Land Development portion of the Plan includes building 8,500 square feet of mortuary, parking, sidewalks and associated improvements including stormwater management.

MR. WURSTER MOVED WITH RESPECT TO LAND DEVELOPMENT 18-04, TO APPROVE THE FOLLOWING WAIVERS: SECTION 289-10, SECTION 289-13.A, SECTION 289-21, SECTION 289-27.C, SECTION 289-32.A, SECTION 289-35.C, SECTION-289-41.J.7.B. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MR. WURSTER MOVED TO APPROVE LAND DEVELOPMENT 18-04 AS PRESENTED. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

A. LD18-05 – MFL Realty, LLC – 2860 Whiteford Road 1:48:22

ANDERSON Adam Anderson represented MFL Realty, LLC. He provided background information documented in a Briefing memo dated June 20, 2018 noting that this site is of the former Charlie Brown’s Restaurant. The plan proposes the demolition of that building and the construction of a 9,500 square feet medical office, retail station with four spaces.

MR. WURSTER MOVED TO APPROVE LD 18-05 SUBJECT TO THE FOLLOWING WAIVERS: SECTION 289-10, SECTION 289-13.A, SECTION 289-21, SECTION 289-27.C, SECTION 289-31, SECTION 289-35.C, AND SECTION 289-41.J.7.B. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MR. WURSTER MOVED WITH REGARD TO LD 18-05 TO RECOMMEND APPROVAL OF THE PLAN SUBJECT TO THE FOLLOWING CONDITIONS: ONE STREET LIGHT SHOULD BE SHOWN IN THE GRASS STRIP ON WHITEFORD ROAD, WHICH HAS BEEN MET; THE LIGHTS ARE ON. AGREEMENTS NECESSARY FOR JOINT ACCESS AND STORMWATER OPERATION AND MAINTENANCE; TOWNSHIP ENGINEER REQUIRES CONFIRMATION REGARDING THE SIZE OF TRUCKS WHICH MAKE DELIVERIES AT CHRISTMAS TREE HILL; A SAMPLING MANHOLE MUST BE SHOWN ON THE PLAN; AND THE FINAL COST ESTIMATE OF THE PROJECT AND A REVIEW OF SAID OPERATION AND MAINTENANCE AGREEMENT BY TOWNSHIP ENGINEER AND STAFF ARE CONDITIONED. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

8. COMMUNICATION FROM SUPERVISORS

WURSTER Mr. Wurster commented that during the last meeting Mr. Stuhre had brought up as a concern some communication with regard to the transition of the ambulance and the subscription services. He, too, had received some concerns about the communication. He understood that the ambulance agency has sent out communications about the subscriptions and that that is underway.

DVORYAK Mr. Dvoryak noted that there had been several major developments nationwide, which will be good for employees. No longer will public employees be required to pay union dues. He suggested to the board and recommended that Mr. Marchant review this and work with the labor attorneys to determine the best way to educate the existing staff on the limitations of that, as well as provide the information to new hires.

WURSTER Mr. Wurster noted his support of the effort by the Manager to review the matter.

SWOMLEY Chairman Swomley echoed his support.

9. COMMITTEE REPORTS

There were no Committee Reports.

10. SOLICITOR'S REPORT

RAUSCH Solicitor Rausch stated he had nothing to add to his written report.

SWOMLEY Chairman Swomley asked for an update on the Wallingford matter.

FIELDHOUSE Ms. Fieldhouse responded that she received an email from their HOA Administrator indicating that the vote did not pass. They did two separate votes. One vote was for transferring the 10 acres. The other one was for the walking paths. They are not sure about the walking paths. They think that may have passed meaning they had enough support that they would like to see those eliminated. However, that's not the HOA's decision. That's the board's decision. She noted that, from the standpoint of the road dedication, she had not heard back from Keystone with the remaining issues that First Capital Engineering's inspector identified. Potentially that could be on the board's agenda for July.

NACE Mr. Nace questioned whether the walking trails are one of the things that has to be done.

FIELDHOUSE Ms. Fieldhouse responded that there are two separate actions going on. They would like to dedicate the roadways so that the township will take over operations and maintenance. Separate from that are all the improvements that are bonded. The township can't release the bond money until they construct the improvements and the township inspects them. The walking trails, the landscaping of the 10 acres, all that is on the bond and has been coordinated with Keystone. The township has until August 1 to advise them what must be done, i.e. either move

forward with the landscaping and the walking trails or not. The subdivision can probably be finalized in 2018 for the bonding and the roadways, but they are two separate actions.

RAUSCH Solicitor Rausch noted there is no reason why the developer couldn't move ahead and do the plantings.

SWOMLEY Chairman Swomley stated that was the board's position all along. There is no need for a vote. Move forward.

11. MANAGER'S REPORT

MARCHANT Mr. Marchant brought forward several items of concern, most of which will be discussed during the Strategic Planning meeting in August.

- Surface water in the township – New federal and state mandates make this a new utility program to be addressed. New procedures to be initiated; self-certification.
- Ivory Road residents at the low end of the valley where water is going to pool and collect.
- Stormwater pipes needing replaced. Infrastructure repair too costly for residents. Consider a management utility or authority to impose a fee to all residents that guarantees maintenance.
- Need to meet NPDES Permit requirements.
- Pollution Reduction Plan costs higher than expected.

NACE Mr. Nace reported on his inquiry to York City as to how they handle alcohol in the parks. York City allows any non-profit permission that would apply through the LCB to have a temporary permit. They provide their own security and not the police department. The LCB is the gatekeeper.

MARCHANT Mr. Marchant added that Red Lion gives a waiver to do their Suds and Funds festival, but it is just for the Borough. Yoe Borough allows alcohol with the rental of their pavilion, which is open to anyone in the public.

SWOMLEY Chairman Swomley reminded the board that alcohol is served in a very controlled setting during Saturday in the Park.

MARCHANT Mr. Marchant added that it is not uncommon to see people enjoying alcohol during concerts; however, if there is a recognizable can or bottle, the individual is asked to put it away. It isn't allowed in the park, and people are generally pretty cooperative.

WURSTER Mr. Wurster asked whether there is a timeline when the board could have written guidelines on some of the inspections.

LUCIANI Mr. Luciani responded that there is a C&M manual, which he uses on occasion. It is voluminous.

WURSTER Mr. Wurster indicated he is looking for a shortened and abbreviated list to increase transparency as to inspections. He asked when that list would be available.

FIELDHOUSE Ms. Fieldhouse responded that the list is available. They have a list of required inspections for the Uniform Construction Code, which is put on the back side of the Permit, and the items get checked off. This is a document with a checklist of things that need to be inspected on the site.

NACE Mr. Nace commented that one of the biggest complaints he hears about development within the township is about the unknowns or the inspection process.

SWOMLEY Chairman Swomley requested a list with the most common ones highlighted along with verbiage that it is not an all-inclusive list. It would not negate the need to understand what all the codes are.

NACE Mr. Nace asked how the construction material specs are updated, periodically or occasionally.

LUCIANI Mr. Luciani indicated that whenever a new material comes out or equipment changes and is being used, that information will be added to the C&M specs.

NACE Mr. Nace asked whether Third Party Inspection and Testing has changed.

LUCIANI Mr. Luciani responded that Third Party Inspections are required. There may be a need to have a GeoTech and/or a new Density Test, which they provide and township observes.

WURSTER Mr. Wurster asked whether the board could see a prepared checklist soon.

LUCIANI Mr. Luciani responded that he thought it could be available in the next month.

14. NEW BUSINESS

A. Acknowledge Receipt of General Fund Audit Report from Stambaugh Ness for the Period January 1, 2017 through December 31, 2017

B. Acknowledge Receipt of Sewer Fund Audit Report from Stambaugh Ness for the period January 1, 2017 through December 31, 2017

GARDNER Krista Gardner, Stambaugh Ness, provided a Summary of Audit Results for the township. The report included the finalized DCED-30 report, the DCED-04 report, and the Sewer Cost Audit as well. She noted there is one missing piece and that is the full GASB 34 Financial Statement, for which they are waiting for the pension actuarial evaluation from Conrad Siegel. The audit was for the year financial statements of the township for 2017 and they expressed a clean opinion.

She stated that for the Development Authority and DCED 30 they expect to express an unmodified opinion or a clean opinion. Also an unmodified opinion on the Sewer Cost Audit, a clean audit.

Ms. Gardner stated that there are three levels of what causes internal control deficiency, the highest being a material weakness, drop down a level, not material but still significant so a significant deficiency, and then a lowest level of what's just called a deficiency. There is a significant deficiency because Stambaugh Ness has set some propriety financial statements for the township. This is nothing against the staff that is doing your day-to-day transactions, your monthly reporting. It's just the kind of above-and-beyond those full financial statements where there is a reliance on Stambaugh Ness to assist in the preparation. This is a common comment. Discussions have taken place to eliminate this in the future.

Ms. Gardner thanked the township and Ms. Hummel and her staff as she appreciated everything that they did during the audit.

12. ORDINANCE AND RESOLUTIONS

A. Authorization to Advertise Ordinance Amending Chapter 325 – Accessory Uses

FIELDHOUSE Ms. Fieldhouse reported that the staff had encountered an issue from an enforcement standpoint. This involved the Zoning Ordinance Section 325-138, Recreational Vehicles, Boats and Trailers, On-Lot Parking and Storage. It has to deal with where residents are allowed to park those types of vehicles on their lot and how to store them.

MR. DVORYAK MOVED TO AUTHORIZE ADVERTISING THE ORDINANCE AMENDING CHAPTER 325, ACCESSORY USES. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. OLD BUSINESS

A. 18-Hole Disc Golf Course – Camp Security Park

SNAVELY Jeff Snavely, York County Disc Club, provided a PowerPoint presentation, as well as a short video on the Disc Golf Course Proposal at Camp Security. He discussed the proposal by the York County Disc Golf Club which is interested in partnering with Springettsbury Township to install the course at Camp Security. He noted that the PDGA is the governing body that handles tournaments and they have approved York County as the place for the Amateur World Tournament in 2019. Currently there are four courses involved in the tournament, Sam Lewis State Park, Pincho State Park, Muddy Run, Heritage Hills. They are very much interested in installing an 18-hole Disc Golf Course at Camp Security. They would provide the signage to incorporate the historical aspect. Costs to install the course could be done for \$20,000; York County Disc Golf would donate \$2,000 into the project and solicit donations. They would do the installation.

LACEY Colin Lacey stated that there is a potential for disc golf. There are great opportunities for fundraising. York County Business Bureau has a \$10,000 grant

he would like to apply for, and Springettsbury has \$20,000 to put toward the project.

DVORYAK Mr. Dvoryak questioned Mr. Marchant as to whether the board was expected to take action and render a decision this date.

MARCHANT Mr. Marchant responded that he had spoken with Carol Tanzola of Friends of Camp Security this date to advise her of the proposed project. Some concerns have been raised.

A lengthy discussion of the board took place, and some of the main points are summarized:

- Is a Disc Golf Course permissible use of the land? The Grant Agreement, DCNR Rules, State Act 35 meet the criteria. Original Grant Application is needed as all documents refer back to it. It was written by the Conservation Fund.
- Is a Disc Golf Course included in the definition of Open Space.
- A dig was done in 1979; needs to be redone.
- Shippensburg University is completing an \$8,000 survey depicting the next dig areas.
- Solicitor Rausch to review all the documents

A decision could not be made by the board this date until a review is done of the Grant Application.

TANZOLA Ms. Tanzola stated that she had received word from the Shippensburg professors that they expect to have their material finalized about the 1st of July. They are attempting to schedule a meeting with Friends of Camp Security in early August to give the preliminary findings. The point of having Shippensburg provide their expertise is to determine the next best places to dig.

A lengthy discussion by the Disc Golf Club members is summarized:

- Latest opportunity to prepare a course tournament ready for next year – playable for four or five months before the tournament; installed by the end of 2018.
- The Disc Golf Club submitted an application for an \$8,000 Grant; however, it was not received.

DVORYAK Mr. Dvoryak stated that he was extremely disappointed to hear that today was the first Ms. Tanzola had heard of the disc golf proposal as it had been presented to the board a month ago. One of the very first questions that was asked related to the impact on the archeological dig. There were a number of items that were to be part of the vetting process. He apologized for the lack of communication.

WURSTER Mr. Wurster added that in consideration of the opportunity, he understood that Camp Security has a very critical month coming up in receiving very important information going forward. However, that does not prohibit the two parties from working together to come up with a viable plan of where to put a course on this site that is consistent and respectful of the future archeological plan for Camp Security. He encouraged the disc club to find other ways to obtain sponsorships or additional funding for the construction of the course.

DVORYAK Mr. Dvoryak questioned whether a fee is charged to individuals to participate.

SNAVELY Mr. Snavely responded that the money would go to the PDGA to hold the event and cover the cost. It is a non-profit function where the player pays the fees to get a disc in exchange to play. They do create some revenue for the pro players.

MARCHANT Mr. Marchant stated that there is an August 1st deadline to apply for the Grant. He asked the board whether the township or the disc club should apply for the grant.

SWOMLEY Chairman Swomley noted that due to some of the legal aspects, he did not think the township is in a position to recommend to apply or not to apply. The disc club could make the application, but it would be without township support.

MR. WURSTER MOVED TO TABLE THE DISCUSSION ON THE 18-HOLE DISC GOLF COURSE. MR. NACE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Technology Investments

NACE Mr. Nace questioned Ms. Hummel as to whether she had been able to secure any harder, better, firmer quotes.

HUMMEL Ms. Hummel responded that she had spoken with Tyler Technologies to try and get additional discounts, but \$134,723 is the cost. It is a six to eight-month implementation plan for the four software packages, and they would like to implement three of the packages starting in 2018.

SWOMLEY Chairman Swomley noted that the costs are not out of line.

MR. NACE MOVED TO AUTHORIZE THE FINANCE DIRECTOR TO MOVE FORWARD WITH SECURING FIRM CONTRACTS AND INFORMATION FROM TYLER TECHNOLOGIES AT A COST NOT TO EXCEED \$136,000. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

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MR. WURSTER MOVED TO ACKNOWLEDGE RECEIPT OF THE GENERAL FUND AUDIT REPORT FROM STAMBAUGH NESS AND MOVE TO ACKNOWLEDGE RECEIPT OF THE SEWER FUND AUDIT REPORT FROM STAMBAUGH NESS. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MARCHANTMr. Marchant brought forward one additional item relating to the Martin Library payment, which is typically paid during the month of July from the General Fund. The Library Fund Budget includes \$37,000 and generates approximately \$3,000 interest each year. The township pays \$4,500 for the pick-up /drop off service at the township building.

Consensus of the board was to table a decision until the Strategic Planning meeting in August.

15. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 10:30 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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