

**SPRINGETTSBURY TOWNSHIP  
DEVELOPMENT AUTHORITY**

**JULY 26, 2018  
APPROVED**

The Springettsbury Township Board of Supervisors held a Development Authority Meeting on Thursday, July 26, 2018 at 7 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Mark Swomley, Chairman  
George Dvoryak, Vice Chairman  
Kathleen Phan, Assistant Secretary/Treasurer  
Blanda Nace  
Charles Wurster

**ALSO IN**

**ATTENDANCE:** Charles Rausch, Solicitor  
Dori Bowders, Manager of Administrative Operations  
Teresa Hummel, Finance Director  
Jessica Fieldhouse, Director of Community Development  
Lt. Tony Beam, Police Department  
Andy Hinkle, Manager, Information Systems  
Jean Abrecht, Stenographer

**1. CALL TO ORDER**

**SWOMLEY** Chairman Swomley called the Development Authority meeting to order at 9:25 p.m.

**2. CERTIFICATION OF QUORUM**

**SWOMLEY** Chairman Swomley stated that a Quorum was present

**3. PUBLIC COMMENT**

There was no Public Comment.

**4. APPROVAL OF MINUTES**

A. Development Authority Regular Meeting Minutes – June 14, 2018

**MR. NACE MOVED TO APPROVE DEVELOPMENT AUTHORITY MINUTES OF JUNE 14, 2018. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**5. RESOLUTIONS / MOTIONS**

There were none for action.

**6. NEW BUSINESS**

**A. Proposed Fee Schedule**

**WURSTER** Mr. Wurster presented a Proposed Fee Schedule for the board's consideration. This would be applicable to applicants seeking to use the Springettsbury Township Development Authority for bank-qualified, tax exempt financing. He noted that the Proposed Fee Schedule is similar to the York County Industrial Development Authority with one caveat. That is that it includes an Annual Servicing Fee, which is consistent with the Lancaster County Municipal Authority in Penn Township.

**SWOMLEY** Chairman Swomley questioned Solicitor Rausch as to whether he had reviewed the Proposed Fee Schedule.

**RAUSCH** Solicitor Rausch responded that he had, and nothing was out of line.

**NACE** Mr. Nace questioned whether the Annual Fee would be based on the original loan amount or whether it declines with the loan balance.

**WURSTER** Mr. Wurster responded that it is based on the original loan amount.

**SWOMLEY** Chairman Swomley stated that it is based on the original loan amount for the life of the original loan.

**WURSTER** Mr. Wurster noted that it would be due on the anniversary date of the loan.

**NACE** Mr. Nace questioned whether or not that would be prorated if it's paid off in the middle of the year.

**WURSTER** Mr. Wurster responded that there would be latitude to grant that fee; however, it is a one-time fee and his vision is to invoice it annually on the anniversary month. His example was if one closes in July, the next July they will receive their first invoice. If the loan is paid off in December, they could come back and petition for half of it back or five month's back, and it would be dealt with on a case-by-case basis.

**DVORYAK** Mr. Dvoryak indicated agreement but suggested that it should be memorialized in the final draft.

**SWOMLEY** Chairman Swomley commented that the invoicing on the anniversary date will be something that Finance will have to handle.

**MR. NACE MOVED TO APPROVE THE PROPOSED FEE SCHEDULE 2018-2019 FOR THE AUTHORITY WITH THE CLARIFICATIONS OF ORIGINAL LOAN AMOUNT**

**ADDED ON THE ANNUAL SERVICING FEE. MR. DVORYAK WAS SECOND.  
MOTION UNANIMOUSLY CARRIED.**

**7. OLD BUSINESS**

There was no Old Business

**8. ADJOURNMENT**

**SWOMLEY** Chairman Swomley adjourned the meeting at 9:30 p.m.

Respectfully submitted,

Kathleen Phan, Secretary

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