

## Recreation Board Minutes

Aug 15<sup>th</sup>, 2016 6:00pm

Rec Board: Sherry Nichols, Andy Mears, Sid Martin,

Director: Colin Lacey

Colin began the meeting by welcoming the attending board members. Once situated Colin then transition into the first topic of discussion, which is the Addendum No. 1 provided by Ann Yost. This article of information highlights the necessity of having the Stormwater Basin at Springettsbury Township Park and surrounding park area surveyed for accurate mapping and information of the land. Last time this area was surveyed was in 2000 and our existing maps no longer represent the accurate topographic conditions of the land. As a Board we agreed on the necessity of having this Addendum No. 1 approved. Colin will have this added to the Township Agenda for the August 25<sup>th</sup> meeting to be approved and motioned forward by the Board of Supervisors.

The second topic addressed was the meeting between Will Hemler of Gen-Rec and Mark Hodgkinson Director of Public Works. This meeting reviewed the Township's Heavy Machinery and Equipment that is readily on hand for the production of the Playground. After Will stated all the necessary equipment the construction of the playground will require, Mark informed that we have all equipment on hand except for one piece, in which Mark referred to as a "Petty Boom." This piece of equipment will be the piece that places the top Doom to the 22' high center piece of the playground. Colin and Mark will look into renting this piece of equipment or having it donated for the day of construction. Before this meeting concluded Colin asked Mark the question of, "does the Public Works Staff have the certified men to operate this type of equipment and machinery for this respective project with the confidence to see the project through?" Mark responded confidently "yes, without a doubt." With the supply of Public Works staff and the engineers from General Recreation on site to help construct this playground, I do not see any foreseeable issues in the production of the playground.

After having such a productive and confident meeting with Will Hemler and Mark Hodgkinson, Colin brought forth the need to have the Purchase Order pursued before the September deadline. Colin received the itemized Purchase Order from Will Hemler of Gen-Rec and will have the Purchase Order presented to the Township Board of Supervisors for approval on August 25<sup>th</sup>, upon approval by the Board the Purchase Order will be placed on August 26<sup>th</sup>.

The next topic of discussion was the Fence Picket Flyer that was done by Ann Yost & Company. This flyer will be what the Township will use to advertise and solidify the sale/donation of the Fence Pickets. The Parks & Rec Board critiqued the Flyer to have the Flyer meet the Standard in which we would like to achieve and represent the Township. The Fence Picket concept will be a strong fundraising aspect to our end financial goal, as it was in the past for the production of

the Creative Playground in 1991. As a Board we are making strides forward to developing a strong marketing and fundraising campaign, adding the in house Software Program Rollbase to this equation will help Colin and the Township store the donation information in an accurate and timely fashion. Rollbase is handled by the company Jungle Lasers, Colin met with this company to develop this program in efforts to solidify the record keeping of all donations and partnerships collected through this process. This In-House Software Program should be completed by September 1<sup>st</sup>. Colin will be working closely with this company over the next couple of weeks to see that this program will meet the needs of the task at hand. After reviewing this information with the Parks & Recreation Board, we collectively decide we will meet again when the Software Program done by Jungle Lasers has been completed, giving us a next meeting date of Sept 1<sup>st</sup>, 2016 respectively. Colin will provide any updates or changes if necessary. If this deadline date is not accomplished, the Parks & Recreation Board will meet Sept 19<sup>th</sup>, 2016.