

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**SEPTEMBER 14, 2017
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, September 14, 2017 at 7:00 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Kathleen Phan, Assistant Secretary/Treasurer
Blanda Nace
Bill Schenck

ALSO IN

ATTENDANCE: Charles Rausch, Solicitor

John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Jessica Fieldhouse, Director of Community Development
Mark Hodgkinson, Director of Public Works/WWT
Teresa Hummel, Finance Director
Dori Bowders, Manager of Administrative Operations
Dan Stump, Chief, Police Department
Dan Hoff, Chief, YAUFRR
Jean Abrecht, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

A. August 24, 2017 – 9:30 p.m. – Personnel

SWOMLEY Chairman Swomley announced that an Executive Session had been held immediately following the last meeting on August 24th to discuss personnel.

3. COMMUNICATION FROM CITIZENS

GEORGI Amy Georgi, 135 North Rockburn Street addressed the board with some concerns about the development of Castle Park. She had read minutes of the Park and Rec Board and needed further clarification on the surveys done. She further requested

information on how the township selects its professionals, specific to the engineers and contractors.

SWOMLEY Chairman Swomley responded that the information she had concerning the park could be further clarified with some discussion with Colin Lacey, Parks and Rec Director.

SCHENCK Mr. Schenck added that the survey matter of the park had not gone unnoticed by the board. Mr. Lacey had provided in-depth explanation of the matter, which began with the grading. First Capital Engineering established accurate coordinates and had discovered a discrepancy in depth/elevations.

SWOMLEY Chairman Swomley added that a letter had been received from the contractor that installed the playground equipment stating that the layout received from First Capital Engineering was the best that they had seen and that the equipment was spot on in every single case.

GEORGI Ms. Georgi thanked the board for the reassurance.

NACE Mr. Nace commented that Castle Park is scheduled to be completed by the 29th for Saturday in the Park.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Mr. Crabill had provided a monthly report and had two updates:

- Wastewater Treatment Plant Improvements project – DEP advised they will complete the permit by December 12, 2017.
- F 693 North Hills Road Land Development – Staff comments were submitted to the board and there have been no other changes.

SCHENCK Mr. Schenck questioned whether Springettsbury owns the EDU's related to the North Hills Road development.

CRABILL Mr. Crabill responded that in the past Springettsbury was not charged for EDU's. Property owners hooked up and paid via their water meter use. Today, the EDU's must be purchased.

SCHENCK Mr. Schenck noted that there are a number of EDU's available as capacity that Springettsbury controls.

CRABILL Mr. Crabill confirmed his comment.

SCHENCK Mr. Schenck asked whether the developer received the information.

CRABILL Mr. Crabill responded that they had the information, and they are going to reduce the amount of their flow that they thought they needed. They planned a lot of bathrooms for a warehouse, and they decided that they really didn't need as many.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI Mr. Luciani had provided a written monthly report to the board. His update covered signalized intersections.

- Memory Lane/Industrial Highway – Signal is decades old and dated; cabinet is rusted. Discussions held surrounding what responsibility developers have for improving specific intersections; can't go off site; no HOP needed.
- Green Light Go grant application - \$40 million funding system; allows signal maintenance. Grant opens September 2 and closes in November. He will collaborate with Mark Hodgkinson for priorities.

SCHENCK Mr. Schenck questioned Mr. Luciani about street lights and MetEd change in policy.

LUCIANI Mr. Luciani responded that the township requires developers to install street lights, and typically they are put in unmetered. The last bit of coordination in getting the developers' electrician and Met Ed to make the final connection. One of the issues is the 10 feet of connection wire to make that final length of connection. In several cases Mr. Hodgkinson had to provide the 10 feet of wire. Met Ed has been very difficult in getting the lighting connected.

SCHENCK Mr. Schenck asked what had changed about their policy.

HODGKINSON Mr. Hodgkinson responded that the contractors aren't providing that excess conduit from the disconnect switch over to the utility pole or transformer. They're supposed to leave all that for Met Ed. Following that, he signs the paperwork indicating the township will pay for the electric, through the street light tax, and then Met Ed makes that final connection. The missing piece seems to be that the material the contractor is supposed to leave for Met Ed isn't there when they go out to make the connection.

SCHENCK Mr. Schenck commented that the point is to make sure the plans reflect that the contractor is responsible to have that wire ready for Med Ed. That's the change to be made.

LUCIANI Mr. Luciani agreed that a note would be temporarily put on the plan. There will be a wholesale revision of the specifications.

PHAN Ms. Phan asked if the township could hold their bonding.

LUCIANI Mr. Luciani indicated that she was right, but they claim they left the wire there and it disappeared. The township is not permitted to go up their pole so the wire is left on the ground. The last bit of connection has been challenging and Met Ed is being a lot more difficult in getting them implemented.

SCHENCK Mr. Schenck stated that it had not gone unnoticed that these lights are not energized, and residents had questioned when the street lights would be turned on.

SCHENCK Mr. Schenck stated that he had observed some signals and lights at intersections and noticed conduit leading up to buttons broken off, junction boxes without covers, wires hanging out with wire nuts. He suggested that, as maintenance is done on lights around the township, he would assume that it is township responsibility to make sure that is in good repair. He commented that it is a pet peeve of his.

PHAN Ms. Phan stated that she had called about the very same thing.

SCHENCK Mr. Schenck suggested that Milt or whoever is servicing the lights to make those observations and not just make sure the signal lights work, but also to evaluate the entire system.

LUCIANI Mr. Luciani responded that technology is largely responsible because of the LED lights not needing replacement as often.

SWOMLEY Chairman Swomley noted that there had been discussion about creating a place on the website for reporting any type of damage in the community.

5. CONSENT AGENDA

- A. Board of Supervisors Regular Meeting Minutes – August 24, 2017
- B. Rogele, Inc. – Springetts Castle Park Improvements – Application for Payment No. 2 in an amount not to exceed \$40,459.91
- C. Regular Payables as Detailed in Payable Listing of September 14, 2017

**MR. DVORYAK MOVED TO APPROVE CONSENT AGENDA ITEMS A THROUGH C.
MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization to Execute Ambulance Staffing Support Agreement with ARMAR, Inc. (White Rose Ambulance)

MR. SCHENCK MOVED TO APPROVE THE AMBULANCE STAFFING SERVICE AGREEMENT WITH WHITE ROSE AMBULANCE. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

There were none for action.

8. COMMUNICATION FROM SUPERVISORS

There were no Supervisor comments.

9. COMMITTEE REPORTS

There were no Committee Reports.

10. SOLICITOR'S REPORT

- A. Solicitor's Report

RAUSCH Solicitor Rausch requested the board's approval to close out multiple sign violations for 1190 Graham Street dating back to 2015. He indicated that he would propose a Stipulated Judgment for the amount due including attorney's fees that the township had to spend for enforcement plus additional fines.

Consensus of the board was for Solicitor Rausch to move forward and close out the 1190 Graham Street matter.

SCHENCK Mr. Schenck requested a progress update for the Wallingford project and the trees.

FIELDHOUSEMs. Fieldhouse responded that she was waiting for a project summary from Aquatic Resource Restoration. She had heard nothing on the trees.

RAUSCH Solicitor Rausch responded that he had not heard from the HOA.

LUCIANI Mr. Luciani reported that he had spoken with one member of the HOA, but not in an official capacity. His comment was that the HOA is concerned about losing the trees and they are having second thoughts about dedicating the land along with a problem with the pond.

RAUSCH Solicitor Rausch indicated that Mr. Luciani should begin the process of getting the walking trails ready.

FIELDHOUSEMs. Fieldhouse indicated she had heard similar comments. The project summary is necessary, and if the township doesn't get the 10 acres, the HOA will have major landscaping to be done and maintained. She added that there is a bond in place with Keystone Custom Homes as well.

SCHENCK Mr. Schenck encouraged everyone to be proactive and to be continually following up and asking what the township can do. They were in agreement when they attended the Board of Supervisors meeting.

FIELDHOUSEMs. Fieldhouse commented that she talks with the HOA once a week.

RAUSCH Solicitor Rausch commented that it's important to get the stormwater report to at least give the HOA something for review.

SCHENCK Mr. Schenck noticed that some of the concrete work was done by Keystone, but not all of it. He questioned why they hadn't done it all.

LUCIANI Mr. Luciani responded that he had received an unofficial report that they are working on a development in Hershey, and they're splitting their time between here and there.

11. MANAGER'S REPORT

A. Manager's Report

Mr. Marchant had provided his written Manager's Report. There was no additional discussion.

12. ORDINANCE AND RESOLUTIONS

A. Ordinance No. 2017-08 – Amending Zoning Map to Rezone Parcels 46-JJ-58F (Cinema Drive) and 46-JJ-58G (Stone Ridge Road) from Commercial Highway (C-H) to High Density Residential (R-1)

MR. SCHENCK MOVED TO ADOPT ORDINANCE 2017-08 REZONING TWO PARCELS FROM COMMERCIAL HIGHWAY TO R1 HIGH DENSITY RESIDENTIAL.

PHAN Ms. Phan noted to take heed to her comments related to school district impacts.

MOTION UNANIMOUSLY CARRIED.

B. Ordinance No. 2017-09 – Amending York Area United Fire and Rescue Charter Agreement for the Purpose of Adding Manchester Township as a Charter Municipality.

SWOMLEY Chairman Swomley opened the floor for discussion. Mr. Dvoryak had some questions and concerns. The points of discussion are summarized:

- The Joint Township Budget Presentation for YAUFRR will be presented September 19, 2017 at 6 p.m.
- Financial analysis information had been requested but not provided. However, cost to Springettsbury is unchanged.
- The red-lined Charter Agreement was provided.
- Spring Garden and Manchester Township had each approved the Charter Agreement.
- Funding formula changes based on 2017 budgetary figures at 38, 37 and 25 percent.
- Capital Equipment to be replaced is YAUFRR owned. Age of Manchester apparatus is comparable to YAUFRR's. Their rescue squad and ladder truck are both tied to a General Obligation Bond for another six years.
- A Capital Replacement Plan takes more than just age into consideration.
- Manchester Pension Plan is Defined Benefit Plan; costs stay with Manchester.
- Goal will be to establish one united labor contract; however, they will continue to operate with Manchester's existing contract.
- Post-retirement benefits – They own Legacy costs. Manchester rolls their EMS in with the Fire Service so some personnel do both. All part of their budget.

DVORYAK Mr. Dvoryak indicated he would prefer to have the Springettsbury staff review the numbers. However, he indicated if everything he had heard is right it seemed fine. He added that it was the board's responsibility to review everything and be in agreement.

HOFF Chief Hoff indicated he had been sharing all the information with the three Managers. He could provide the information that Mr. Dvoryak requested prior to the presentation.

NACE Mr. Nace indicated that he was certain that YAUFRR was satisfied with it. He agreed with Mr. Dvoryak in making sure it wouldn't impact the township; however, looking through the red-line version of the agreement it has standard language that the parties will work harmoniously and set budgets for the following years. He had no issues with it as it stands. He didn't know what changes could be made that would modify all that.

PHAN Ms. Phan stated that they had carefully reviewed the contract and included everyone in the discussions. At any time there is nothing in the contract that indicates no one can come to the board and express any concerns. Changes can be made. It was very important that that was put into the contract because the goal is not to put any entity in debt. The contract is based on their budget. All the capital was appraised, which also was very important.

HOFF Chief Hoff mentioned that one of Manchester's concerns was their percentage as reflected in the agreement. Their percentage is the highest percentage out of the three municipalities because they come to us with more assets, more personnel and their budget was based on their 2017 budget, which was higher than Springettsbury or Spring Garden's contribution to YAUFRR for 2017. That was how the percentages were derived at 38, 37 and 25%.

DVORYAK Mr. Dvoryak expressed some reservations prior to taking an in-depth look at the financial analysis. However, he did indicate that once he was comfortable with that he would be happy to vote for it because it is a great thing to add additional municipalities. He loved the concept and wants it to work.

SWOMLEY Chairman Swomley stated his position after hearing the discussion. He knew that Ms. Phan and Mr. Schenck were intimately involved in the whole process. Chief Hoff obviously is comfortable with it. There is room to renegotiate the percentages so he was comfortable bringing it to a vote.

MR. NACE MOVED TO APPROVE ORDINANCE 2017-09 AMENDING THE YAUFRR AGREEMENT TO ADD MANCHESTER TOWNSHIP AS A CHARTER MUNICIPALITY. MOTION CARRIED 4/1. MESSRS. SWOMLEY, NACE, SCHENCK AND PHAN VOTED IN FAVOR. MR. DVORYAK VOTED OPPOSED.

DVORYAK Mr. Dvoryak stated that he had voted no not because he opposed the concept, but only because he thought it was foolish to vote on something that the financial impact was not understood.

SCHENCK Mr. Schenck indicated he appreciated his position.

PHAN Ms. Phan stated her only comment was that she hoped if Mr. Marchant had any issues he would have addressed the board during the negotiations.

SWOMLEY Chairman Swomley stated there would be a separate discussion as to why the Supervisors weren't given the information requested.

14. NEW BUSINESS

- A. Acknowledge Receipt of 2018 Minimum Municipal Obligation for Police Pension, Death and Disability Fund.
- B. Acknowledge Receipt of 2018 Minimum Municipal Obligation for Non-Uniform Pension Plan
- C. Acknowledge Receipt of 2018 Minimum Municipal Obligation for Teamsters Pension Plan

MR. SCHENCK MOVED TO ACKNOWLEDGE RECEIPT OF THE THREE MMO'S AS LISTED ON THE AGENDA. MOTION UNANIMOUSLY CARRIED.

15. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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