

**SPRINGETTSBURY TOWNSHIP
WORK SESSION**

**OCTOBER 10, 2019
APPROVED**

The Springettsbury Township Board of Supervisors held a Work Session on Thursday, October 10, 2019 at 6 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Charles Wurster, Assistant Secretary/Treasurer
Justin Tomevi

MEMBERS NOT

IN ATTENDANCE: Robert Cox

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Charles Rausch, Solicitor
John Luciani, Civil Engineer
Jessica Fieldhouse, Director of Community Development
Raphael Caloia, Community Development Planner I
Jean Abreght, Stenographer

1. CALL TO ORDER

SWOMLEY Chairman Swomley called the Work Session to order at 6 p.m. He stated the Work Session would continue until completion. The purpose of the Work Session was to discuss the Springettsbury Township Water Quality Program, the AKRF Contract Review, a Budget Review, Implementation Schedule and Credit Program Policy and Procedures Manual. He asked Ms. Fieldhouse to begin the discussion.

1) AKRF Contract Review

FIELDHOUSE Ms. Fieldhouse stated the first item for review was the AKRF Contract. She had provided portions of the contract for discussion, all of which had been reviewed by the Solicitor and the Manager. She noted representatives from AKRF were present for the discussion: Shandor Szalay and Art Wawiernia.

SZALAY Shandor Szalay noted the contract defines \$2.71 per pound of sediment reduced up to a maximum of 97,000 pounds of sediment. It is a design-build delivery contract with some milestones for payment and some other provisions. The two projects involve Wastewater Treatment West and Camp Security Park. He provided additional information in response to the board's questions.

- A Performance Bond for the construction portion of the contract is \$586,000, which is \$13,000 additionally over the \$1,900,000.
- Sediment is calculated by a detailed protocol and referred to as avoided sediment. It is calculated through the BEHI assessment (Bank Erosion Hazard Index).
- Potential exists for attaining more than 697,000 pounds of sediment reduction at \$2.73 per pound. Additional credits could be sold to other municipalities or to the Consortium.
- Limitation of Liability in reference 6.03-K; township also carries liability coverage.
- If DEP guidelines change, it would be for the next permit period.
- Contract with the Consortium is for five years; two years into it.
- Coordination has taken place with Camp Security through Carol Tanzola.

2) Budget

FIELDHOUSE Ms. Fieldhouse had prepared two budgets:

- Option 1 - \$1.735 million (not including the Consortium fee and \$50 per ERU per year). One ERU = 3,000 square feet; the average homeowner will pay about \$50.00
- Option 2 - \$2,012,000 (includes Consortium fee)
- Credit Program Expense, an additional \$52,000; creating a new utility
- Aging stormwater infrastructure costs
- New software and personnel needed for additional utility
- Actively applying for Grant funding; York County Community Foundation

3) Implementation Schedule

FIELDHOUSE Ms. Fieldhouse stated that a Water Quality Fee billing date of May 1, 2020 is proposed at approximately \$50-\$60.00 per average homeowner. There will be a separate bill once a year and allow for quarterly payments. There will be advertising and individual mailers sent to residents about the program.

Consensus of the board was to postpone continuation of the Work Session at 7:04 p.m. until adjournment of the Regular Board of Supervisors Meeting this date. The meeting resumed at 8:08 p.m.

FIELDHOUSE Ms. Fieldhouse provided proposed dates for the contract implementation.

Approval of the Contract with AKRF and ESRI Software:

- Approval of the AKRF Contract and the ESRI Software – 10/10/19
- Approval of Water Quality Program Budget and Credit Program – 10/24/19

FIELDHOUSE Ms. Fieldhouse noted that there are some changes to be made in the Credit and Policy Procedure Manual that relate to branding. It references Stormwater

Management, which is to reference Water Quality. All 8,600 township residents will receive a letter advising them of the program with websites and links for information. The appeal and credit window will be open from December 1st to February 28th. The intention is for this to be a rolling appeal and credit program. For the implementation, a finite amount of time will be set with which appeals can be reviewed with property owners. Public Informational Meetings will be scheduled on January 15 and February 5th, 2020 with an overview of why it is necessary, what forces are pushing it, and a review of the program. Current staff will be assisting with outreach and education.

Additional information is summarized:

- Staffing – Finance will need half of a staff person; Community Development will seek to hire an MS4 Coordinator during the first quarter of 2020, who will assist with the Appeals process.
- Website – Frequently Asked Questions – All Things Water Quality
- Springettsbury Business Owners very positive and understanding of the issues.
- Other municipalities involved in these programs: Spring Grove and Hanover Boroughs.

RAUSCH Solicitor Rausch indicated that an Amendment to the Stormwater Management Ordinance will be necessary to set up the rules and a Resolution setting the fee.

FIELDHOUSE Ms. Fieldhouse stated that it would be in between 10/24 and 12/1.

SWOMLEY Chairman Swomley noted there is only one meeting in between 10/24 and 12/1/19.

WURSTER Mr. Wurster asked what the source was of the model for this program.

FIELDHOUSE Ms. Fieldhouse responded it was Derry Township.

RAUSCH Solicitor Rausch questioned whether it was an Authority model.

FIELDHOUSE Ms. Fieldhouse responded that it is an Authority model.

WURSTER Mr. Wurster questioned why it isn't being run through the Development Authority.

FIELDHOUSE Ms. Fieldhouse noted that currently it is a program run through the township.

WURSTER Mr. Wurster asked whether there would be an advantage if it were placed in an Authority.

RAUSCH Solicitor Rausch responded that it would not because the same people are involved. He stated that there wouldn't be an extra burden on the Supervisors as it will be self-running. However, if the board wanted to put it under the

Authority, the Charter was amended for the Development Authority to include Stormwater. It was created in order to have the option.

4) Credit Program Policy and Procedures Manual

FIELDHOUSE Ms. Fieldhouse noted that the document is in draft form. However, she provided what it includes:

- Different credit programs, types of credits that property owners can apply for ranging from public outreach and education assistance to streambank stabilizations based on retrofits.
- Separate credits for educational institutions, both Central and Suburban School District.
- The Technical Institute could apply for it especially for those who deal with a lot of education.
- All are meant to give property owners the ability to impact their fees in a positive way proactively.
- A very important goal for the township is elevating the importance of this program.
- Having this credit program gives property owners a reason to pay attention, a reason to be involved, and a reason to be a stakeholder and a partner with the township in improving its water quality and achieving these reductions.

SWOMLEY Chairman Swomley asked how farmland is handled in the program.

FIELDHOUSE Ms. Fieldhouse responded that farmland is a different sector that is treated as residential. They would have to pay for impervious coverage.

CALOIA Mr. Caloia responded that farmers would be able to apply for a reduction due to a large section of land with little impervious coverage.

C. Authorization to Purchase Enterprise Software, Implementation and Training Package from Environmental Systems Research Institute, Inc. (ESRI) in an amount not to exceed \$38,342

D. Authorization to Execute Agreement with ARF, Inc. for Water Quality Program

WURSTER Mr. Wurster thanked the representatives from AKRF for staying during the course of the discussion. He had discussed the program with the other board members and had read through all the materials. He stated it is time to engage AKRF which is an easy decision. The more difficult decision is how to actually fund it. He was unclear whether every budgetary manner had been explored including grant opportunities. He referred to his conversation with Representative Stan Saylor's staff who mentioned there are Act 113 monies available. The windows for those funds do not align with this timeline as Grant windows open up in January through spring.

The board discussed various budgetary methods including Grants, and specifically Grants for O&M Program, Capital to maintain the program, rolling the cost into the previous Bond issue. Build America Bonds. Additionally, the subject of aging infrastructure repairs, which is no different than the sanitary sewer, is still a utility for which a fee is assessed.

WURSTER Mr. Wurster commended the staff for the outreach to date. He appreciated all their efforts.

DVORYAK Mr. Dvoryak commented on the fact that Springettsbury Township is being given an unfunded mandate to come up with a way to pay for cleaning up the streams when the City of Harrisburg and other across the state are dumping raw sewage into the river. There seems to be no impunity for that. He expressed frustration that the condition exists.

SZALAY Mr. Szalay noted that they do quite a bit of work for CRW, the City of Harrisburg. They are under a Consent Order with DEP and EPA to clean up their combined sewers, and they do have a significant capital investment planned and a fee that they are rolling out cleanup.

FIELDHOUSE Ms. Fieldhouse commented that one difference is that it is biological waste from an adjoined system. The township's requirements are for sediment.

SWOMLEY Chairman Swomley noted that there is sediment associated with sanitary sewer.

LUCIANI Mr. Luciani added that there is more Nitrogen.

SWOMLEY Chairman Swomley suggested that a list of legislators be presented to the public for them to contact concerning these mandated fees.

C. Authorization to Purchase Enterprise Software, Implementation and Training Package from Environmental Systems Research Institute, Inc. (ESRI) in an amount not to exceed \$38,342

D. Authorization to Execute Agreement with AKRF, Inc. for Water Quality Program

MR. WURSTER MOVED TO AUTHORIZE THE EXECUTION OF THE AGREEMENT WITH AKRF, INC. FOR STORMWATER SUBJECT TO FINAL REVIEW BY THE SOLICITOR. MR. DVORYAK WAS SECOND.

WURSTER Mr. Wurster reiterated the opportunity now to deal with this that is being forced on the township at this price. He indicated it is an opportunity that cannot be passed by because the pricing is much lower than what was expected. That is the reason for his support.

MOTION UNANIMOUSLY CARRIED.

MR. TOMEVI MOVED TO APPROVE THE PURCHASE OF THE ESRI ENTERPRISE SOFTWARE. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

3. PUBLIC COMMENT

There was no Public Comment.

4. ADJOURNMENT

SWOMLEY Chairman Swomley adjourned the Work Session at 8:51 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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