

**SPRINGETTSBURY TOWNSHIP
REGULAR MEETING**

**DECEMBER 12, 2019
APPROVED**

The Springettsbury Township Board of Supervisors held a Regular Meeting on Thursday, December 12, 2019 at 7 p.m. at the offices of Springettsbury Township located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Mark Swomley, Chairman
George Dvoryak, Vice Chairman
Charles Wurster, Assistant Secretary/Treasurer
Justin Tomevi
Robert Cox

ALSO IN

ATTENDANCE: Benjamin Marchant, Township Manager
Charles Rausch, Solicitor
John Luciani, Civil Engineer
Dennis Crabill, Environmental Engineer
Dori Bowders, Manager, Administrative Operations
Todd King, Chief of Police
Mark Hodgkinson, Director of Public Works/WWT
Jessica Fieldhouse, Director of Community Development
Teresa Hummel, Finance Director
Nitza Sanchez-Bowser, Director of Human Resources
Colin Lacey, Director of Parks and Recreation
Dan Hoff, Chief, YAUF
Raphael Caloia, Planner I, Community Development
Abby Gibb, Communications Manager
Andy Hinkle, Manager of Information Systems
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

SWOMLEY Chairman Swomley called the meeting to order and led the Pledge of Allegiance.

B. Oath of Office – Patrolman Tessa Miller

SWOMLEY Chairman Swomley administered the Oath of Office to Patrolman Tessa Miller and congratulated her.

KING Chief Todd King discussed the importance of Dedication to the Springettsbury Township Badge, which he read to her. Following he asked if she was willing to

accept the responsibility of the Badge, which she was, and then presented it to her.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SWOMLEY Chairman Swomley announced that an Executive Session was held on November 13th for a personnel discussion.

3. COMMUNICATION FROM CITIZENS

A. Citizen Comments

PAGE Dick Page of 3900 Trout Run Road came before the board establishing his concern regarding the \$2,200 additional escrow amount he had been charged for work done during the subdivision of his property. He questioned the amounts charged for engineering reviews.

RAUSCH Solicitor Rausch stated that the situation is covered by the Municipal Planning Code when an applicant disputes professional consultant review fees. Mr. Page had notified the township of his disagreement with the charges. Mr. Luciani and Mr. Page will meet together to work out the dispute. If they can't agree it will move to arbitration. An independent engineer will review the situation and make a determination as to whether or not the fees were excessive or not. He stated that was the general scheme of how to move forward. There are certain deadlines involved (100 days from the date of receipt of invoice) in order to preserve Mr. Page's right to challenge the fees.

PAGE Mr. Page noted that he had never received any bills. He asked if this would hold up the recording of his plan.

FIELDHOUSE Ms. Fieldhouse noted that the dispute would not hold up the recordation. It would be recorded on Monday, December 16th.

PAGE Mr. Page questioned whether he would be billed for the township engineer's time to review the charges.

LUCIANI Mr. Luciani responded that there would be no charge to sit down and go over the charges.

TOMEVI Mr. Tomevi requested that staff provide recommendations to streamline the process as it seemed to be somewhat cloudy. He noted a good amount of time had been spent on the issues this date. He added he would be curious as to what happens as a result of the arbitration process here and how it all resolves. It would be good to prevent these types of scenarios from happening in the future.

MARCHANT Mr. Marchant stated that they will review this process to see how the clarity can be improved and the manner in which the escrow funds and notices are administered. They will provide a copy of the MPC for Mr. Page.

B. Friends of Camp Security

TANZOLA Carol Tanzola, 3009 Trout Run Road, and President of Friends of Camp Security stated that the 2019 archeological dig had been completed. She introduced their new archeologist, John Crawmer, to provide a presentation on the latest findings.

- For the purposes of these minutes, Mr. Crawmer’s presentation is in summary. He provided the history and previous investigations, work done between August and September 2019, outline of site selection, methodology and results. Identification of artifact findings, final interpretation and next steps.
- Four strategies were used to achieve objectives: a systematic surface survey, metal detector survey, photogrammetry survey and excavation.
- Results of surface survey indicated many Native American objects, historic artifacts mostly in the 19th and 20th Century; a few 18th Century.
- Excavation consisted of digging trenches, sampling strategy (sifting 50%).
- Overall artifacts consisted of camp period stoneware – festival stoneware, English stoneware, which represented the most dense grouping of diagnostic camp period artifacts ever found in that field.
- Artifacts: 895 total resulting from surface collection. 787 or 87.9% result of historic period activity. 12% attributed to Native habitation. 53 historic objects such as wrought iron nails, olive green bottle fragments, brass buttons, English gray stoneware and festival stoneware.
- Artifacts from 18th Century included two buttons, a wrought iron nail, a pewter like spoon handle, a blackless salt container – pretty rare.
- Camp Security Stockade – Unfortunately no evidence was found in the project area.

CRAWMER Mr. Crawmer stated that his recommendation for future excavations at Camp Security should be to gather more complete artifact data in a 20-acre area in the lower fields. He indicated it could be accomplished via large-scale surface collection and metal detecting surveys. Excavation trenches or units could then be placed to investigate suspicious artifact clusters revealed by the surveys. This is a traditional technique of archaeological site discovery and has produce positive results.

Mr. Crawmer noted that before any investigation, the area should be plowed. That does not damage any underlying features because the plow only gets down about six to eight inches.

SWOMLEY Chairman Swomley thanked Mr. Crawmer for his detailed report.

4. ENGINEERING REPORTS

A. Environmental Engineer – Buchart Horn, Inc.

CRABILL Dennis Crabill had provided his monthly report to the board. He had no changes but offered to respond to questions. There were none.

B. Civil Engineer – First Capital Engineering, Inc.

LUCIANI John Luciani had provided his monthly report to the board as well. He noted several timely articles for the board’s information.

- Township officials in Green Castle Borough and Antrum Township have suspended their MS4 program turning to DEP for more realistic options.
- A December 6th letter from the EPA Mid-Atlantic Administrator from EPA, “Neither EPA nor the DEP require fee structures as a means in funding the planning area program. These decisions are made by local authorities.”
- York County had opened their bids December 3rd. No bid results had been released.

WURSTER Mr. Wurster questioned who is serving as the head of the Consortium.

FIELDHOUSE Ms. Fieldhouse responded it remains Kip Townsend from Windsor. She added that since the elections Springettsbury Township has representation in the Consortium.

LUCIANI Mr. Luciani discussed Green Light Go for which an extension had been requested. Additional Green Light Go funding will become available, along with ARLE funding which can be used for the new signal at Whiteford and the entrance to the mall. The developer will provide \$200,000. Total funding for ARLE is approximately \$10 million, and for the next cycle of Green Light Go is for \$10 million. No lobbyists will be required. The next grant cycle can be determined through the legislature.

5. CONSENT AGENDA

- A. Acknowledge Receipt of November 30, 2019 Treasurer’s Report
- B. Board of Supervisors Budget Work Session Minutes – November 4, 2019
- C. Board of Supervisors Work Session Minutes – November 13, 2019
- D. Board of Supervisors Regular Meeting Minutes – November 13, 2019
- E. Regular Payables as Detailed in Payable Listing of December 12, 2019
- F. Garden Spot Electric, Inc. Raw Pump Upgrade/Fat, Oil and Grease Acceptance Project – Application for Payment No. 9 in an amount not to exceed \$133,435.63
- G. Quattro Development, LLC – Authorization of Bond Reduction in the amount of \$1,673,017.60 (Remaining Bonded Amount \$62,876)

- H. Authorization to Approve Real Estate Tax Refund Request for Tax Year 2019 – Woda Stone Ridge Ltd. (Parcel #46-20-51) in the amount of \$16.38
- I. Authorization to Approve Real Estate Tax Refund Request for Tax Year 2019 – Woda Stone Ridge Ltd. (Parcel #46-20-50) in the amount of \$19.08
- J. Authorization to Approve Real Estate Tax Refund Request for Tax Year 2019 – Woda Stone Ridge Ltd. (Parcel #46-JJ-58F) in the amount of \$66.52

MR. TOMEVI MOVED TO APPROVE ITEMS 5A THROUGH J ON THE AGENDA. MR. WURSTER WAS SECOND.

SWOMLEY Chairman Swomley requested removal of item G for further discussion.

MR. TOMEVI MOVED TO APPROVE ITEMS 5A THROUGH J WITH REMOVAL OF ITEM G. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

SWOMLEY Chairman Swomley noted there were a number of items that were being held with remaining bond funds. They were manhole covers sticking up unfinished, parking lot and driveway area, debris located around the site and some unfinished landscaping. He asked whether enforcement will be done to take care of the items.

FIELDHOUSEMs. Fieldhouse responded that as soon as the township received the township engineer’s letter, they started moving forward with those items that could be done. Some of the other items will take more time due to this time of year.

SWOMLEY Chairman Swomley questioned whether Quattro knows about the items. It was his understanding that they had not developed a final site plan.

FIELDHOUSEMs. Fieldhouse responded that they will come back and do a future land development and bonding will be done as part of that.

MR. TOMEVI MOVED TO ACCEPT ITEM 5G ON THE CONSENT AGENDA. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS, CONTRACTS, AND AGREEMENTS

- A. Authorization to Award Bids from Municibid Online Auction in the total amount of \$24,952

MR. DVORYAK MOVED TO AUTHORIZE AWARDED THE BIDS OF \$24,952.00 AND REJECT THE FOUR BIDS ON TRAFFIC SIGNAL POLES ON LOTS A, B, C, AND D. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Authorization to Enter into 2020 Animal Control Services Agreement with Klugh Animal Control Services for the period January 1, 2020 through December 31, 2020.

MR. TOMEVI MOVED TO AUTHORIZE THE KLUGH ANIMAL CONTROL CONTRACT SUBJECT TO ATTORNEY RAUSCH'S FINAL REVIEW. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. SUBDIVISIONS AND LAND DEVELOPMENT

- A. SD-19-04 – Gang Estates, LP Minor Subdivision – 2050 & 2970 Deininger Road

MR. WURSTER MOVED WITH REGARD TO SD-19-04 TO RECOMMEND APPROVAL OF THE PLAN. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. SD-19-07- Michael & Faye Quigley Minor Subdivision – 2680 Sheridan Road

MR. WURSTER RECOMMENDED APPROVAL OF SD-19-07 AS PRESENTED. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. LD-19-02 – Net Source, LLC – East York Apartments – 2401 East Market Street

MR. WURSTER MOVED WITH REGARD TO LD-19-02 TO RECOMMENDED APPROVAL SUBJECT TO THE FOLLOWING CONDITIONS: PROVISION OF PERFORMANCE GUARANTEE PRIOR TO PLAN RECORDING; PROVISION OF ALL PLANS, SEALS AND SIGNATURE PRIOR TO PLAN RECORDING; CHANGES TO THE APPROVED LD PLAN AS A RESULT OF PRIVATE UTILITY PLANNING AND CONSTRUCTION MUST BE APPROVED BY TOWNSHIP ENGINEER AND/OR STAFF. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Brewery Products Company – Authorization of Elimination of Bond by Releasing Remaining \$34,323.40 Pending Landscape Alteration Approved by Board of Supervisors

MR. WURSTER MOVED TO APPROVE THE BREWERY PRODUCTS COMPANY THE ADOPTION OF THE ALTERATION AS REALITY TO THE SITE WITH REGARD TO SHRUBS AND FENCE AND ALSO APPROVE THE BOND REDUCTION AS STATED. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

8. COMMUNICATION FROM SUPERVISORS

TOMEVI Mr. Tomevi stated that, inasmuch as this date would be his last meeting to serve on the board, h thanked everyone, staff, supervisors and staff supervisors for making it a great experience.

SWOMLEY Chairman Swomley thanked Mr. Tomevi for the time he had spent on the board. He noted the board had come to enjoy and rely upon his service to the township and it was appreciated.

WURSTER Mr. Wurster recognized that Mr. Tomevi was sufficiently young enough that he could come back some time and run for supervisor again.

TOMEVI Mr. Tomevi indicated he'd be back.

WURSTER Mr. Wurster reported that he had attended the Winter Committee Meeting of PSATS and had the opportunity to meet very interesting people across the state. One item of interest not only to the supervisors but also those in the audience was that there is a website called Radio Reference and it allows for radio feed of all the emergency, fire, police agencies throughout whatever county selected anywhere in the Commonwealth and anywhere in the United States.

9. COMMITTEE REPORTS

A. Historic Preservation Committee

SMITH Steve Smith proposed to establish a History Night in Springettsbury. He would like to do this three times a year: spring, summer and fall and perhaps on the second Wednesday during April 8th, July 8th and October 14th. Time would be 7 p.m. and the location would be in the board room. He shared the potential agenda, a presentation on various aspects of the township and/or county history, sharing of photographs, stories of life in the township. There could be topics of notable residents, various neighborhoods, businesses, houses of worship, transportation, community services, occupations, entertainment, landmarks and schools. Mr. Smith shared some photographs he had of the first airport, old covered bridge, etc. The information he shared would be shared during these History Nights. He asked for the board's approval.

SWOMLEY Chairman Swomley noted it would be okay as long as the room is available.

FIELDHOUSE Ms. Fieldhouse indicated that Community Development staff's Historic Preservation Committee is prepared to provide a staff person for those three dates to ensure that the building is open, secure and then closed securely once the History Night is over.

TOMEVI Mr. Tomevi stated it sounded like a great idea.

WURSTER Mr. Wurster echoed his thoughts. He added that it should certainly be promoted in whatever way is possible, on the township website, etc. and in addition to record the talks.

SMITH Mr. Smith responded that he would like to simply video record it, but certainly be recorded for posterity.

DVORYAK Mr. Dvoryak noted it was a great idea. In addition, he suggested to use the newsletter to help promote that to the residents. He also suggested that he reach out to Jim McClure for additional promotion.

SMITH Mr. Smith responded that he would also talk to Scott Menges along with Jim McClure and several others.

Consensus of the board was agreement to move forward with the suggestion.

10. SOLICITOR'S REPORT

RAUSCH Solicitor Rausch reported that Wells Fargo had filed their Precipe to discontinue, which means the township is clear to get the Wallace Street property into the hands of Habitat.

11. MANAGER'S REPORT

MARCHANT Mr. Marchant provided an update on several items:

- National Parks Service – A response was received but was somewhat non-committal. They indicated they would provide a written response that is carefully reviewed by their attorneys; that their response would be limited in order not to set a precedent.
- York County Storm Water Consortium received three bids to their proposal ranging from \$8 million to \$15 million is the high bid. This is through 4 million pounds of sediment on behalf of the Consortium. It is all under review.

WURSTER Mr. Wurster questioned his report on the Penn Vest meeting. He wanted to be sure the township is moving forward with this as a resource to fund storm water if the Consortium, for whatever reason, choose not to fund the township's project at 80%.

MARCHANT Mr. Marchant stated that the opportunity still will be pursued and an application will be submitted.

DVORYAK Mr. Dvoryak brought up an initiative that is underway for some grant funding provided for engineering and design work relating to the County storm water Consortium. It indicated that York City will undertake a Codorous Creek Beautification Project. He would expect there would be some stream bank stabilization involved. It might be something to keep on the radar at the York County level.

FIELDHOUSE Ms. Fieldhouse noted there was a presentation at the Consortium relative to their beautification project for approximately \$38 million.

WURSTER Mr. Wurster congratulated the Park and Recs Department winning the grant of \$130,000 for Augustus Schaeffer Park. That was tremendous work, and he congratulated everyone who worked on it.

SWOMLEY Chairman Swomley questioned how everything was proceeding with the Stambaugh Ness assessment of township IT operations.

MARCHANT Mr. Marchant responded that they had completed their interviews with the departments and staff and run their diagnostics. They are in the process of compiling the results and preparing a report which should be ready by the end of next week. He had heard nothing further.

12. ORDINANCES AND RESOLUTIONS

A. Resolution No. 2019-55 – 2020 Budget Adoption

MR. DVORYAK MOVED TO APPROVE RESOLUTION 2019-55, THE 2020 BUDGET ADOPTION. MR. COX WAS SECOND. MOTION UNANIMOUSLY CARRIED.

DVORYAK Mr. Dvoryak noted that the 2020 Budget contains no tax increase nor storm water tax for 2020.

SWOMLEY Chairman Swomley echoed Mr. Dvoryak's statement that there was no tax increase along with no fee placed on the residents to do any storm water remediation.

WURSTER Mr. Wurster noted that he is working on some information relative to the storm water issue, which he will present to the board.

B. Resolution No. 2019-56 – 2020 Tax Levy

MR. DVORYAK MOVED FOR THE ADOPTION OF RESOLUTION 2019-56, THE 2020 TAX LEVY. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Resolution No. 2019-57 – 2020 York Area United Fire and Rescue Budget

MR. TOMEVI MOVED FOR ADOPTION OF RESOLUTION 2019-57. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

DVORYAK Mr. Dvoryak thanked Chief Hoff and his staff for all the hard work and effort that went into putting this together. He stated it is a very solid budget overall.

13. OLD BUSINESS

There was no Old Business for discussion.

14. NEW BUSINESS

- A. Authorization to Purchase Playground Equipment for Augustus Schaefer Park in an amount not to exceed \$45,249.40

MR. WURSTER MOVED FORWARD ON THE AUTHORIZATION TO PURCHASE THE AUGUSTUS SCHAFFER PLAYGROUND EQUIPMENT FOR THE GRAND TOTAL OF \$45,249.40. MR. TOMEVI WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Authorization to Purchase 2020 International HX620 6x4 Heavy Truck Chassis through Tri County Motor Sales in an amount not to exceed \$131,995 (COSTARS Contract #025-19)

MR. TOMEVI MOVED TO AUTHORIZE THE PURCHASE OF THE 2020 INTERNATIONAL HX620 VEHICLE. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Authorization to Purchase Dump Body for Chassis through Stephenson Equipment, Inc. in an amount not to exceed \$62,835 (COSTARS Contract #025-021)

MR. DVORYAK MOVED TO AUTHORIZE THE PURCHASE. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- D. Authorization to Purchase New Bar Screen Grid Assembly from Hydro-Dyne Engineering, Inc. in an amount not to exceed \$100,000 (Sole Source)

MR. COX MOVED TO APPROVE THE PURCHASE OF THE NEW BAR SCREEN GRID ASSEMBLY. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- E. Revised Employee Handbook

SWOMLEY Chairman Swomley questioned whether the board would want further discussion.

MARCHANT Mr. Marchant responded that there is a need to receive some comments and edits from Mr. Wurster.

WURSTER Mr. Wurster stated that he had gone through the documentation. He would like to table the discussion for more review.

DVORYAK Mr. Dvoryak agreed and indicated he had several comments as well.

MR. WURSTER MOVED TO TABLE THE REVISED EMPLOYEE HANDBOOK ITEM UNTIL 2020. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

15. ADJOURNMENT

SWOMLEY Chairman Swomley requested a brief Executive Session immediately following adjournment for a personnel discussion. He adjourned the meeting at 9 p.m.

Respectfully submitted,

Doreen K. Bowders
Secretary

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