



SPRINGETTSBURY TOWNSHIP  
COMMERCIAL/INSTITUTIONAL RECYCLING REPORT FOR CALENDAR YEAR 2018

To: Springettsbury Township Businesses, Institutions and Non-Profit Organizations  
From: Abby Gibb, Communications Manager 717-505-0415 abby.gibb@springettsbury.com

Please return completed form by February 21, 2019  
Mail/Deliver: Springettsbury Township ATTN: Recycling Report  
1501 Mount Zion Road York, PA 17402  
Email: Abby.Gibb@Springettsbury.com or Fax: 717-757-7856

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Pennsylvania Law, Act 101 of 1988 and Springettsbury Township Ordinance No. 276 require all businesses, institutions and non-profit organizations to recycle the following:

- Office paper, Magazines, Newspapers
- Cardboard
- Aluminum and steel cans
- Glass
- Plastics (#1-7)
- Leaf Waste

You are required to report your recycling data to Springettsbury Township each year. Please complete this form for the period of January 1 – December 31, 2018.

### Annual Recycling Report Instructions for FM-11 Form

#### Act 101 Compliance Report for Commercial, Municipal or Institutional Establishment:

A. Complete Form **FM-11** and submit to the municipality where you are located.

**OR**

B. If you are a retail establishment with multiple store locations that coordinates recycling collection and markets materials through corporate headquarters, complete Form **FM-13** and submit to the county where your stores are located.

**IMPORTANT!** Ensure you have discussed this with the county and they have agreed to accept your recycling data at the county level. It will be the responsibility of the county to provide the tonnages to the municipalities.

If you **OR** utilize Penn Waste, Republic Services or Waste Management, you only need to complete the highlighted sections of the form and identify which materials you recycle by checking the box beside each item listed.

**This report is due on or before February 7, 2019, covering the period  
January 1 to December 31, 2018.**

# ACT 101 RECYCLING COMPLIANCE REPORT

## For Commercial, Municipal, Institutional Facilities

<b>County Name:</b>	<b>Municipality Name: Springettsbury Township</b>
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**Name of Establishment:**

<b>Address:</b>	<b>City:</b>	<b>Zip Code:</b>
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<b>Email:</b>	<b>Telephone:</b>	<b>Fax:</b>
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**Primary Business Function:**

**How does your establishment handle recyclable materials?**     Source-separated     Commingled     Single Stream

**How are your recyclable materials collected?**

Collected by recycling facility or broker (circle):    PENN WASTE    REPUBLIC SERVICES    WASTE MANAGEMENT

**\*If this is the only recycling facility utilized, simply sign the bottom of the form and return.**

Collected by private hauler (name): \_\_\_\_\_

Collected by confidential document destruction company (name): \_\_\_\_\_

Establishment delivers materials to drop-off or curbside program (location): \_\_\_\_\_

**If any of the above methods are used to collect your recyclable materials, do not include weights in the list below. Actual weights will be retrieved from your service provider or drop-off facility. Just check the materials collected.**

Establishment delivers materials to recycling or document destruction facility (name(s)) \_\_\_\_\_

Other (please specify): \_\_\_\_\_

1. CHECK the box in front of each **post-consumer\*** material that your establishment recycled.
2. If your establishment marketed your own recyclables, enter the weight in tons and **attach a legible weight ticket from your recycler**. Enter the **GROSS WEIGHT\*\***. **DO NOT** subtract any **processing residue**.
3. CHECK the box in front of each post-consumer material recycled at your establishment.
4. If you market the recyclables yourself, enter the weight (in tons) of material recycled.
5. If you use a commingled or single stream collection system, check the boxes beside each material in the mix.

<u>Material Type</u>	<u>Weight</u>	<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/> <b>Single Stream:</b>	[SS1] _____		Paper: Newsprint / [PA2] _____		Newspaper _____
(all recyclables, including fiber, collected together)					
<input type="checkbox"/> <b>Commingled:</b>	[XXX] _____		Paper: Mixed / Other Paper [PA3] _____		Grades (junk mail, paperboard, etc.) _____
(two or more materials collected together, fiber separate)					
<b>Glass Bottles and Jars:</b>					
<input type="checkbox"/> Glass: Clear	[GL1] _____		Paper: Office Paper (all high [PA4] _____		grades) _____
<input type="checkbox"/> Glass: Mixed	[GL2] _____		Paper: Phone Books [PA6] _____		
<input type="checkbox"/> Glass: Green	[GL3] _____				
<input type="checkbox"/> Glass: Brown	[GL4] _____		Drum: Fiber [DR3] _____		
<input type="checkbox"/> Glass: Plate	[GL5] _____				
<input type="checkbox"/> Glass: Other	[GL6] _____				
<b>Paper:</b>					
<input type="checkbox"/> Paper: Cardboard	[C01] _____				
<input type="checkbox"/> Paper: Brown Bags & Sacks	[C02] _____				
<input type="checkbox"/> Paper: Gabled/Aseptic Cartons	[C03] _____				
<input type="checkbox"/> Paper: Magazines & Catalogs	[PA1] _____				

  

<u>Material Type</u>	<u>Weight</u>
<b>Plastics:</b>	
<input type="checkbox"/> Plastic: PET	[PL1] _____
<input type="checkbox"/> Plastic: HDPE	[PL2] _____
<input type="checkbox"/> Plastic: PVC	[PL3] _____
<input type="checkbox"/> Plastic: LDPE	[PL4] _____
<input type="checkbox"/> Plastic: PP	[PL5] _____
<input type="checkbox"/> Plastic: PS	[PL6] _____
<input type="checkbox"/> Plastic: MIXED / OTHER	[PL7] _____
<input type="checkbox"/> Plastic: FILM	[PL8] _____

- Plastic: DRUM (high molecular weight HDPE) [DR1] \_\_\_\_\_
- Plastic: DRUM (mixed bulky rigid) [DR4] \_\_\_\_\_
- Metals:**
- Aluminum Cans [AA1] \_\_\_\_\_
- Steel / Bimetallic / Tin Cans [F02] \_\_\_\_\_
- Mixed Cans [MX2] \_\_\_\_\_
- Aluminum Scrap [AA2] \_\_\_\_\_

- Ferrous Metals [F01] \_\_\_\_\_
- Non-Ferrous Metals [N01] \_\_\_\_\_
- Copper [N02] \_\_\_\_\_
- Brass [N03] \_\_\_\_\_
- Lead [N04] \_\_\_\_\_
- Stainless Steel [N05] \_\_\_\_\_
- Nickel [N10] \_\_\_\_\_

**\*Report only post-consumer materials on this form. Post-consumer material: Material that has been used as a consumer item and then diverted from municipal solid waste for the purpose of collection and recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Also, print overruns, overissue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials and should not be reported on this form.**

**\*\*Enter GROSS WEIGHT of all material. DO NOT subtract any processing residue as PA DEP has a formula it will apply.**

<u>Material Type</u>	<u>Weight</u>
<b>Metals Continued:</b>	
<input type="checkbox"/> Aluminum Cans [AA1] _____	
<input type="checkbox"/> Steel / Bimetallic / Tin Cans [F02] _____	
<input type="checkbox"/> Mixed Cans [MX2] _____	
<input type="checkbox"/> Aluminum Scrap [AA2] _____	
<input type="checkbox"/> Ferrous Metals [F01] _____	
<input type="checkbox"/> Non-Ferrous Metals [N01] _____	
<input type="checkbox"/> Copper [N02] _____	
<input type="checkbox"/> Brass [N03] _____	
<input type="checkbox"/> Lead [N04] _____	
<input type="checkbox"/> Stainless Steel [N05] _____	
<input type="checkbox"/> Nickel [N10] _____	
<input type="checkbox"/> Wire / Cable [W01] _____	
<input type="checkbox"/> Mixed Metals (includes drum steel) [MM1] _____	
<input type="checkbox"/> White Goods [F03] _____	
<b>Household/Commercial Hazardous Waste:</b>	
<input type="checkbox"/> Antifreeze [O02] _____	
<input type="checkbox"/> Batteries: Lead Acid [B01] _____	
<input type="checkbox"/> Batteries: Other [B02] _____	

<b>Conversion Chart</b>	
<b>Antifreeze:</b>	7.2 lbs per gallon
<b>Battery – Lead Acid:</b>	Car = 17.8 lbs Truck = 48.7 lbs Motorcycle = 8.7 lbs
<b>Rubber Tires:</b>	Car = 21 lbs Truck = 70 lbs
<b>Used Oil:</b>	7.2 lbs per gallon
<b>Oil Filters:</b>	1.2 lbs each
<b>Glass – Whole Bottle:</b>	1 ton = 2 yds <sup>3</sup>
<b>Newsprint – Loose:</b>	1 ton = 3 yds <sup>3</sup>
<b>Corrugated Cardboard:</b>	2.5' x 4' x 5' bale = 1100 lbs
<b>Plastic Soda Bottles</b>	
<b>Whole, Loose:</b>	30 lbs = 1 yd <sup>3</sup>
<b>Plastic Film:</b>	2.5' x 4' x 5' bale = 1500 lbs
<b>Solid &amp; Liquid Fats:</b>	55 gallon drum = 412 lbs
<b>White Goods</b>	
<b>Freezers:</b>	1 = 250 lbs
<b>Refrigerators:</b>	1 = 250 lbs
<b>Other Appliances:</b>	1 = 150 lbs
<b>Yard Waste</b>	
<b>Leaves:</b>	4 yd <sup>3</sup> = 1 ton
<b>Grass Clippings:</b>	2 yd <sup>3</sup> = 1 ton
<b>Wood Chips:</b>	1 yd <sup>3</sup> = 500 lbs

- E-Waste (includes TV) [CR1] \_\_\_\_\_
- Fluorescent Tubes/CFLs [FL1] \_\_\_\_\_
- Used Oil [OL2] \_\_\_\_\_
- Oil Filters [OL3] \_\_\_\_\_
- Other Commercial HW [CHW] \_\_\_\_\_  
(paints, varnish, pesticides, etc.)
- Other Household HW [HHW] \_\_\_\_\_  
(paints, varnish, pesticides, etc.)

**Other Recyclables:**

- Asphalt [ASP] \_\_\_\_\_
- Rubber Tires [M01] \_\_\_\_\_
- Construction & Demolition [M02] \_\_\_\_\_
- Clothing / Textiles [M03] \_\_\_\_\_
- Furniture & Furnishings [M04] \_\_\_\_\_
- Mattresses [MT1] \_\_\_\_\_
- Misc. / Other Consumer Items [MIS] \_\_\_\_\_

**Organics:**

- Source Separated Food [SSF] \_\_\_\_\_
- Wood Waste [WW1] \_\_\_\_\_
- Yard & Leaf Waste [Y01] \_\_\_\_\_

**SUBMIT REPORT  
TO MUNICIPALITY  
BY FEB 21!**

*Your accurate and timely reporting enables the County and the State to determine an accurate recycling rate and showcase the importance and viability of the recycling industry.*

***I certify, to the best of my knowledge, that the information on this form is complete and accurate. I further authorize the Municipality to aggregate this report for DEP reporting purposes. If a legible weight ticket is attached, this report may also be used for DEP grant purposes.***

<b>Authorized Representative</b>	<b>Title</b>	<b>Signature</b>	<b>Date</b>