

RTK-28



pennsylvania

OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 2/26/2009

REQUEST SUBMITTED BY: FAX

NAME OF REQUESTOR: The York Dispatch (Carl Lindquist)

STREET ADDRESS 205 N. George Street.

CITY/STATE/COUNTY (Required): York, Pa., 17405

TELEPHONE (Optional): [REDACTED]

FAX # [REDACTED]. If you choose to fax a response, please put to my attention. Responses can also be emailed to [REDACTED]

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

1. Any record showing the total annual salary/pay and benefit cost of each full-time, part-time, seasonal and per diem municipal employee in 2009. This includes, but is not limited to, all elected and appointed officials. ¶

The costs of pay and benefits should be shown separately. ¶

The record should name each employee and provide the employee's job title. ¶

2. I also request a copy of any documents indicating any bonus payments made to municipal employees. This document should include the employee's name. ¶

** The information requested may be compiled into a new record (a list) at the discretion of the municipal officer responding to the request. The new record MUST be on official letterhead. If this option is selected, I reserve the right to request specific documents to confirm the accuracy of the information provided. If, for example, no bonuses are paid or employees receive no benefits, the information must be indicated on the document.*

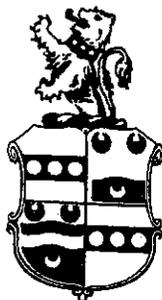
DO YOU WANT COPIES? Yes

DO YOU WANT TO INSPECT THE RECORDS? See above

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY: 2/26/2010

AGENCY FIVE (5)-DAY RESPONSE DUE: 3/05/2010



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY

TOWNSHIP

1501 MT. ZION ROAD
YORK, PENNSYLVANIA 17402
(717) 757-3521 FAX: (717) 757-7856
www.springettsbury.com
email: info@springettsbury.com

POLICE: (717) 757-3525 FAX: (717) 840-1908
POLICE & FIRE EMERGENCIES - DIAL 911
RECREATION OFFICE: (717) 505-0406

WASTEWATER TREATMENT FACILITY
3501 NORTH SHERMAN STREET
(717) 757-3521 FAX: (717) 840-0680

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March 5, 2010

Mr. Carl Linquist
c/o The York Dispatch
205 N. George St.
York, Pa 17405

Re: **RIGHT-TO-KNOW REQUEST**
Payroll/Benefits

Dear Mr. Linquist,

Thank you for writing to Springettsbury Township with your request for information in regards to:

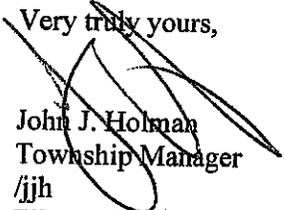
- Any record showing the total annual salary/pay and benefit cost of each full-time/part time, seasonal and per diem municipal employee in 2009.
- Copy of any documents indicating any bonus payments made to municipal employees.

The information you requested will be provided in a file format maintained by the Township. The cost of the copy of the documents is \$1.50 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$.61, for a total cost of \$2.11.

The document can be picked up or mailed upon receipt of payment by Springettsbury Township. You may contact Mrs. Dori Bowders, Manager of Administrative Operations, at 717-757-3521 to schedule a time to pick up the document.

If you have any questions please do not hesitate to contact my office.

Very truly yours,


John J. Holman
Township Manager

/jjh

File: Right-to-Know