



RTK-32



pennsylvania
OFFICE OF OPEN RECORDS



Springettsbury Township

1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: May 6, 2010

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL **FAX** IN-PERSON

NAME OF REQUESTOR: Stacey R. MacNeal

STREET ADDRESS: 345 East Market Street

CITY/STATE/COUNTY (Required): York, PA 17403 (York)

TELEPHONE (Optional): 717-854-5124

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

Copies of all Board of Supervisors' Meeting Agendas from January 2000 through December 2008

DO YOU WANT COPIES? **YES** or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

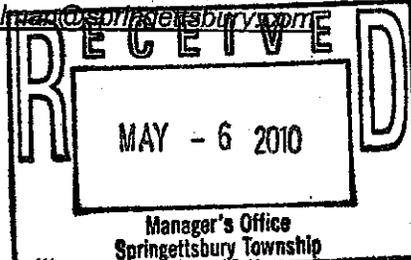
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: **JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY**

~~john.holman@springettsbury.com~~

DATE RECEIVED BY THE AGENCY: 5/6

AGENCY FIVE (5)-DAY RESPONSE DUE: 5/13/2010



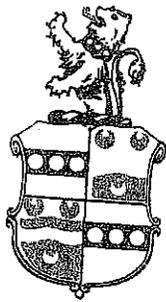
#106.00
picked up 5/13/10

****Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

RTK-32

2:06.67



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 MT. ZION ROAD
YORK, PENNSYLVANIA 17402
(717) 757-3521 FAX: (717) 757-7856
www.springettsbury.com
email: info@springettsbury.com

POLICE: (717) 757-3525 FAX: (717) 840-1908
POLICE & FIRE EMERGENCIES - DIAL 911
RECREATION OFFICE: (717) 505-0406

WASTEWATER TREATMENT FACILITY
3501 NORTH SHERMAN STREET
(717) 757-3521 FAX: (717) 840-0680

BOARD OF SUPERVISORS

WILLIAM H. SCHENCK, III
CHAIRMAN

DONALD P. BISHOP

MICHAEL R. BOWMAN

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VICE CHAIRMAN

JULIE A. LANDIS
ASSISTANT SECRETARY/TREASURER

TOWNSHIP MANAGER

JOHN J. HOLMAN
SECRETARY

May 10, 2010

Stacey R. MacNeal, Esquire
345 East Market Street
York, PA 17403

Re: **RIGHT-TO-KNOW REQUEST**

Dear Ms. MacNeal,

Thank you for writing to Springettsbury Township with your request for information pursuant to the Pennsylvania Right-To-Know law.

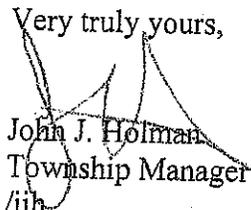
On May 6, 2010, the Township received your request for "Copies of all Board of Supervisors' Meeting Agendas from January 2000 through December 2008." Your request is approved.

The cost of the copy of the documents is \$106.00 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$6.67, for a total cost of \$112.67.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. You may contact Mrs. Dori Bowders, Manager of Administrative Operations, at 717-757-3521 to schedule a time to pick up the document.

If you have any questions please do not hesitate to contact me.

Very truly yours,


John J. Holman
Township Manager

/jjh

Cc: Charles Rausch, Township Solicitor
Dori Bowders, Manager of Administrative Operations
File: Right-to-Know