pennsylvania

OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED:

REQUEST SUBMITTED BY: ◯ E-MAIL ✓ U.S. MAIL ◯ FAX ◯ IN-PERSON

NAME OF REQUESTER : Im Peterson

STREET ADDRESS : 230 S. Broad St, 19th FL.

CITY/STATE/COUNTY/ZIP(Required): Phila, PA Phila Co. 19102

TELEPHONE (Optional): [redacted]

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information.*

I would like a copy of the cable franchise agreement.

DO YOU WANT COPIES? YES or NO
DO YOU WANT TO INSPECT THE RECORDS? YES or NO
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY: July 26/10

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: Aug 2/10

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

RTK-41

SPRINGETTSBURY TOWNSHIP

1501 MT. ZION ROAD
YORK, PENNSYLVANIA 17402
(717) 757-3521 FAX: (717) 757-7856
www.springettsbury.com
email: info@springettsbury.com

POLICE: (717) 757-3525 FAX: (717) 840-1908
POLICE & FIRE EMERGENCIES - DIAL 911
RECREATION OFFICE: (717) 505-0406

WASTEWATER TREATMENT FACILITY
3501 NORTH SHERMAN STREET
(717) 757-3521 FAX: (717) 840-0680

COAT OF ARMS OF SPRINGETT PENN
1701-1731

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SECRETARY

July 27, 2010

Mr. Ian Peterson
230 S. Broad St. 19th Floor
Philadelphia, PA 19102

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Peterson,

Thank you for writing to Springettsbury Township with your request for information pursuant to the Pennsylvania Right-To-Know law.

On July 26 2010, the Township received your request for "... a copy of the cable franchise agreement." Your request is approved.

The cost of the copy of the documents is $3.00 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is $0.78, for a total cost of $3.78.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. You may contact Mrs. Dori Bowders, Manager of Administrative Operations, at 717-757-3521 to schedule a time to pick up the document.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,

John J. Holman
Township Manager
/jjh
Cc: Charles Rausch, Township Solicitor
Dori Bowders, Manager of Administrative Operations
File: Right-to-Know