



pennsylvania
OFFICE OF OPEN RECORDS



Springettsbury Township

1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: March 8, 2011

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Amanda Snoke Dubbs, Esq.

STREET ADDRESS: 48 S. Richland Avenue

CITY/STATE/COUNTY (Required): York, PA York County

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED:
**Provide as much specific detail as possible so the agency can identify the information.*
Provide any and all Right to Know requests filed with Springettsbury Township and subsequent responses supplied by Springettsbury Township, specifically related to services provided by First Capital Engineering, Inc., in their duty as Township Engineer.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY
john.holman@springettsbury.com

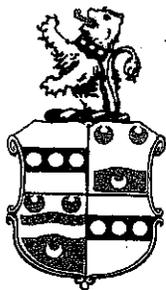
DATE RECEIVED BY THE AGENCY: 3/8/2011

AGENCY FIVE (5)-DAY RESPONSE DUE: 3/15/2011

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

RTK-56



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 MT. ZION ROAD
YORK, PENNSYLVANIA 17402
(717) 757-3521 FAX: (717) 757-7856
www.springettsbury.com
email: info@springettsbury.com

POLICE: (717) 757-3525 FAX: (717) 840-1908
POLICE & FIRE EMERGENCIES - DIAL 911
RECREATION OFFICE: (717) 505-0406

WASTEWATER TREATMENT FACILITY
3501 NORTH SHERMAN STREET
(717) 757-3521 FAX: (717) 840-0680

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SECRETARY

March 9, 2011

Amanda Snoke-Dubbs, Esq.
48 S. Richland Ave,
York, PA 17404

Re: **RIGHT-TO-KNOW REQUEST**
First Capital Engineering

Dear Ms. Snoke-Dubbs,

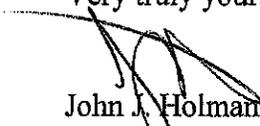
Thank you for writing to Springettsbury Township with your request for information pursuant to the Pennsylvania Right-To-Know law.

On March 8, 2011, you requested to inspect all "Right to Know requests filed with Springettsbury Township and subsequent responses supplied by Springettsbury Township, specifically related to services provided by First Capital Engineering, Inc., in their duty as Township Engineer." The documents that Springettsbury Township has on file have been collected and are available for you to review.

You may contact Mrs. Dori Bowders, Manager of Administrative Operations, at 717-757-3521 to schedule a time to inspect the documents.

If you have any questions please do not hesitate to contact me.

Very truly yours,


John J. Holman
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor

File: Right-to-Know