



pennsylvania
OFFICE OF OPEN RECORDS

(F) → Rtk 62



Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 3/30/2011

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Cassie Phelps

STREET ADDRESS: 510 E. Memorial Road, Suite D-1

CITY/STATE/COUNTY (Required): Oklahoma City, Oklahoma, Oklahoma County 73114

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

copies of the following documents on file for the property located at 104 Camelot Arms (Camelot Arms Apartments):

- certificates of occupancy, any outstanding building, zoning and fire code violations on file, site plan approval and variances, current road projects requiring additional right of way from this property

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY
john.holman@springettsbury.com

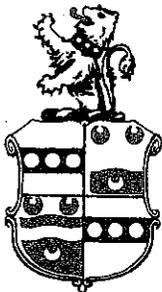
DATE RECEIVED BY THE AGENCY: 3/30/2011

AGENCY FIVE (5)-DAY RESPONSE DUE: 4/6/2011

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

30 days

Rtk 62



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

William H. Schenck, III
Chairman

Donald P. Bishop

Michael R. Bowman

George M. Dvoryak
Vice Chairman

Julle A. Landis
Assistant Secretary/Treasurer

TOWNSHIP MANAGER

John J. Holman
Secretary

April 1, 2011

Ms. Cassie Phelps
510 East Memorial Road, Suite D-1
Oklahoma City, OK 73114

Re: **RIGHT-TO-KNOW REQUEST**
Camelot Arms

Dear Ms. Phelps,

Thank you for writing to Springettsbury Township with your request for information pursuant to the Pennsylvania Right-To-Know law. You requested "copies of the following documents on file for the property located at 104 Camelot Arms (Camelot Arms Apartments): - certificates of occupancy, any outstanding building, zoning and fire code violations on file, site plan approval and variances current road projects requiring additional right of way for this property."

I reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than May 9, 2011.

- o The extent or nature of the request precludes a response within the required time period.
- o The request requires the retrieval of historic records.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions please do not hesitate to contact me.

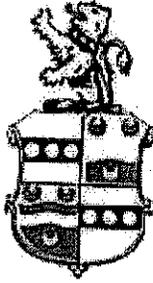
Very truly yours,

John J. Holman
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor
James Baugh, Director of Community Development
Sandy Ratcliffe, Deputy Finance Director

File: Right-to-Know



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7858
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

William H. Schenck, III
Chairman

Donald P. Bishop

Michael R. Bowman

George M. Drobnyak
Vice Chairman

Julie A. Landis
Assistant Secretary/Treasurer

TOWNSHIP MANAGER

John J. Holman
Secretary

April 13, 2011

Ms. Cassie Phelps
Zoning Info, Inc.
510 East Memorial Road, Suite D-1
Oklahoma City, OK 73114-2218

Re: **RIGHT-TO-KNOW REQUEST**
104 Camelot Arms

Dear Ms. Phelps,

Thank you for writing to Springettsbury Township with your request for information pursuant to the Pennsylvania Right-To-Know law. You requested "copies of the following documents on file for the property located at 104 Camelot Arms (Camelot Arms Apartments): - certificates of occupancy, any outstanding building, zoning and fire code violations on file, site plan approval and variances current road projects requiring additional right of way for this property."

Your request for information is approved as follows:

- Springettsbury Township does not have a Certificate of Occupancy on file. The Township, at the time of the construction of Camelot Arms, utilized the services of the Pennsylvania State Department of Labor and Industries to handle these developments.
- The Springettsbury Township Zoning Officer has confirmed that the property is legally occupied.
- There are no outstanding building, zoning or fire violations on file in the Township records.
- The Zoning Officer has confirmed that there are no records of any variances on file.
- The Township is not aware of any projects requiring additional right of way as of the date of this correspondence.

I would like to make you aware that you may obtain this information directly from the Township Zoning Officer, Mr. James Baugh, by requesting a compliance certification. He can be contacted at (717)757-3521 or via e-mail at jim.baugh@springettsbury.com.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Very truly yours,

John J. Holman
Township Manager

/jhh
cc: Charles Rausch, Township Solicitor
James Baugh, Director of Community Development
File: Right-to-Know