

RTK-79



pennsylvania
OFFICE OF OPEN RECORDS



Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: July 15, 2011

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Margaret Driscoll, CGA Law Firm

STREET ADDRESS: 135 North George St.

CITY/STATE/COUNTY (Required): York, PA 17401 York County

TELEPHONE (Optional): 717-848-4900

RECORDS REQUESTED:
**Provide as much specific detail as possible so the agency can identify the information.*

Any and all applications, township response to application (whether granted or denied) and correspondence between applicant and township for building and/or zoning permits to construct a patio at 3691 East Market St., York PA 17402 for the years 2010 and 2011.

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY
john.holman@springettsbury.com

DATE RECEIVED BY THE AGENCY: 7/19/2011

AGENCY FIVE (5)-DAY RESPONSE DUE: 7/24/2011

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

30 days August 26