



**pennsylvania**  
OFFICE OF OPEN RECORDS

RTK - 109



**Springettsbury Township**  
1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 605-0455 (Fax)  
www.springettsbury.com

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

DATE REQUESTED: 5/1/2012

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL **FAX** IN-PERSON

NAME OF REQUESTOR: Kevin Pope for Contech Services, Inc.

STREET ADDRESS: 23 E. Front St.

CITY/STATE/COUNTY (Required): Media, PA

TELEPHONE (Optional): 484-621-7954 k.pope@contechservices.net

RECORDS REQUESTED: 3995 East Market St. York, PA 17402  
\*Provide as much specific detail as possible so the agency can identify the information.

- Bldg. Permit file
- Zoning Permit file
- open violation notices

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? **YES** or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

190632911

RIGHT TO KNOW OFFICER: JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY  
john.holman@springettsbury.com

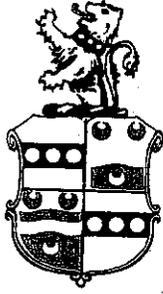
DATE RECEIVED BY THE AGENCY: 5/1

AGENCY FIVE (5)-DAY RESPONSE DUE: 5/8

30 days 47

\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)

Questions: please contact the Office of Open Records at (717) 346-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

William H. Schenck, III  
Chairman

Donald P. Bishop  
Vice Chairman

Michael R. Bowman  
Assistant Secretary/Treasurer

George M. Dvoryak

Julie A. Landis

## TOWNSHIP MANAGER

John J. Hofman  
Secretary/Treasurer

May 7, 2012

Mr. Kevin Pope  
ConTech Services, Inc.  
23 E. Front St.  
Media, PA 19063-2911

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Pope,

Thank you for writing to Springettsbury Township with your request for information in regards to "3995 East Market St. York, PA 17402 - Bldg. Permit File - Zoning Permit File - Open Violation Notices."

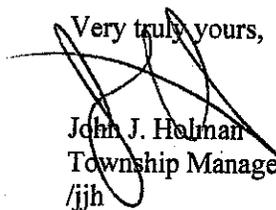
I reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than June 7, 2012.

- The extent or nature of the request precludes a response within the required time period.
- The request requires the retrieval of historic records.
- Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions please do not hesitate to contact me.

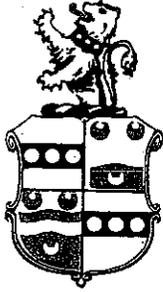
Very truly yours,

  
John J. Hofman  
Township Manager

/jjh

cc: James Baugh, Director of Community Development

File: Right-to-Know



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
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## TOWNSHIP MANAGER

John J. Holman  
Secretary/Treasurer

May 30, 2012

Mr. Kevin Pope  
ConTech Services, Inc.  
23 E. Front St.  
Media, PA 19063-2911

Re: **RIGHT-TO-KNOW REQUEST**

Dear Mr. Pope,

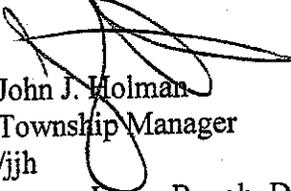
Thank you for writing to Springettsbury Township with your request for information in regards to "3995 East Market St. York, PA 17402 - Bldg. Permit File - Zoning Permit File - Open Violation Notices."

I have been advised by Mr. James Baugh, Director of Community Development, that you reviewed the records with Ms. Becky Adams of the Community Development Office.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,



John J. Holman  
Township Manager  
/jjh

cc: James Baugh, Director of Community Development  
File: ~~Right-to-Know~~