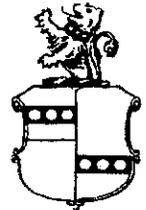


RTK 142



pennsylvania
OFFICE OF OPEN RECORDS

Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: September 14, 2012

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Julie A. Landis

STREET ADDRESS: 3360 Druck Valley Rd.

CITY/STATE/COUNTY (Required): York, PA 17406

TELEPHONE (Optional): [REDACTED]

RECORDS REQUESTED:
**Provide as much specific detail as possible so the agency can identify the information.*

RECEIVED
SEP 14 2012

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

RIGHT TO KNOW OFFICER: JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY
john.holman@springettsbury.com

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE: 9/21/12
30 days 10/2/12

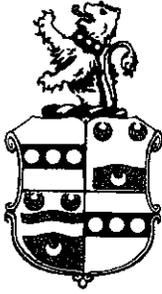
***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

Right To Know
September 14, 2012
Julie A. Landis

The below listed items are requested per the PA Right To Know Law:

1. Township gas pump log for June 26, 2012 for the fueling of Police Vehicle #1 (Ford Explorer). To include vehicle mileage, amount of gasoline dispensed, person's name who dispensed gasoline.
2. Township gas pump log for the next successive fueling date, following June 26, 2012, for Police Vehicle #1. To include vehicle mileage, amount of gasoline dispensed, person's name who dispensed gasoline.
3. Gasoline receipt and/or credit card receprovided by Chief Thomas Hyers, for the fueling of Police Vehicle #1 on or after June 26, 2012.
4. Copy of Oral Reprimand issued to Chief Thomas Hyers following the investigation conducted by the Township Manager of the Chief using the Police vehicle to attend a baseball game in Philadelphia.
5. The date which was provided by Chief Hyers when he used the Police vehicle to attend the baseball game in Philladelphia.
6. A copy of Chief Hyers signature upon the receipt of and understanding the Township Employee Policy Manual.
7. A summary of the Township Managers investigative findings of the Chief using the Police vehicle to attend a baseball game in Philadelphia.



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

William H. Schenck, III
Chairman

Donald P. Bishop
Vice Chairman

Michael R. Bowman
Assistant Secretary/Treasurer

George M. Dvoryak

Julie A. Landis

TOWNSHIP MANAGER

John J. Holman
Secretary/Treasurer

September 20, 2012

Ms. Julie Landis
3360 Druck Valley Rd.
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST**

Dear Ms. Landis,

Springettsbury Township received your request for Right-To-Know request dated September 14, 2012. Your request is copied on the reverse side of this correspondence.

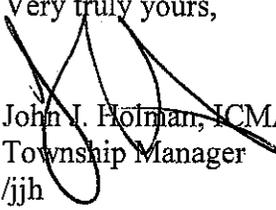
I reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than October 21, 2012.

- o The extent or nature of the request precludes a response within the required time period.
- o The request requires the retrieval of historic records.
- o Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

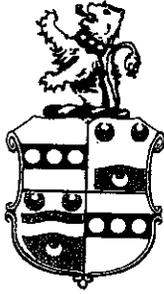
If you have any questions please do not hesitate to contact me.

Very truly yours,


John J. Holman, ICMA-CM
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor
File: Right-to-Know



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
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BOARD OF SUPERVISORS

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George M. Dvoryak

Julie A. Landis

TOWNSHIP MANAGER

John J. Holman
Secretary/Treasurer

October 19, 2012

Ms. Julie Landis
3360 Druck Valley Road
York, PA 17406

Re: **RIGHT-TO-KNOW REQUEST**

Dear Ms. Landis,

Thank you for submitting to Springettsbury Township a Right-To Know Request form dated September 14, 2012.

Request #1.

Your request stated: Township gas pump log for June 26, 2012 for the fueling of Police vehicle #1(Ford Explorer). To include vehicle mileage, amount of gasoline dispensed, person's name who dispensed gasoline.

Your request is denied as no such record exists.

Request #2.

Your request stated: Township gas pump log for the next successive fueling date, following June 26, 2012 for Police vehicle #1(Ford Explorer). To include vehicle mileage, amount of gasoline dispensed, person's name who dispensed gasoline.

Your request is approved and denied in part.

A copy of the fuel usage, redacted as to employee number, by vehicle #1 is attached. (1 page)

Redacted in accordance with Section 706(6) (i)A record containing all or part of a person's Social Security number, driver's license number, personal financial information, home cellular or personal telephone numbers; personal e-mail addresses; employee number or other confidential personal identification numbers.

Request #3.

Your request stated: Gasoline receipt and/or credit card receprovided by Chief Hyers, for the fueling of Police Vehicle #1 on or after June 26, 2012.

Denied under Section 102: The requested document is not a record or a public record.

Denied 708(b)(6): Record contains personal financial information.

Request #4

Your request stated: Copy of Oral Reprimand issued to Chief Thomas Hyers following the investigation conducted by the Township Manager of the Chief using the Police vehicle to attend a baseball game in Philadelphia.

Denied: Section 708 (b)(7)(viii): Information regarding discipline.

Request #5.

Your request stated: The date which was provided by Chief Hyers when he used the Police vehicle to attend the baseball game in Philadelphia.

Denied: Section 708 (b)(7)(viii): Information regarding discipline.
Section 708 (b)(10): Internal predecisional determinations.
Section 708 (b)(12): Note and working papers.

Request #6.

Your request stated: A copy of Chief Hyers signature upon the receipt of and understanding the Township Employee Policy Manual:

Request Approved:

Copy of verification statement (2 pages)

Request #7.

Your request stated: A summary of the Township Managers investigative findings of the Chief using the Police vehicle to attend a baseball game in Philadelphia:

Denied: Section 708 (b)(7)(viii): Information regarding discipline.
Section 708 (b)(10): Internal predecisional determinations.
Section 708 (b)(12): Note and working papers.

The cost of the copy of the documents is 3 pages at \$0.75 per page, or \$0.75 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$0.45 for a total cost of \$1.20.

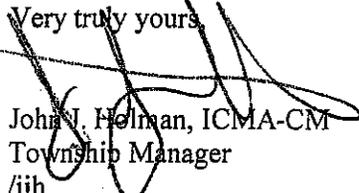
The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. You may contact Ms. Dori Bowders, at 717-757-3521, to schedule a time to pick up the documents.

You have a right to appeal denial of information in writing to Terry Mutchler, Executive Director, Office of Public Records, Commonwealth Building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal, you must do so within fifteen business days of the mailing date of the agency's response, as outlined in Section 1101 of the Right-To-Know Law. If you have further questions, please call John Holman, Township Manager.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Very truly yours,


John N. Holman, ICMA-CM
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor
Dori Bowders, Manager of Administrative Operations
Betty Speicher, Director of Human Resources

File: Right-to-Know