

RTK 143



**pennsylvania**  
OFFICE OF OPEN RECORDS



**Springettsbury Township**  
1501 Mt. Zion Road  
York, PA 17402  
(717) 757-3521 (Phone)  
(717) 506-0455 (Fax)  
www.springettsbury.com

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

**DATE REQUESTED:** 9/18/12

**REQUEST SUBMITTED BY:** E-MAIL U.S. MAIL FAX IN-PERSON

**NAME OF REQUESTOR:** Stacey R. MacKeal

**STREET ADDRESS:** 345 East Market Street

**CITY/STATE/COUNTY (Required):** York, PA 17403 (York County)

**TELEPHONE (Optional):** 717-854-5124

**RECORDS REQUESTED:**

*\*Provide as much specific detail as possible so the agency can identify the information.*

A copy of Tracking Sheet - 9th Plan Review for Ridge View Preliminary Subdivision Plan

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**RIGHT TO KNOW OFFICER:** JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY  
john.holman@springettsbury.com

**DATE RECEIVED BY THE AGENCY:** 9/18

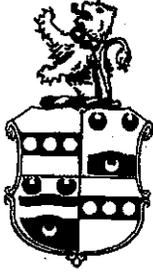
**AGENCY FIVE (5)-DAY RESPONSE DUE:** 9/25  
30 day 10/25/12



**\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)**

Questions: please contact the Office of Open Records at (717) 846-9903 or [openrecords@state.pa.us](mailto:openrecords@state.pa.us)

RTK-143



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

William H. Schenck, III  
Chairman

Donald P. Bishop  
Vice Chairman

Michael R. Bowman  
Assistant Secretary/Treasurer

George M. Dvoryek

Julie A. Landle

## TOWNSHIP MANAGER

John J. Holman  
Secretary/Treasurer

September 25, 2012

Stacey R. MacNeal, Esquire  
345 East Market Street  
York, PA 17403

Re: **RIGHT-TO-KNOW REQUEST**

Dear Ms. MacNeal,

Thank you for writing to Springettsbury Township with your request for information in regards to "A copy of the Tracking Sheet - 9<sup>th</sup> Plan Review for Ridge View Preliminary Subdivision."

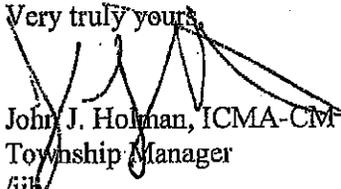
I reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than October 25, 2012.

- o The extent or nature of the request precludes a response within the required time period.
- o The request requires the retrieval of historic records.

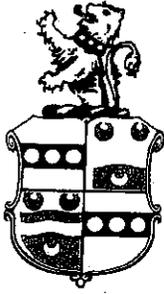
The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

If you have any questions please do not hesitate to contact me.

Very truly yours,

  
John J. Holman, ICMA-CM  
Township Manager

/jjh  
cc: Charles Rausch, Township Solicitor  
James Baugh, Director of Community Development  
File: Right-to-Know



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

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## TOWNSHIP MANAGER

John J. Holman  
Secretary/Treasurer

September 27, 2012

Stacey R. MacNeal, Esquire  
345 East Market Street  
York, PA 17403

Re: **RIGHT-TO-KNOW REQUEST**

Dear Ms. MacNeal,

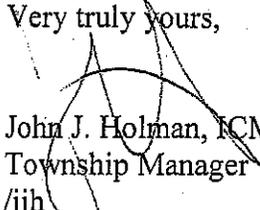
Thank you for writing to Springettsbury Township with your request for information in regards to "A copy of the Tracking Sheet – 9<sup>th</sup> Plan Review for Ridge View Preliminary Subdivision."

Your request is approved. The cost of the documents is 17 pages at \$0.25 per page for a total of \$4.25. Should you wish to have the information mailed, the additional cost is \$1.50 for a total cost of \$5.75.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,

  
John J. Holman, ICMA-CM  
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor  
James Baugh, Director of Community Development

File: Right-to-Know