



pennsylvania
OFFICE OF OPEN RECORDS

RTK-168



Springettsbury Township
1501 Mt. Zion Road
York, PA 17402
(717) 757-3521 (Phone)
(717) 505-0455 (Fax)
www.springettsbury.com

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED:

12/21/12

REQUEST SUBMITTED BY:

E-MAIL

U.S. MAIL

FAX

IN-PERSON

NAME OF REQUESTOR:

Candace Quinn

STREET ADDRESS:

30 Montgomery St Suite 220

CITY/STATE/COUNTY (Required):

Jersey City, NJ 07302

TELEPHONE (Optional):

(201) 332-1844

RECORDS REQUESTED:

**Provide as much specific detail as possible so the agency can identify the information.*

Please see attached. Thanks!

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

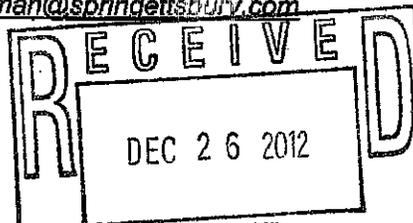
RIGHT TO KNOW OFFICER:

JOHN J. HOLMAN, TOWNSHIP MANAGER/SECRETARY
john.holman@springettsbury.com

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5)-DAY RESPONSE DUE:

01/02/13



****Public bodies may fill anonymous verbal or written requests. If a requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.)** Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)

Questions: please contact the Office of Open Records at (717) 346-9903 or openrecords@state.pa.us

30 days 12/21/12



AEI Consultants

30 Montgomery St., Suite 1450 Jersey City, NJ 07302

Environmental & Engineering Services

Tel: 201.332.1844 Fax: 201.332.1880

December 21, 2012

John Holman
Springettsbury Township Manager/Secretary
1501 Mount Zion Road
York, PA 17402
Fax (717) 505.0455

Subject: Right To Know Request
2670 Industrial Highway
York (Springettsbury Township), PA 17402
AEI Project Number: 315402

Dear Mr. Holman:

Please accept this request to review the files for the above-referenced property. The property is identified with the following Parcel No. 46000JJ0005H000000 spanning an area of approximately 4 acres. AEI Consultants requests all available information regarding this property; specifically as follows:

BUILDING/PLANNING DEPARTMENT

- Certificates of Occupancy
- Records of building permits
- Building restriction on the property including Activity and Use Limitations (AULs)
- Environmental liens
- Environmental Violations

FIRE DEPARTMENT

- Records of Aboveground or Underground Storage Tanks (ASTs or USTs)
- Storage and/or generation of hazardous materials
- Records of spills or releases

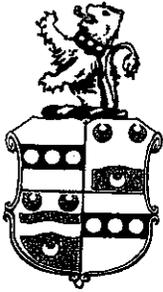
I would prefer to receive copies via email at cquinn@aeiconsultants.com or via fax at (201) 332-1880, if possible. Please call me at (201) 332-1844 x108 if you have any questions or require further information. Thank you!

Regards,

Candace L. Quinn

RTK
168

SPRINGETTSBURY TOWNSHIP



COAT OF ARMS OF SPRINGETT PENN
1701-1731

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

BOARD OF SUPERVISORS

William H. Schenck, III
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Donald P. Bishop
Vice Chairman

Michael R. Bowman
Assistant Secretary/Treasurer

George M. Dvoryak

Julie A. Landis

TOWNSHIP MANAGER

John J. Holman
Secretary/Treasurer

December 31, 2012

Ms. Candace Quinn
30 Montgomery Street, Suite 220
Jersey City, NJ 07302

Re: **RIGHT-TO-KNOW REQUEST**
2670 Industrial Highway

Dear Ms. Quinn,

Thank you for writing to Springettsbury Township with your request for information in regards to 2670 Industrial Highway, York (Springettsbury Township), PA 17402, AEI Project Number: 315402.

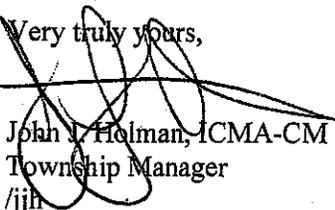
I reviewed the request and an extension of time to respond is required due to the reasons set forth below. The Township anticipates responding to your request no later than February 1, 2013.

- o The extent or nature of the request precludes a response within the required time period.
- o The request requires the retrieval of historic records.
- o Timely response to the access cannot be accomplished due to bona fide and specified staffing limitations.

The applicable fees associated with your request are unknown at this time. You will be advised of the estimated fees after completion of review of your request.

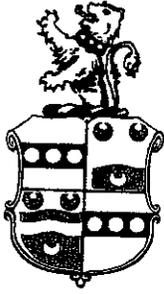
If you have any questions please do not hesitate to contact me.

Very truly yours,


John J. Holman, ICMA-CM
Township Manager
/jjh

cc: Charles Rausch, Township Solicitor
Jim Baugh, Director of Community Development

File: Right-to-Know



COAT OF ARMS OF SPRINGETT PENN
1701-1731

SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road
York, Pennsylvania 17402
717-757-3521 Fax: 717-757-7856
www.springettsbury.com
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908
Police and Fire Emergencies - Dial 911
Recreation Office: 717-505-0406

Wastewater Treatment Facility
3501 North Sherman Street
717-757-3521 Fax: 717-840-0680

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Assistant Secretary/Treasurer

George M. Dvoryak

Julie A. Landis

TOWNSHIP MANAGER

John J. Holman
Secretary/Treasurer

January 21, 2013

Ms. Candace Quinn
30 Montgomery Street, Suite 220
Jersey City, NJ 07302

Re: **RIGHT-TO-KNOW REQUEST**
2670 Industrial Highway

Dear Ms. Quinn,

Thank you for writing to Springettsbury Township with your request for information in regards to 2670 Industrial Highway, York (Springettsbury Township), PA 17402, AEI Project Number: 315402.

The Township has completed a review of all records on file and the following information is provided:

Building/Planning Department

- Certificate of Occupancy – None on file with the Township.
- Records of Building Permits – 1 page.
- Building restriction on the property including Activity and Use Limitations (AULs). Information is available on the Township web site www.springettsbury.com under the Township Zoning ordinances.

Section 704. Electronic Access

(b) (1) In addition to the requirements of section 701, an agency may respond to a request by notifying the requester that the record is available through publicly accessible electronic means or that the agency will provide access to inspect the record electronically.

(b) (2) If the requester is unwilling or unable to access the record electronically, the requester may, within 30 days of following receipt of the agency notification, submit a written request to the agency to have the record converted to paper. The agency shall provide access to the record in printed form within five days of the receipt of the written request for conversion to paper.

- Environmental Liens – None on file with the Township.
- Environmental Violations – None on file with the Township.

Fire Department

- Records of Aboveground or Underground Storage Tanks (ASTs or USTs) – None on file with the Township.
- Storage and/or generation of hazardous materials – None on file with the Township.
- Records of spills or releases – None on file with the Township.

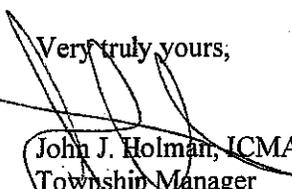
The cost of the copy of the document is 1 page @ \$0.25 per page, or \$.25 if picked up from the municipal office. Should you wish to have the information mailed, the additional cost is \$0.46 for a total cost of \$0.71.

The documents can be picked up or mailed upon receipt of payment to Springettsbury Township. You may contact Ms. Dori Bowders, at 717-757-3521, to schedule a time to pick up the documents.

Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,


John J. Holman, ICMA-CM
Township Manager

jjh
cc: Charles Rausch, Township Solicitor
Angela Liddick, Community Development Coordinator
John Luciani, Township Engineer

File: Right-to-Know