

ATK 172



# pennsylvania

OFFICE OF OPEN RECORDS

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 1-24-13

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: JEANETTE TRIFILLIS @ CREATIVE EXTERIORS

STREET ADDRESS: 165 CHESTNUT GROVE RD.

CITY/STATE/COUNTY (Required): DILLSBURG, YORK COUNTY PA 17019

TELEPHONE (Optional): 717-502-1231

### RECORDS REQUESTED:

\*Provide as much specific detail as possible so the agency can identify the information.

I AM INTERESTED IN RECEIVING MONTHLY UPDATES OF ANY NEW BUILDING PERMITS THAT HAVE BEEN ISSUED FOR INGROUND POOL INSTALLATION. PLEASE ADVISE ME OF ANY ADDITIONAL INFORMATION THAT MAY BE NEEDED. I DO NOT NEED A COPY OF THE PERMIT, ONLY THE NAME + ADDRESS OF THE APPLICANT. DO YOU WANT COPIES? YES or NO Email Response is preferred. Thank you!

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

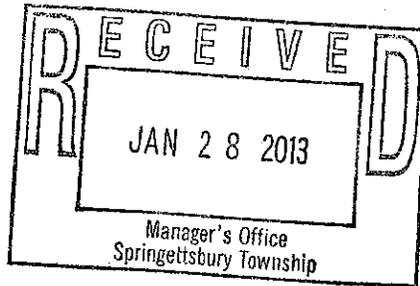
RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

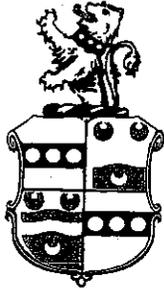
AGENCY FIVE (5)-DAY RESPONSE DUE:

9/29/13

30 days 9/30/13



\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)



COAT OF ARMS OF SPRINGETT PENN  
1701-1731

# SPRINGETTSBURY TOWNSHIP

1501 Mt. Zion Road  
York, Pennsylvania 17402  
717-757-3521 Fax: 717-757-7856  
www.springettsbury.com  
email: info@springettsbury.com

Police: 717-757-3525 Fax: 717-840-1908  
Police and Fire Emergencies - Dial 911  
Recreation Office: 717-505-0406

Wastewater Treatment Facility  
3501 North Sherman Street  
717-757-3521 Fax: 717-840-0680

## BOARD OF SUPERVISORS

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John J. Holman  
Secretary/Treasurer

February 1, 2013

Jeanette Trifillis  
165 Chestnut Grove  
Dillsburg, PA 17019

Re: **RIGHT-TO-KNOW REQUEST**

Dear Ms. Trifillis,

Thank you for writing to Springettsbury Township with your request for information in regards to "Receiving monthly updates of any new Building Permits that have been issued for inground Pool installation..."

Your request is denied. The request is for future documents which the Township does not have on file and therefore is not specific to any dates that the Township would have on file as of the date of your request.

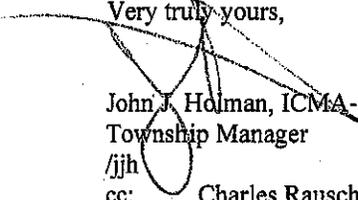
- Format of Report: Section 705: an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner which the agency does not currently compile, maintain, format or organize the record.

You have a right to appeal this denial of information in writing to Terry Mutchler, Executive Director, Office of Public Records, Commonwealth Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal you must do so within fifteen business days of the mailing date of the agency's response, as outlined in Section 1101. If you have further questions, please call John Holman, Township Manager. Please be advised that this correspondence will serve to close this record with our office as permitted by law.

If you have any questions please do not hesitate to contact me.

Very truly yours,

  
John J. Holman, ICMA-CM  
Township Manager

/jjh

cc: Charles Rausch, Township Solicitor  
John Luciani, Township Engineer

~~File: Right-to-Know~~